

6:30 p.m.

May 27, 2019

TOWN OF PETAWAWA

COUNCIL-IN-COMMITTEE

Present: **Mayor Bob Sweet** **Deputy Mayor Gary Serviss**
 Councillor James Carmody **Councillor Matthew McLean**
 Councillor Tom Mohns **Councillor Murray Rutz**
 Councillor Theresa Sabourin

Also Present: **Daniel Scissons** **Dawn Recoskie**
 Karen Cronier **Christine Mitchell**
 David Unrau **Rudy Kadlec**
 Patricia Leboeuf

The Council-in-Committee meeting was opened by the Mayor at 6:30 p.m.

DISCLOSURE OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest.

PRESENTATIONS

There were no presentations.

PLANNING AND DEVELOPMENT

1. Activity Report – April 2019

Karen Cronier, Director of Planning and Development, provided an overview of the monthly report. Ms. Cronier reported on the Zoning By-law review and noted a public meeting will be held on June 3, 2019 to rezone the Priebe property from Rural to Residential One. Ms. Cronier reported the CNL emergency exercise has been postponed to October.

Mayor Bob Sweet thanked Ms. Cronier for coordinating the municipal emergency control group meetings during the flood emergency and thanked all municipal staff for the support provided to the community during the declared emergency.

MOVED BY: **Theresa Sabourin**
SECONDED BY: **Murray Rutz**

That the Planning and Development monthly report for April be accepted as information.

CARRIED

2. Building Activity Report – April 2019

Karen Cronier presented the Building monthly report for April.

MOVED BY: James Carmody
SECONDED BY: Matthew McLean

That the Building monthly report for April be accepted as information.

CARRIED

3. ED-07-19 – Boutique Retail – A box development

Christine Mitchell, Economic Development Officer, provided an overview of the report. Ms. Mitchell explained with Council's support, staff would like to undertake the engagement of a design firm to create a series of "build concepts" which would provide product ready data and plans for developers to use and create unique boutique retail spaces. These concept developments would allow vacant lands to be prepared for development, or modified for service, making the lands investment ready for future brick and mortar construction.

This type of retail development concept primes the marketplace for new business and supports entrepreneurial growth, while proactively responding to many of the obstacles and opportunities outlined in the Town's 2018 Economic Action Strategy document.

MOVED BY: Theresa Sabourin
SECONDED BY: James Carmody

That Council supports the development of a new boutique retail concept for the Town as a three year pilot initiative to address deficiencies in retail commercial space and to generate new opportunities for entrepreneurial growth.

CARRIED

4. Budget Reports (Planning, Building, and Economic Development)

Received for information.

PUBLIC WORKS

1. Monthly Report – May 2019

David Unrau, Director of Public Works, provided an overview of the monthly report. Mr. Unrau highlighted capital projects to-date, asset management, and special projects.

MOVED BY: Murray Rutz
SECONDED BY: Gary Serviss

That the Public Works monthly report for May be accepted as information.

CARRIED

2. Operations Activity Report – April 2019

David Unrau provided an overview of the monthly report. Mr. Unrau reported the annual safety inspections of the Fire Department vehicles have been completed. Portions of Rantz Road, River Drive, and Behnke Crescent were closed during the flood emergency. Mr. Unrau reported street sweeping was completed.

Mayor Bob Sweet thanked Public Works staff for their response during the flood emergency.

MOVED BY: Theresa Sabourin

SECONDED BY: James Carmody

That the Operations monthly report for April be accepted as information.

CARRIED

3. Water and Wastewater Monthly Reports – March & April 2019

David Unrau provided an overview of the reports submitted by OCWA. Mr. Unrau highlighted the compliance of both legislative and health and safety regulations noted in the March report. In April there was one adverse water quality incident which resulted in a sodium sample being reported to the Ministry of the Environment, Conservation and Parks (MECP) in error.

MOVED BY: Tom Mohns

SECONDED BY: Theresa Sabourin

That the Water and Wastewater monthly reports for March and April be accepted as information.

CARRIED

4. Public Works Budget Report

Received for information.

5. Sewage System Budget Report

Received for information.

6. Waterworks Budget Report

Received for information.

GENERAL MATTERS

1. ADMIN-20-2019 – 2018 Municipal Election-Financial Statements and Notice of Default

Dawn Recoskie, Deputy Clerk, provided an overview of the report. Ms. Recoskie reported a Notice of Default was issued to election candidate Jason Burgoyne, and that all other election candidates complied with Section 88.25 of the *Municipal Elections Act*, 1996.

The report was received for information.

2. ADMIN-21-2019 – 2018 Municipal Election-Third Party Financial Statements

Dawn Recoskie provided an overview of the report. Ms. Recoskie reported the Town had only one registered third party for the 2018 Municipal Election, Campaign Life Coalition, and that the third party complied with Section 88.29 (1) of the *Municipal Elections Act*, 1996.

The report was received for information.

CLOSED MEETING

There was no closed meeting.

ADJOURNMENT

MOVED BY: Murray Rutz
SECONDED BY: Gary Serviss

That the meeting be adjourned.

CARRIED

The meeting adjourned at 7:28 p.m.



Clerk