

TOWN OF PETAWAWA
COUNCIL-IN-COMMITTEE

Present: **Mayor Bob Sweet** **Deputy Mayor Gary Serviss**
 Councillor Matthew McLean **Councillor Tom Mohns**
 Councillor Murray Rutz **Councillor Theresa Sabourin**

Regrets: **Councillor James Carmody**

Also Present: **Daniel Scissons** **Dawn Recoskie**
 Steve Knott **Kelly Williams**
 Annette Mantifel **Sandra Nielsen**
 Rudy Kadlec **Patricia Leboeuf**

The Council-in-Committee meeting was opened by the Mayor at 6:30 p.m.

DISCLOSURE OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest.

PRESENTATIONS

There were no presentations.

FIRE DEPARTMENT

1. **Activity Report – March 2019**

Fire Chief Steve Knott provided an overview of the report. Chief Knott reported four false alarm calls, one carbon monoxide call, one smell of smoke, and one smell of methane for March. Chief Knott also highlighted the ice water rescue recertification training.

MOVED BY: Murray Rutz
SECONDED BY: Theresa Sabourin

That the Fire Department monthly report for March be accepted as information.

CARRIED

2. **Fire Inspections and Activities Report – March 2019**

Chief Knott presented the report.

MOVED BY: Gary Serviss
SECONDED BY: Matthew McLean

That the Fire Inspections and Activities report for March be accepted as information.

CARRIED

3. Fire Department Budget Report

Received for information.

COMMUNITY SERVICES

1. Activity Report – March 2019

Kelly Williams, Director of Community Services, introduced Sandra Nielsen, Community Services Liaison, to Council noting Ms. Nielsen started working in her new role as of February 28, 2019. Mr. Williams provided an overview of the monthly report, highlighting the various meetings attended, tourism services, parks and facilities services, and program services. Mr. Williams reported the Spring & Summer 2019 Community Guide was distributed to residents on March 19 and 20, 2019, and the ice was removed from the Civic Centre on March 25, 2019.

MOVED BY: Murray Rutz
SECONDED BY: Theresa Sabourin

That the Community Services monthly report for March be accepted as information.

CARRIED

Mr. Williams presented the Community Services Department's 2019-2021 Tourism Services Work Plan for Council's information.

Mr. Williams presented correspondence from the Petawawa Heritage Village. The Village has requested the Town install a fence along Leeder Lane from Valour JK-12 School entrance gate to the Ambulance base entrance way to deter students from cutting through the heritage village property. Mr. Williams reported the 2019 budget has already been set and there are no funds available for this request. The request will be considered during the 2020 budget deliberations. The item of correspondence was received for information.

Mr. Williams also presented correspondence from the Canadian Parks and Recreation Association (CPRA) awarding the Town with funding through the Summer Work Experience Green Jobs Initiative for the Adventure Tourism Ambassador position. The item of correspondence was received for information.

2. Community Services Budget Report

Received for information.

FINANCE AND MANAGEMENT

1. Accounts Payable – March 2019

Annette Mantifel, Treasurer, presented the report.

MOVED BY: Gary Serviss

SECONDED BY: Murray Rutz

That the general cheque #'s 29512 to 29694 in the amount of \$4,194,478.28 be passed by Council and paid by the Treasurer.

CARRIED

2. FM-04-19 – Development Charges Treasurer's Statement 2018

Annette Mantifel presented the report. Ms. Mantifel reported \$389,210.12 was collected in development charges in 2018 and \$20,691.91 in interest was earned, leaving a balance of \$1,391,211.74 in reserves.

MOVED BY: Tom Mohns

SECONDED BY: Theresa Sabourin

That the Development Charges Treasurer's Statement 2018 as required under Section 43(1) of the Development Charges Act, 1997 S.O. 1997 and O. Reg 82/98 be received. Furthermore, that Council accepts the Treasurer's declaration that the Town is in compliance with section 59.1(1) of the Development Charges Act, 1997 and that the Treasurer's Statement be made available on the Town's website or upon request.

CARRIED

3. ADMIN-16-2019 – Animal Control/By-law Enforcement Activity Report-March 2019

Dawn Recoskie, Deputy Clerk, provided an overview of the report. Ms. Recoskie reported on dogs running at large, continued parking complaints on Herman and John Streets, and a resident depositing snow on his neighbour's property.

MOVED BY: Gary Serviss

SECONDED BY: Murray Rutz

That the Animal Control/By-law Enforcement monthly report for March be accepted as information.

CARRIED

4. ADMIN-17-2019 – Taxi Licence Applications 2019

Dawn Recoskie presented the report, noting there were six taxi driver licence applications submitted for March 2019.

MOVED BY: Theresa Sabourin
SECONDED BY: Matthew McLean

That Council approves the taxi licence applications in accordance with the current taxi by-law.

CARRIED

5. CAO-01-2019 – County Road 51 (Petawawa Boulevard) Revitalization and Expansion

Daniel Scissons, CAO/Clerk, provided an overview of the report. Mr. Scissons reported a financial limit in the Investing in Canada Infrastructure Program (ICIP) Rural and Northern Funding Stream cycle restricts the County of Renfrew from submitting an application for the entire \$22 million estimated cost of remediating and expanding Petawawa Boulevard from Doran Road to the Garrison. This proposal will focus on detailed design for the full scope of the project and construction from the river crossing to the Garrison limits. The capital program will include new bridge construction, existing structure improvements, road rehabilitation and expansion, cycling and pedestrian active transportation infrastructure and a traffic circle where Petawawa, Festubert, Paquette and Menin roads intersect. Mr. Scissons further reported, it is anticipated that the yet to be released ICIP Green Infrastructure intake may provide a funding opportunity for phase two of the project, Doran Road to the Petawawa River. Construction in this section would include upgrades to the Town's water and wastewater infrastructure.

Regarding financial implications, Mr. Scissons reported the municipal share under the ICIP Rural and Northern Funding Stream cycle is 16.67% or \$1.667 million of the \$10 million cap. The Town's contribution to this municipal portion is subject to ongoing discussions with the County related to cost-sharing of detailed design preparation and the expenditures associated with rehabilitation and enhancement of Town-specific infrastructure.

MOVED BY: Murray Rutz
SECONDED BY: Theresa Sabourin

That Council of the Corporation of the Town of Petawawa endorses the County of Renfrew-led joint application under the Investing in Canada Infrastructure Program: Rural and Northern Funding Stream for the County Road 51 (Petawawa Boulevard) Revitalization and Expansion project.

CARRIED

6. CAO-02-2019 – Meeting Schedule for July, August & December 2019

Daniel Scissons presented the report.

MOVED BY: Gary Serviss
SECONDED BY: Matthew McLean

That Council approves the meeting schedule for July, August & December 2019 as follows:

- Tuesday, July 2, 2019 – Council Meeting;
- Monday, July 8, 2019 – Council-in-Committee Meeting (All Committees); and
- Monday, July 15, 2019 – Council Meeting.

- Tuesday, August 6, 2019 – Council Meeting;
- Monday, August 12, 2019 – Council-in-Committee Meeting (All Committees); and
- Monday, August 19, 2019 – Council Meeting.

- Monday, December 2, 2019 – Council Meeting;
- Monday, December 9, 2019 – Council-in-Committee Meeting (All Committees); and
- Monday, December 16, 2019 – Council Meeting.

CARRIED

7. Budget Reports (Administration, Animal Control/Bylaw Enforcement, and Council)

Received for information.

GENERAL MATTERS

There was nothing to report.

CLOSED MEETING

There was no closed meeting.

ADJOURNMENT

MOVED BY: Murray Rutz
SECONDED BY: Tom Mohns

That the meeting be adjourned.

CARRIED

The meeting adjourned at 7:22 p.m.



Clerk