

TOWN OF PETAWAWA
COUNCIL-IN-COMMITTEE

Present: **Mayor Bob Sweet** **Deputy Mayor Gary Serviss**
 Councillor James Carmody **Councillor Matthew McLean**
 Councillor Tom Mohns **Councillor Murray Rutz**
 Councillor Theresa Sabourin

Also Present: **Daniel Scissons** **Christine Mitchell**
 Craig Proulx **Kelly Williams**
 Karen Cronier **David Unrau**
 Patricia Leboeuf **Kyle Robinson**

The Council-in-Committee meeting was opened by the Mayor at 6:30 p.m.

DISCLOSURE OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest.

PRESENTATIONS

There were no presentations.

GENERAL MATTERS

1. PL-09-19 – Request for Extension to Draft Plan Approval, Shames Subdivision File 47-T-10001, Part Lot 4, Concession 8

Karen Cronier, Director of Planning and Development, provided an overview of the report. Ms. Cronier reported that Draft Plan approval for the Shames Subdivision will lapse without an approved extension by April 3, 2019. In order for the County of Renfrew to grant a one year extension municipal approval must be submitted with the developer’s written request.

MOVED BY: **Theresa Sabourin**
SECONDED BY: **Murray Rutz**

That Council supports the extension of Draft Approval for the Shames Subdivision.

CARRIED

2. PW-03-2019 – Award of Tender PW-01-2019, Reconstruction of John Street

David Unrau, Director of Public Works, presented the report.

MOVED BY: James Carmody
SECONDED BY: Tom Mohns

That Council approves the award of tender PW-01-2019, Reconstruction of John Street to H&H Construction Inc. in the amount of \$965,279.57 + HST

CARRIED

FIRE DEPARTMENT

1. Activity Report – February 2019

Deputy Fire Chief Craig Proulx provided an overview of the report. Deputy Chief Proulx reported fourteen incidents, including five false alarm calls, one structure fire, three carbon monoxide calls, two calls for smoke in a building, two chimney fires, and one smell of gas for February.

MOVED BY: Murray Rutz
SECONDED BY: Theresa Sabourin

That the Fire Department monthly report for February be accepted as information.

CARRIED

2. Fire Inspections and Activities Report – February 2019

Deputy Chief Proulx presented the report.

MOVED BY: James Carmody
SECONDED BY: Gary Serviss

That the Fire Inspections and Activities report for February be accepted as information.

CARRIED

3. Fire Department Budget Report

Received for information.

COMMUNITY SERVICES

1. Activity Report – February 2019

Kelly Williams, Director of Community Services, provided an overview of the monthly report. Mr. Williams reported on the staff review of a number of work plans, the completion of staff performance reviews and the engagement of Sandra Nielsen as the Community Services Liaison. Mr. Williams indicated that the Hell or

High Water event was continuing into 2019 under new direction. Mr. Williams noted a full slate of rental events at the Civic Centre for the month of April, including a new fitness and boxing expo.

MOVED BY: Murray Rutz
SECONDED BY: James Carmody

That the Community Services monthly report for February be accepted as information.

CARRIED

2. CS-01-19 – Library Roof Repairs

Kelly Williams presented the report.

MOVED BY: Theresa Sabourin
SECONDED BY: James Carmody

That Council approves the award of roof repair work at the Petawawa Public Library to Fitzgerald and Sons in the amount of \$128,800.00 + HST.

CARRIED

3. Community Services Budget Report

Received for information.

FINANCE AND MANAGEMENT

1. Accounts Payable – February 2019

Annette Mantifel, Treasurer, presented the report.

MOVED BY: Murray Rutz
SECONDED BY: Gary Serviss

That the general cheque #'s 29335 to 29511 in the amount of \$946,823.26 be passed by Council and paid by the Treasurer.

CARRIED

2. 2018 Statement of Council and Board Remuneration and Expenses

Annette Mantifel presented the report.

MOVED BY: Gary Serviss
SECONDED BY: Tom Mohns

That Council approves and accepts the 2018 Statement of Council and Board Remuneration and Expenses report as presented.

CARRIED

3. FM-02-19 – Unexpended 2018 Water Budget Funds

Annette Mantifel presented the report.

MOVED BY: Tom Mohns
SECONDED BY: James Carmody

That Council amends budgeted transfers from departmental reserves/reserve funds as follows:

Water Lifecycle Reserve from \$241,811.00 to \$216,725.99 for Mary Street 2017 work carryover.

CARRIED

4. FM-03-19 – Cash in Lieu of Parkland

Annette Mantifel provided an overview of the report. Ms. Mantifel reported during the 2018 year, no funds were collected and that \$5,416.17 in interest was earned. No funds were spent during the year.

MOVED BY: Theresa Sabourin
SECONDED BY: Matthew McLean

That the Treasurer's Statement on Cash in Lieu of Parkland as required under Section 42 of the Planning Act, R.S.O. 1990, c.P. 13 be received and approved as presented. Furthermore, that the Treasurer's Statement on Cash in Lieu of Parkland be made available on the Town's website or upon request.

CARRIED

5. ADMIN-13-2019 – Animal Control/By-law Enforcement Activity Report-February 2019

Daniel Scissons, CAO/Clerk, provided an overview of the report.

MOVED BY: Murray Rutz
SECONDED BY: Matthew McLean

That the Animal Control/By-law Enforcement monthly report for February be accepted as information.

CARRIED

6. ADMIN-14-2019 – Taxi Licence Applications 2019

Daniel Scissons presented the report.

MOVED BY: Theresa Sabourin
SECONDED BY: James Carmody

That Council approves the taxi licence applications in accordance with the current taxi by-law.

CARRIED

7. Budget Reports (Administration, Animal Control/Bylaw Enforcement, and Council)

Received for information.

CLOSED MEETING

There was no closed meeting.

ADJOURNMENT

MOVED BY: Gary Serviss
SECONDED BY: Murray Rutz

That the meeting be adjourned.

CARRIED

The meeting adjourned at 7:11 p.m.



Clerk