

TOWN OF PETAWAWA

COUNCIL-IN-COMMITTEE

Present: Mayor Bob Sweet Deputy Mayor Tom Mohns
Councillor James Carmody Councillor Treena Lemay
Councillor Murray Rutz Councillor Theresa Sabourin
Councillor Gary Serviss

Also Present: Daniel Scissons Christine Mitchell
David Unrau Karen Cronier
Joe McDonald Matthew McLean
Marie-Philip Landry Patricia Laboeuf
Tina Peplinskie (6:35 p.m.)

The Council-in-Committee meeting was opened by the Mayor at 6:30 p.m.

DISCLOSURE OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest.

PRESENTATIONS

There were no presentations.

PLANNING AND DEVELOPMENT

1. Planning and Development Activity Report – August 2018

Karen Cronier, Director of Planning and Development, provided an overview of the monthly report. Ms. Cronier reported on the status of the zoning by-law amendment for the Hoffman Subdivision and the pending meeting with staff at the Ministry of Natural Resources and Forestry. Ms. Cronier indicated that both the Turcotte and parking spaces zoning by-law amendments had passed their final appeal dates with no further comment. Ms. Cronier noted that the secondary dwelling unit public meeting was held on August 20th and that a by-law would be forthcoming. Ms. Cronier reported that the Boston Pizza minor variance had been granted and a building permit issued. MiLisa software is now fully operational.

MOVED BY: Murray Rutz
SECONDED BY: Treena Lemay

That the Planning and Development monthly report for August be accepted as information.

CARRIED

2. Building Activity Report – August 2018

Karen Cronier presented the Building monthly report for August.

MOVED BY: Theresa Sabourin

SECONDED BY: James Carmody

That the Building monthly report for August be accepted as information.

CARRIED

3. Budget Reports (Planning, Building, and Economic Development)

Received for information.

PUBLIC WORKS

1. Monthly Report – September 2018

David Unrau, Director of Public Works, provided an overview of the monthly report. Mr. Unrau reported that staff were reviewing a draft version of the Strategic Asset Management Policy. Mr. Unrau noted receipt of the draft Facility Optimization and Headworks Options studies for the wastewater treatment plant. Mr. Unrau discussed the collaborative effort on a Safe School Travel working group, supported by the Active Transportation Plan and Parent Council representatives from St. Francis of Assisi. The group has been meeting regularly to discuss safe travel solutions and includes partners from the Renfrew County and District Health Unit, the area school boards and the OPP. Updates regarding the status of projects on County Road 51 and Algonquin Trail were articulated as a result of questions posed on these upper tier assets.

MOVED BY: Gary Serviss

SECONDED BY: Murray Rutz

That the Public Works monthly report for September be accepted as information.

CARRIED

2. Operations Activity Report – August 2018

David Unrau provided an overview of the monthly report. Mr. Unrau highlighted the salvage of two wooden culverts, circa 1940, excavated from Brumm Road work, which are on display at the Heritage Village. Mr. Unrau also referenced maintenance work on regulatory and warning signs and the installation of two drywells on Louise Street. Mr. Unrau indicated that technical issues impacting street lighting infrastructure for Mohns Avenue and Victoria Street were temporarily resolved but will need to be further considered within the 2019 budget envelope.

MOVED BY: James Carmody

SECONDED BY: Theresa Sabourin

That the Operations monthly report for August be accepted as information.

CARRIED

3. Water and Wastewater Monthly Report – July 2018

David Unrau provided an overview of the report submitted by OCWA. Mr. Unrau highlighted the compliance of both legislative and health and safety regulations noted in the reports. Mr. Unrau indicated a diver inspection of the water intake system had been completed with no structural concerns identified.

MOVED BY: Tom Mohns
SECONDED BY: James Carmody

That the Water and Wastewater monthly report for July be accepted as information.

CARRIED

4. PW-22-2018 – Petawawa Drinking Water System (DWS) Drinking Water Quality Management System (DWQMS) Operational Plan

David Unrau provided an overview of the report. Mr. Unrau indicated that predominate modifications to the DWQMS were in the administrative reporting structure, formatting and layout and not the content of the data required to be analyzed or reported.

MOVED BY: Treena Lemay
SECONDED BY: Gary Serviss

That Council adopts the Petawawa Drinking Water System (DWS) Drinking Water Quality Management System (DWQMS) Operational Plan as presented.

CARRIED

5. PW-23-2018 – Linear Assets Added to Inventory in 2018

David Unrau provided an overview of the report. Mr. Unrau noted that the Town currently has 123 km of road surface and 46 km of sidewalk which require maintenance. The addition of the noted linear assets will increase the inventory by three and five percent respectively. The net effect of these additional assets will impact staffing and level of service considerations within the Public Works Department in order to comply with legislated minimum winter maintenance standards and Ministry of Labour regulations relative to hours of work.

The report was received for information.

6. PW-24-2018 – Revised Draft of the Active Transportation Plan

David Unrau provided an overview of the report. Mr. Unrau noted that changes in the revised draft of the Active Transportation Plan (ATP) reflect commentary from the August 13th presentation to Council. Mr. Unrau indicated that proposed initiatives derived from the ATP would be brought forward to Council for review and endorsement on a case by case basis.

MOVED BY: Tom Mohns
SECONDED BY: Theresa Sabourin

That Council adopts the Town of Petawawa Active Transportation Plan dated August 2018.

CARRIED

7. Public Works Budget Report

Received for information.

8. Sewage System Budget Report

Received for information.

9. Waterworks Budget Report

Received for information.

GENERAL MATTERS

There was nothing to report.

CLOSED MEETING

There was no closed meeting.

ADJOURNMENT

MOVED BY: Murray Rutz
SECONDED BY: Treena Lemay

That the meeting be adjourned.

CARRIED

The meeting adjourned at 7:49 p.m.



Clerk