

information filed with the Fire Department. Deputy Chief Proulx also reported that two firefighters participated in Family Literacy Day on January 26, 2018 at Valour JK-12 School where they read stories to grade four students to inspire students and promote reading.

MOVED BY: James Carmody
SECONDED BY: Tom Mohns

That the Fire Inspections and Activities report for January be accepted as information.

CARRIED

PARKS AND RECREATION

1. Activity Report – January 2018

Kelly Williams, Manager of Parks and Recreation, provided an overview of the monthly report. Mr. Williams reported on the successful grant application to the Enabling Accessibility Fund; the Town will receive \$39,089.00 to put towards the Civitan Playland accessible improvement project. The project includes the rubberized resurfacing of the two remaining play structures, an asphalt pathway to the Kinhut, and improvements to the washrooms and canteen at the Kinhut to make them more accessible. The Greater Petawawa Civitan Club has also pledged \$5,000.00 towards the project which has a budget of \$66,164.00. Mr. Williams reported that unfortunately due to the weather the snow drag races planned for Cabin Fever had to be cancelled.

MOVED BY: Gary Serviss
SECONDED BY: Murray Rutz

That the Parks and Recreation monthly report for January be accepted as information.

CARRIED

2. Petawawa Municipal Trail Development Plan Presentation – Kelly Williams, Manager of Parks and Recreation, and Colin Coyle, Recreation Program Coordinator

Colin Coyle, Recreation Program Coordinator, highlighted the rich history of trail development in Petawawa that started with the construction of the Millennium Trail and the Emerald Necklace almost 20 years ago. Mr. Coyle noted that as part of the 2011 Parks and Recreation Master Plan approximately 68% of survey respondents indicated that new and better trails should be a priority for the Town. Mr. Coyle highlighted the benefits of trails which include: health; environmental; heritage, social; and economic benefits.

Mr. Williams indicated the project goal is to develop a comprehensive municipal trail development plan that will guide trail expansion and improvement over the next three years in order to meet recommendations as established in the Town of Petawawa Parks and Recreation Master Plan. The project will be conducted in six stages: data collection; planning; stakeholder and public input; draft plan development; Council approval process; and plan implementation.

Mayor Sweet and members of Council thanked Mr. Williams and Mr. Coyle for their presentation. The presentation was received for information.

FINANCE AND MANAGEMENT

1. Accounts Payable – January 2018

Daniel Scissons, CAO/Clerk, presented the report.

MOVED BY: Theresa Sabourin
SECONDED BY: Murray Rutz

That the general cheque #'s 26748 to 26939 in the amount of \$1,059,868.16 be passed by Council and paid by the Treasurer.

CARRIED

2. ADMIN-05-2018 – Animal Control/By-law Enforcement Activity Report-January 2018

Dawn Recoskie, Deputy Clerk, presented the monthly report. Ms. Recoskie reminded residents not to leave their pets unattended outside as the Town has received a report of a possible fisher/marten/weasel in the Peter Street area. Ms. Recoskie also reminded residents that they need to keep snow on their own property as it is against municipal by-laws to push snow across the roadway. Ms. Recoskie also reported that two warning letters and one invoice in the amount of \$300.00 have been issued in response to false alarms for the month of January.

MOVED BY: James Carmody
SECONDED BY: Gary Serviss

That the Animal Control/By-law Enforcement monthly report for January be accepted as information.

CARRIED

3. ADMIN-06-2018 – Taxi Licence Applications 2018

Dawn Recoskie provided an overview of the report.

MOVED BY: Theresa Sabourin
SECONDED BY: Murray Rutz

That Council approves the taxi licence applications in accordance with the current taxi by-law.

CARRIED

4. ADMIN-07-2018 – Compliance Audit Committee Terms of Reference Amendment

Dawn Recoskie provided an overview of the report indicating the *Municipal Elections Act, 1996* (MEA) didn't specifically allow for deliberations to be made in private and that the closed meeting provisions of Section 239 of the *Municipal Act, S.O. 2001, c.25* did not apply to Compliance Audit Committees as they are not considered Local Boards. Bill 154 amended the MEA to specifically allow the Compliance Audit Committee to deliberate in private.

MOVED BY: Tom Mohns
SECONDED BY: James Carmody

That Council directs staff to amend By-law 1136/17, being a by-law to adopt the terms of reference for the Compliance Audit Committee for the 2018 Municipal Election, in accordance with the changes adopted by Bill 154 *Cutting Unnecessary Red Tape Act, 2017*.

CARRIED

GENERAL MATTERS

1. PL-06-18 – Site Plan Application, CH Concrete Inc., Part of Lot 20, Concession 4, being Parts 1, 2, 3 on Plan 49R-18316, Doran Road, Town of Petawawa

Karen Cronier, Director of Planning and Development, provided an overview of the report. Ms. Cronier explained the site plan application is to allow for the relocation of the existing concrete operation on Portage Road to the new site on Doran Road. The relocation of the plant is essential in order to allow continued development of the Portage Landing Subdivision.

MOVED BY: Murray Rutz
SECONDED BY: James Carmody

That Council grants approval for the CH Concrete Inc. site plan on condition that the applicant enters into a site development agreement with the Town.

CARRIED

CLOSED MEETING

There was no closed meeting.

ADJOURNMENT

MOVED BY: Theresa Sabourin
SECONDED BY: Murray Rutz

That the meeting be adjourned.

CARRIED

The meeting adjourned at 7:36 p.m.

A handwritten signature in black ink, appearing to be 'J. H. Hanz', written over a horizontal line.

Clerk