

TOWN OF PETAWAWA

COUNCIL-IN-COMMITTEE

Present: **Mayor Bob Sweet** **Deputy Mayor Tom Mohns**
 Councillor James Carmody **Councillor Murray Rutz**
 Councillor Theresa Sabourin **Councillor Gary Serviss**

Regrets: **Councillor Treena Lemay**

Also Present: **Daniel Scissons** **Dawn Recoskie**
 Steve Knott **Kelly Williams**
 Karen Cronier **Annette Mantifel**
 Mark Reinert **Sarah Ladhani**
 Boris Uriev **Rudy Levstek**
 Joe McDonald **Abraham Osbourne**
 Rudy Kadlec **Patricia Leboeuf**
 Tina Peplinskie

The Council-in-Committee meeting was opened by the Mayor at 6:30 p.m.

DISCLOSURE OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest.

PRESENTATIONS

1. Conceptual Design for the Catwalk Pond – Remisz Consulting Engineers Ltd.

Kelly Williams, Manager of Parks and Recreation, introduced Sarah Ladhani and Boris Uriev of Remisz Consulting Engineers Ltd., and Rudy Levstek of Levstek Consultants Inc. Landscape Architects. Ms. Ladhani provided an overview of the five (5) conceptual design options for the revitalization of the Catwalk Pond located in Centennial Park. Remisz Consulting recommended Option #5 as the option that would provide the most beneficial outcome with regards to improved functionality and public safety, as well as addressing the current water quality concerns. Option #5 would include: local repairs to retaining walls; asphalt pathway approach to northwest lookout; access to island, addition of four lookouts/gazebos (one at northwest corner, one at southeast corner, two on the island), addition of catwalk on top of existing retaining wall, connecting both shore lookouts/gazebos (path also created on the island between the structures); raise concrete wall on east side of pond (improved water quality and longer period of standing water, larger pond and increased depth); increased lifespan of Catwalk Pond and retaining wall structures; most expensive option. The estimated cost to proceed with Option #5 is \$2,004,000 plus applicable taxes. Ms. Ladhani explained the work recommended in Option #5 does not have to be done all at once; it can be conducted in stages.

Councillor James Carmody questioned if Remisz Consulting considered if an environmental assessment would be required prior to starting any of the work. Mr. Uriev responded that it is possible that one would be required; Remisz Consulting will investigate the environmental assessment further and will include the results in the final report.

Remisz Consulting was asked to provide Option #5 in stages, with a schedule and costs involved at each stage, so that Council can consider the matter further during the 2019 budget deliberations.

Mayor Sweet, on behalf of Council, thanked Ms. Ladhani, Mr. Uriev, and Mr. Levstek, for attending the meeting and presenting the conceptual design for the Catwalk Pond.

PLANNING AND DEVELOPMENT

1. PL-34-18 – Site Plan Application, Petawawa Centennial Family Health Centre, 154 Civic Centre Road, Part of Lot 16, Range C, being Part 1 on Reference Plan 49R-16328

Karen Cronier, Director of Planning and Development, provided an overview of the report. Ms. Cronier explained the site plan application is for the construction of a 371 square metre addition to the existing Petawawa Centennial Family Health Centre. The addition will accommodate an expanded physiotherapy and lab facilities and allow for the expansion of other health related services. A total of 70 parking spaces are to be provided on site.

MOVED BY: Theresa Sabourin
SECONDED BY: James Carmody

That Council supports the granting of site plan approval for the addition to the Petawawa Centennial Family Health Centre that is to be constructed at 154 Civic Centre Road, subject to the applicant entering into a site development agreement with the Town.

CARRIED

FIRE DEPARTMENT

1. Activity Report – October 2018

Fire Chief Steve Knott provided an overview of the monthly report. Chief Knott reported two false alarm calls, two fire alarms, two motor vehicle collisions, one natural gas call, and one smoke alarm for October. Chief Knott reported on the monthly training which included practical evolutions on the new forcible entry door.

MOVED BY: Murray Rutz
SECONDED BY: Gary Serviss

That the Fire Department monthly report for October be accepted as information.

CARRIED

2. Fire Inspections and Activities Report – October 2018

Chief Knott presented the report. Chief Knott reported the Town of Petawawa Fire Department partnered with the Garrison Fire Department during Fire Prevention Week and provided local grade 3 and 7 students, a total of 469 students, presentations on fire safety.

Chief Knott reported he reviewed fatal fire statistics for the period of January to November 2017 in Ontario as follows: 61 fatal fires resulting in 68 fatalities. Chief Knott reported for the same time period for 2018 the results are: 72 fatal fires resulting in 82 fatalities. Chief Knott noted it is alarming the number of fatalities has increased over 2017, with the resources that go into communicating fire prevention and fire safety to the public.

MOVED BY: James Carmody
SECONDED BY: Gary Serviss

That the Fire Inspections and Activities report for October be accepted as information.

CARRIED

3. Fire Protection Budget Report

Received for information.

4. 2019 Fire Department Draft Budget (for information only)

Received for information.

PARKS AND RECREATION

1. Activity Report – October 2018

Kelly Williams, Manager of Parks and Recreation, provided an overview of the monthly report. Mr. Williams reported staff is investigating the cost to replace the arena floor for consideration during the 2019 budget deliberations. A partnership meeting was held between the organizers of the Upper Ottawa River Race and Paddle Festival (UORRPF) and the Ottawa Valley Tourist Association (OVTA); the OVTA has been confirmed as a new partner for the 2019 edition of the event. The theme for the Santa Claus Parade this Sunday is “Ottawa Valley Christmas”. Algonquin College is proposing to add a new event to Cabin Fever: “Fat Bike

Race”. This would be a bicycle race, using bicycles that have “fat tires” which are meant for rough terrain and winter cycling, from Pembroke to Petawawa along the Algonquin Trail. The details are still being worked out regarding this proposal.

MOVED BY: Murray Rutz
SECONDED BY: James Carmody

That the Parks and Recreation monthly report for October be accepted as information.

CARRIED

Mr. Williams presented the sports field and ball diamond usage statistics for 2018.

2. Parks and Recreation Budget Report

Received for information.

3. 2019 Parks and Recreation Draft Budget (for information only)

Received for information.

FINANCE AND MANAGEMENT

1. Accounts Payable – October 2018

Annette Mantifel, Treasurer, presented the report.

MOVED BY: Theresa Sabourin
SECONDED BY: Gary Serviss

That the general cheque #'s 28496 to 28696 in the amount of \$1,587,008.45 be passed by Council and paid by the Treasurer.

CARRIED

2. ADMIN-27-2018 – Animal Control/By-law Enforcement Activity Report-October 2018

Dawn Recoskie, Deputy Clerk, presented the report. Ms. Recoskie noted there was one dog bite incident which resulted in the issuance of two provincial offence notices. Another provincial offence notice was issued to a resident for “fail to prohibit dog from running at large”. Ms. Recoskie is researching the process to start a proceeding under the Dog Owner’s Liability Act.

MOVED BY: James Carmody
SECONDED BY: Murray Rutz

That the Animal Control/By-law Enforcement monthly report for October be accepted as information.

CARRIED

3. Correspondence – ROMA Board of Directors Zone Representatives 2019-2023, Notice of Call for Nominations (deadline December 31, 2018)

The item of correspondence was received for information.

4. Budget Reports (Administration, Animal Control/Bylaw Enforcement, and Council)

Received for information.

5. 2019 OPP Annual Billing

Annette Mantifel provided an estimated cost comparison between the 2018 and 2019 OPP billing statements. The total 2019 estimated amount is \$1,761,050 compared to \$1,753,441 in 2018.

The 2019 OPP Annual Billing Statement was received for information.

6. 2019 Administration Draft Budget (for information only)

Received for information.

7. 2019 Animal Control/By-law Enforcement Draft Budget (for information only)

Received for information.

8. 2019 Council Draft Budget (for information only)

Received for information.

GENERAL MATTERS

There was nothing to report.

CLOSED MEETING

There was no closed meeting.

ADJOURNMENT

MOVED BY: Murray Rutz
SECONDED BY: Gary Serviss

That the meeting be adjourned.

CARRIED

The meeting adjourned at 7:56 p.m.

A handwritten signature in black ink, appearing to be "J. C. [unclear]", written over a horizontal line.

Clerk