

TOWN OF PETAWAWA
COUNCIL-IN-COMMITTEE

Present:	Deputy Mayor Tom Mohns Councillor Murray Rutz Councillor Gary Serviss	Councillor James Carmody Councillor Theresa Sabourin
Regrets:	Mayor Bob Sweet	Councillor Treena Lemay
Also Present:	Daniel Scissons Karen Cronier Wayne Bando Terry Waito	Christine Mitchell David Unrau Brian Whitehead Sean Chase

The Council-in-Committee meeting was opened by the Deputy Mayor at 6:30 p.m.

DISCLOSURE OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest.

PRESENTATIONS

There were no presentations.

PLANNING AND DEVELOPMENT

1. Economic Development Activity Report – December 2017

Karen Cronier, Director of Planning and Development provided an overview of the monthly report and the website analytics. Ms. Cronier reported that a draft of the Economic Action Strategy had been received and that staff were reviewing and providing additional feedback to the consultants.

MOVED BY: Theresa Sabourin
SECONDED BY: James Carmody

That the Economic Development monthly report for December be accepted as information.

CARRIED

2. Planning and Development Activity Report – December 2017

Karen Cronier provided an overview of the monthly report. Ms. Cronier noted the continuing work on the consolidated zoning by-law review regarding secondary

dwelling units as well as the preparation of a question and answer package and road improvement agreement for the Mielke Quarry application. Ms. Cronier confirmed that conditions relative to the Radtke Estates Subdivision plan resubmission were met and that a number of commercial developments would undergo a site plan review to audit agreement compliance.

MOVED BY: Murray Rutz

SECONDED BY: Gary Serviss

That the Planning and Development monthly report for December be accepted as information.

CARRIED

3. PL-01-18 – Zoning By-law Amendment Application, Michael and Madeleine Broxham, Part of Lot 11, Lake Range, Gutzman Road

Karen Cronier provided an overview of the report. Ms. Cronier reported that under Consent File B92/17 Mr. and Mrs. Broxham were granted approval for the conveyance of a residential lot subject to an application for rezoning. The purpose and effect of the amendment is to rezone the severed lands, 1.02 acres, from Rural (RU) to Residential One (R1). A public meeting is scheduled for February 5, 2018.

The report was received for information.

4. PL-02-18 – Request for Extension to Draft Plan Approval, Portage Landing Subdivision, File 47-T-12001, Part Lots 17, 18 & 19, Concession 8

Karen Cronier provided an overview of the report indicating that the extension of Draft Plan approval for Portage Landing Subdivision is due to lapse in May 2018. In order for the County to grant a further one year extension, municipal approval must be submitted with the developer's written request.

MOVED BY: James Carmody

SECONDED BY: Murray Rutz

That Council supports the extension of Draft Approval for the Portage Landing Subdivision.

CARRIED

5. PL-03-18 – Application for Red-Line Revision, Portage Landing Subdivision (1858374 Ontario Ltd.), Part Lots 17, 18 & 19, Concession 8, County File 47-T-12001

Karen Cronier provided an overview of the report. Ms. Cronier reported that the County of Renfrew had received a red-line revision to the Draft Plan for the Portage Landing Subdivision. As the application is considered a minor revision, circulation is only required to be made to the Town. The purpose and effect of the red-line

revision is to convert Townhouse Blocks 99 to 103 to single detached residential lots and to reduce the lot frontages of single detached residential lots on Street B from 20.0 metres to 18.0 metres. The original subdivision plan had 27 townhouse units and 98 single detached dwellings, the red-line revision removes all the proposed townhouses and leaves 112 single detached dwelling units. The red-line revisions for the former townhouse blocks will require rezoning from R3-E11 to R1-E35. All other R1 zoning provisions will apply with the exemption of the dwellings being from the 150 metre separation distance requirement from any Extractive Industrial (EM) Zone or Extractive Industrial Reserve (EMR) Zone as well as the 300 metre separation distance from any quarry. Subject to Council's support of the red-line revisions it is expected that a zoning by-law amendment application will be presented in February.

MOVED BY: Theresa Sabourin
SECONDED BY: James Carmody

That Council supports the red-line revisions as requested by Portage Landing Subdivision (1858374 Ontario Ltd.).

CARRIED

6. PL-04-18 – Request for Extension to Draft Plan Approval, Laurentian Highlands Subdivision File 47-T-14004, Part Lots 22, Concession 6

Karen Cronier provided an overview of the report. Ms. Cronier reported that Draft Plan approval for the Laurentian Highlands Subdivision will lapse without an approved extension on February 4, 2018. In order for the County to grant a one year extension, which must be completed prior to expiry, municipal approval must be submitted with the developer's written request.

MOVED BY: Gary Serviss
SECONDED BY: Murray Rutz

That Council supports the extension of Draft Approval for the Laurentian Highlands Subdivision.

CARRIED

7. Building Activity Report – December 2017

Karen Cronier presented the Building monthly report for December.

MOVED BY: Gary Serviss
SECONDED BY: James Carmody

That the Building monthly report for December be accepted as information.

CARRIED

PUBLIC WORKS

1. Activity Report – December 2017

David Unrau, Director of Public Works, provided an overview of the monthly report, highlighting winter control measures and noting that two thirds of the winter sand supply had already been utilized. Mr. Unrau reported two concerns of frozen water lines which, upon investigation, were located in the residential plumbing.

MOVED BY: Theresa Sabourin

SECONDED BY: Murray Rutz

That the Public Works monthly report for December be accepted as information.

CARRIED

2. Waterworks Monthly Report – December 2017

David Unrau provided an overview of the monthly report. Mr. Unrau highlighted the completion of health and safety inspections and reports of no adverse water quality incidents.

MOVED BY: Gary Serviss

SECONDED BY: James Carmody

That the Waterworks monthly report for December be accepted as information.

CARRIED

3. PW-01-2018 – Grant Opportunity through Federation of Canadian Municipalities (FCM)-Municipal Asset Management Program (MAMP)-2018

David Unrau provided an overview of the report, highlighting the funding opportunity available through the Federation of Canadian Municipalities - Municipal Asset Management Program. Successful funding application will allow for the Town to meet the legislated requirement to endorse Strategic Assets Management Policy by July 1, 2019 and to gather additional data specific to roads and sidewalks that is needed to complete a revised core Asset Management Plan due by July 1, 2021.

The funding program will accept applications with a maximum contribution limit of \$50,000.00. The Town seeks to request the full amount considering the development of the Strategic Policy and the LAS Roads Needs Assessment Service which is currently estimated to cost \$65,893.00. The municipal contribution would be \$15,893.00 and was provided for during the budget discussion process.

MOVED BY: James Carmody

SECONDED BY: Theresa Sabourin

That Council supports the application to the Federation of Canadian Municipalities – Municipal Asset Management Program (FCM MAMP) for the creation of a Strategic Asset Management Policy and the LAS Roads Needs Assessment Service – Roads and Sidewalks.

The Town commits to conducting the following activities in the FCM MAMP project submission: Mobile Sensing Roads Data Collection, Roads Assessment Data Processing, Pavement Management Plan utilizing GIS based software analytics platform and the creation of an Asset Management Strategic Policy to fulfill requirements of O.Reg. 588/17.

The Town further commits up to \$15,893.00 towards the initiatives outlined in the application.

CARRIED

4. PW-02-2018 – Partners for Climate Protection (PCP) Program

David Unrau provided an overview of the report noting that the Partners for Climate Change Protection Program is a network of some 300 municipalities with a commitment to reducing greenhouse gas (GHG) emissions and actively addressing climate change. The PCP is a partnership with the Federation of Canadian Municipalities and International Council for Local Environmental Initiatives – Local Governments. Membership is free and provides participating municipalities with resources and support to realize significant GHG reductions through a collectively endorsed program.

MOVED BY: Murray Rutz

SECONDED BY: Gary Serviss

That Council approves membership in the Partners for Climate Protection Program.

CARRIED

5. PW-03-2018 – OCWA Proposal for a Biogas Study

David Unrau presented the report. Mr. Unrau provided an overview of the Ontario Clean Water Agency proposal to undertake a biogas recovery feasibility study at the Wastewater Treatment Facility at an estimated cost of \$125,000.00. Funding of 80% of the project will be sought through the Federation of Canadian Municipalities Green Municipal Fund.

MOVED BY: Theresa Sabourin

SECONDED BY: Murray Rutz

That Council approves the proposal from the Ontario Clean Water Agency to undertake a biogas recovery feasibility study at the Wastewater Treatment Facility subject to funding through the Federation of Canadian Municipalities Green Municipal Fund grant application.

CARRIED

GENERAL MATTERS

1. ADMIN-04-2018 – Community Transportation Grant Program-Municipal Stream

Christine Mitchell, Executive Assistant, provided an overview of the report. The Community Transportation Grant Program Municipal Stream offers two options for municipalities to work with an existing transportation service provider to develop programs for a local or intercommunity transportation service. Funding envelopes are available on a one-time application intake over a five year implementation. There is not a clear minimum contribution requirement from the municipality other than the administration of the funding and program if the application is successful.

MOVED BY: Theresa Sabourin

SECONDED BY: James Carmody

That Council approves the submission of a funding request for a local transportation project under the Community Transportation Grant Program – Municipal Stream subject to favourable consultations with a third party service provider.

CARRIED

CLOSED MEETING

There was no closed meeting

ADJOURNMENT

MOVED BY: Gary Serviss

SECONDED BY: Murray Rutz

That the meeting be adjourned.

CARRIED

The meeting adjourned at 7:35 p.m.



Clerk