

TOWN OF PETAWAWA

COUNCIL-IN-COMMITTEE

Present: **Mayor Bob Sweet** **Deputy Mayor Gary Serviss**
 Councillor James Carmody **Councillor Matthew McLean**
 Councillor Tom Mohns **Councillor Murray Rutz**
 Councillor Theresa Sabourin

Also Present: **Daniel Scissons** **Dawn Recoskie**
 Karen Cronier **David Unrau**

The Council-in-Committee meeting was opened by the Mayor at 6:30 p.m.

DISCLOSURE OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest.

PRESENTATIONS

There were no presentations.

PLANNING AND DEVELOPMENT

1. Activity Report – February 2019

Karen Cronier, Director of Planning and Development, provided an overview of the monthly report. Ms. Cronier reported all mapping has been reviewed as part of the consolidated Zoning By-law review. Ms. Cronier highlighted active subdivisions and reported pre-consultation is on-going regarding the Splinter subdivision application. Boston Pizza will soon be open; either late April or early May.

MOVED BY: Gary Serviss
SECONDED BY: Murray Rutz

That the Planning and Development monthly report for February be accepted as information.

CARRIED

2. Building Activity Report – February 2019

Karen Cronier presented the Building monthly report for February.

MOVED BY: Theresa Sabourin
SECONDED BY: James Carmody

That the Building monthly report for February be accepted as information.

CARRIED

3. Budget Reports (Planning, Building, and Economic Development)

Received for information.

PUBLIC WORKS

Prior to Mr. Unrau speaking to his monthly report, Mayor Bob Sweet provided a verbal update to Council-in-Committee regarding recent government funding announcements. Mayor Sweet highlighted correspondence received from provincial Finance Minister Vic Fedeli regarding the Ontario Municipal Partnership Fund (OMPF). The correspondence indicated municipalities would receive the same amount of OMPF funding in 2019 as they had received in 2018; but this announcement did not apply to municipalities that only receive transitional assistance through OMPF, which includes Petawawa. Mayor Sweet reported the Town's 2019 budget, which was adopted prior to the OMPF announcement, had anticipated a 15% reduction in OMPF funding, \$398,200, which is what the Town will receive in 2019 OMPF funding (a 15% reduction from the amount received in 2018, \$468,400).

Mayor Sweet highlighted the federal government's 2019 budget, which includes a one-time payment from the Gas Tax Fund equal to the amount each municipality received in 2018; Petawawa will receive \$509,233. This one-time payment is in addition to the 2019 allocation of the Gas Tax Fund provided to municipalities; Petawawa will receive \$521,389 for 2019.

Mayor Sweet highlighted correspondence received from Steve Clark, Minister of Municipal Affairs and Housing. The provincial government is providing a one-time payment in the 2018-19 fiscal year to support small and rural municipalities' efforts to become more efficient and reduce expenditure growth in the longer term. Petawawa will receive a one-time payment of \$670,329; while this investment is unconditional, it is intended to help modernize service delivery and reduce future costs through investments in projects such as: service delivery reviews, development of shared services agreements, and capital investments.

Lastly, Mayor Sweet highlighted email correspondence received from Monte McNaughton, Minister of Infrastructure, announcing the first intake for the Investing in Canada Infrastructure Program which is a federal-provincial infrastructure program. This intake will prioritize projects that improve transportation infrastructure through investments in road, bridge, air and/or marine infrastructure. Mayor Sweet indicated the County of Renfrew and the Town of Petawawa will be submitting a joint funding application under this program directed towards the expansion of Petawawa Boulevard.

1. Monthly Report – March 2019

David Unrau, Director of Public Works, provided an overview of the monthly report. Mr. Unrau reported the John Street reconstruction project has been awarded to H&H Construction Inc. Regarding the asset management plan for core infrastructure, facilities and fleet; OCWA and GM BluePlan are currently working

on the schedule. Regarding the municipal energy plan; OCWA has sub-contracted GHD to start the plan with stakeholder engagement to begin soon.

MOVED BY: Theresa Sabourin
SECONDED BY: Murray Rutz

That the Public Works monthly report for March be accepted as information.

CARRIED

2. Operations Activity Report – February 2019

David Unrau provided an overview of the monthly report. Mr. Unrau reported plowing was conducted 12 times and sanding/salting was conducted five times during February; between February 12 & 13, 2019 Petawawa received approximately 40 centimetres of snow. Mr. Unrau reported 3,000 tonnes of sand has been purchased this winter.

MOVED BY: Murray Rutz
SECONDED BY: James Carmody

That the Operations monthly report for February be accepted as information.

CARRIED

3. Water and Wastewater Monthly Reports – January & February 2019

David Unrau provided an overview of the reports submitted by OCWA. Mr. Unrau highlighted the compliance of both legislative and health and safety regulations noted in the January report. In February there was one adverse water quality incident involving filter performance.

MOVED BY: Gary Serviss
SECONDED BY: Theresa Sabourin

That the Water and Wastewater monthly reports for January and February be accepted as information.

CARRIED

4. PW-04-2019 – Petawawa Drinking Water System and Wastewater System 2018 Annual Reports

David Unrau reviewed the annual report for the Petawawa Drinking Water System as prepared by OCWA. Mr. Unrau indicated that the report is published in accordance with Schedule 22 of Ontario Regulation 170/03 under the Safe Drinking Water Act for January 1 to December 31, 2018. The report contains a distribution/work summary, the summary of community complaints/service forms as well as a summary of the quantities and flow rates of the water, including average

monthly and daily maximum flows along with a comparative annual chart for the reporting year. The report documents annual and preventative flushing measures and sampling results. Of note, the water system is operating well within capacity limits and the Ministry of the Environment, Conservation and Parks (MECP) inspection reports a 100% compliance rating.

MOVED BY: James Carmody
SECONDED BY: Matthew McLean

That the Petawawa Drinking Water System 2018 Annual Report be accepted as presented.

CARRIED

David Unrau reviewed the Wastewater System report noting the summary of capacity tables, identified operational issues, corrective measures and compliance inspection by the MECP, work/maintenance orders and community complaints. Of note, the plant is currently operating at 69.7% capacity.

MOVED BY: Gary Serviss
SECONDED BY: Murray Rutz

That the Petawawa Wastewater System 2018 Annual Report be accepted as presented.

CARRIED

5. PW-05-2019 – Anne Street Drainage Report

David Unrau provided an overview of the report which is an update on work completed to date on reviewing the surface and ground water concerns raised by residents in the area of Anne, Pine and Birch Streets, which are all within the area known as the Pine Ridge Subdivision. Mr. Unrau highlighted the four options, contained in the Jp2g Consultants Inc. drainage report, with regards to next steps for Council's consideration.

Direction was given to Mr. Unrau to continue to monitor the groundwater in this area, which was identified as option one in the Jp2g Consultants Inc. drainage report. This option includes GEMTEC installing data loggers, which would record the depths on a continual basis, in four of the monitoring wells for a total cost of \$3,500. The data from the loggers would then be downloaded three times per year and a yearly report prepared. GEMTEC estimates the yearly monitoring costing to be in the range of \$1,800.

6. PW-06-2019 – Award Tender PW-02-2019, Tandem Truck Plow Unit

David Unrau presented the report.

MOVED BY: Tom Mohns
SECONDED BY: Murray Rutz

That Council approves the award of Tender PW-02-2019, Tandem Truck Plow Unit to Valley Truck & Spring Service in the amount of \$289,291.00 + HST.

CARRIED

7. PW-07-2019 – Biogas and Energy Recovery Feasibility Study

David Unrau provided an overview of the report. Mr. Unrau suggested the proposed project involves upgrading the plant's existing digesters with Anaergia's sludge screw pre-thickeners and High Solids SMART mixers. This project would improve the digestion efficiency and create new revenue by allowing additional biosolids and organics (from food waste or fats, oils and grease) to be brought into the existing plant from the Town and neighbouring wastewater treatment plants as well as other biosolid producers (breweries, commercial, restaurants, etc.). There could be a surplus of electricity or gas generated through this process and an agreement with the local distribution company may be explored to return to the grid any additional electricity generated on a net-metering basis.

A presentation will be provided at the April 23, 2019 Council-in-Committee meeting to provide further information regarding biogas and energy recovery feasibility.

The report was received for information.

8. Public Works Budget Report

Received for information.

9. Sewage System Budget Report

Received for information.

10. Waterworks Budget Report

Received for information.

GENERAL MATTERS

There was nothing to report.

CLOSED MEETING

There was no closed meeting.

ADJOURNMENT

MOVED BY: Murray Rutz
SECONDED BY: Matthew McLean

That the meeting be adjourned.

CARRIED

The meeting adjourned at 8:08 p.m.

A handwritten signature in black ink, appearing to be "J. J. [unclear]", written over a horizontal line.

Clerk