

**TOWN OF PETAWAWA**

**COUNCIL-IN-COMMITTEE**

**Present:**                    **Mayor Bob Sweet**                    **Deputy Mayor Gary Serviss**  
                                 **Councillor James Carmody**                    **Councillor Matthew McLean**  
                                 **Councillor Tom Mohns**                    **Councillor Theresa Sabourin**

**Regrets:**                    **Councillor Murray Rutz**

**Also Present:**            **Daniel Scissons**                    **Dawn Recoskie**  
                                 **Karen Cronier**                    **Christine Mitchell**  
                                 **David Unrau**                    **Patricia Leboeuf**

The Council-in-Committee meeting was opened by the Mayor at 6:30 p.m.

**DISCLOSURE OF PECUNIARY INTEREST**

There were no disclosures of pecuniary interest.

**PRESENTATIONS**

There were no presentations.

**PLANNING AND DEVELOPMENT**

Prior to Ms. Cronier speaking to her monthly report, Mayor Bob Sweet provided a verbal update to Council-in-Committee regarding recent government funding cuts. Mayor Sweet reported the 2019 Ontario Budget has proposed to reduce the Southern Ontario Library Service (SOLS) budget by just over 50%, which will need to be absorbed in the current 2019-20, fiscal year. Mayor Sweet indicated this cut will affect services at the Petawawa Public Library.

Mayor Sweet spoke regarding a radio interview where Finance Minister Vic Fedeli stated provincial ministries have been requested to reduce their budgets by 4% and some by 8%; municipalities should also be expected to reduce their budgets. Mayor Sweet suggested that outside boards that the Town of Petawawa is a part of (such as Festival Hall, the Pembroke and Area Airport Commission etc.) should be considering efficiencies and reducing their own budgets by 4% in 2020.

1.     **Activity Report – March 2019**

Karen Cronier, Director of Planning and Development, provided an overview of the monthly report. Ms. Cronier reported a draft of the Consolidated Zoning By-law should be received by her office this week. Ms. Cronier gave Council-in-Committee an update regarding the spring thaw and potential for flooding. She noted Public Works has placed sand at Risto Road and Southshore Drive for

residents to access. Requests for sandbags have been received from residents on River Drive and MacGregor Bay Trail; there is still ice cover on Black Bay; and a portion of Rantz Road has been closed due to flooding. Ms. Cronier has also received calls from residents regarding groundwater flooding. There is the potential for water to be released from the dam at Lake Temiskaming, which could have an impact on Petawawa.

**MOVED BY: Gary Serviss**  
**SECONDED BY: Matthew McLean**

That the Planning and Development monthly report for March be accepted as information.

**CARRIED**

2. Building Activity Report – March 2019

Karen Cronier presented the Building monthly report for March.

**MOVED BY: Theresa Sabourin**  
**SECONDED BY: James Carmody**

That the Building monthly report for March be accepted as information.

**CARRIED**

3. PL-10-19 – Zoning By-law Amendment, David Priebe, Part of Lot 16, Concession 2, Priebe Road

Karen Cronier provided an overview of the report. Ms. Cronier explained the purpose and effect of the zoning by-law amendment is to rezone the retained lands in File B87/18 from Rural (RU) to Residential One (R1) as a condition of consent. All other provisions of the Zoning By-law would apply.

A public meeting for the application is expected to be held in early June. The report was received for information.

4. ED-05-19 – Street Food Vending Program – Pilot Project

Christine Mitchell, Economic Development Officer, provided an overview of the report. Ms. Mitchell explained the Town does not currently have a street food vending program and as such any entrepreneur operating under this type of business model is treated as a restaurant under the Town's Zoning By-law. The Town also does not currently permit any commercial enterprise on municipal property, unless it is a special event. Other communities have successfully implemented a street food vendor program to accommodate viable street food vendors on limited municipal properties, in parks and parking lots and within commercially designated private properties. Staff is proposing an 18 month pilot project, covering two seasonal operations, which should provide sufficient time for staff to evaluate the

implementation of the street food vendor program, solicit community input and response to program and service, solicit vendor inputs, validate locations for their viability and determine the economic viability and tourism potential of this service model in Petawawa.

**MOVED BY: James Carmody**  
**SECONDED BY: Theresa Sabourin**

That Council supports a pilot project for the creation of a Street Food Vending Program in order to properly accommodate, register and regulate a variety of food vending opportunities within the Town.

**CARRIED**

5. Budget Reports (Planning, Building, and Economic Development)

Received for information.

**PUBLIC WORKS**

1. Monthly Report – April 2019

David Unrau, Director of Public Works, provided an overview of the monthly report. Mr. Unrau highlighted capital projects to-date, asset management, and energy management.

**MOVED BY: Gary Serviss**  
**SECONDED BY: James Carmody**

That the Public Works monthly report for April be accepted as information.

**CARRIED**

2. Operations Activity Report – March 2019

David Unrau provided an overview of the monthly report. Mr. Unrau reported the Town received approximately 40 cm of snow March 30-31, 2019.

**MOVED BY: Theresa Sabourin**  
**SECONDED BY: Matthew McLean**

That the Operations monthly report for March be accepted as information.

**CARRIED**

3. PW-08-2019 – Safe School Travel Working Group

David Unrau provided an overview of the report. Mr. Unrau explained the focus of the Safe School Travel Working Group (SSTWG) is to improve the safety of

children travelling to school. The following organizations have participated in meetings: St. Francis of Assisi Catholic School (principal and parent council); Renfrew County and District Health Unit; Renfrew County District School Board; Renfrew County Catholic District School Board; OPP; Town of Petawawa; and Pine View Public School. Through open and active discussion with various stakeholders the SSTWG has influenced various positive changes and the group looks forward to the following spring events: Bike Rodeo, May 4, 2019; Safe Bike to School Week, May 7-10, 2019; and infrastructure improvements around the Leeder Lane area, among others.

The report was received for information.

4. PW-09-2019 – Water Distribution Modelling for the Town of Petawawa

David Unrau provided an overview of the report submitted by McIntosh Perry Consulting Engineers which has updated the hydraulic water distribution model for the Town.

The report was received for information.

5. PW-10-2019 – Award of Tender PW-03-2019, Concrete Works

David Unrau presented the report.

**MOVED BY: James Carmody**  
**SECONDED BY: Theresa Sabourin**

That Council approves the award of Tender PW-03-2019 – Concrete Works to Greenwood Paving (Pembroke) Ltd. in the amount of \$51,500.00 + HST.

**CARRIED**

6. PW-11-2019 – Award of Tender PW-04-2019, Hot Mix Asphalt & Asphalt Pathway Twinning of the Algonquin Trail

David Unrau presented the report.

**MOVED BY: Gary Serviss**  
**SECONDED BY: James Carmody**

That Council approves the award of Tender PW-04-2019 – Hot Mix Asphalt & Asphalt Pathway Twinning of the Algonquin Trail to H&H Construction Inc. in the amount of \$131,774.00 + HST.

**CARRIED**

7. PW-12-2019 – Award of Tender PW-05-2019, Supply and Delivery of One (1) 2019 Multi-Purpose Sidewalk Tractor

David Unrau presented the report.

**MOVED BY: Theresa Sabourin**

**SECONDED BY: James Carmody**

That Council approves the award of Tender PW-05-2019 – Supply and Delivery of One (1) 2019 Multi-Purpose Sidewalk Tractor to Cubex Ltd. in the amount of \$145,949.34 + HST.

**CARRIED**

8. Public Works Budget Report

Received for information.

9. Sewage System Budget Report

Received for information.

10. Waterworks Budget Report

Received for information.

### **GENERAL MATTERS**

There was nothing to report.

### **CLOSED MEETING**

There was no closed meeting.

### **ADJOURNMENT**

**MOVED BY: Gary Serviss**

**SECONDED BY: James Carmody**

That the meeting be adjourned.

**CARRIED**

The meeting adjourned at 8:13 p.m.



Clerk