

6:30 p.m.

September 10, 2018

TOWN OF PETAWAWA
COUNCIL-IN-COMMITTEE

Present: **Mayor Bob Sweet** **Deputy Mayor Tom Mohns**
 Councillor James Carmody **Councillor Treena Lemay**
 Councillor Murray Rutz **Councillor Theresa Sabourin**
 Councillor Gary Serviss

Also Present: **Daniel Scissons** **Dawn Recoskie**
 Steve Knott **Kelly Williams**
 Annette Mantifel **Joe McDonald**
 Maria Morena-Church **Rebecca Bartlett**
 Patricia Leboeuf **Tina Peplinskie**

The Council-in-Committee meeting was opened by the Mayor at 6:30 p.m.

DISCLOSURE OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest.

PRESENTATIONS

There were no presentations.

FIRE DEPARTMENT

1. Activity Report – August 2018

Fire Chief Steve Knott provided an overview of the monthly report. Chief Knott reported one vehicle fire, one fire alarm, one carbon monoxide alarm and attendance at five open air burning incidents (two were burning without a permit-charges are pending, two were unfounded, and one had a permit) occurred during the month of August. Chief Knott reported during the fire ban, July 4-August 10, 2018; 14 charges were levied against residents for burning infractions. Chief Knott also highlighted platoon training and ongoing equipment and vehicle maintenance.

MOVED BY: Murray Rutz
SECONDED BY: Gary Serviss

That the Fire Department monthly report for August be accepted as information.

CARRIED

2. Fire Inspections and Activities Report – August 2018

Chief Knott reported on school fire safety inspections prior to the start of the school year. Chief Knott also reported staff are preparing for Fire Prevention Week which will be held October 7-13, 2018.

MOVED BY: Theresa Sabourin

SECONDED BY: James Carmody

That the Fire Inspections and Activities report for August be accepted as information.

CARRIED

3. Fire Protection Budget Report

Received for information.

PARKS AND RECREATION

1. Activity Report – August

Kelly Williams, Manager of Parks and Recreation, provided an overview of the monthly report. Mr. Williams highlighted park improvement projects, including the installation of a basketball court at Jack Pine Park. Mr. Williams reported the summer camps were busy, and although the weather did not cooperate on August 25th for the Get to the Point event the turnout was still respectable.

Discussion also took place regarding the Centennial Park (Catwalk) project; Mr. Williams noted a public open house will be held with the consultants in the coming months.

MOVED BY: Murray Rutz

SECONDED BY: Tom Mohns

That the Parks and Recreation monthly report for August be accepted as information.

CARRIED

2. PR-07-2018 – 2018/19 Parks and Recreation Department Rates and Fees

Kelly Williams provided an overview of the report. Mr. Williams reported that staff is recommending an increase to current selected rates by an inflationary factor of 2.2%, based on the CPI, effective September 1, 2018; adult ice rates will be increased by 4%; and youth ice rates will be increased by 5%. The recommendations are based on the Parks and Recreation Pricing Policy and the Pricing Policy Study completed in 2016.

MOVED BY: Treena Lemay
SECONDED BY: James Carmody

That Council approves the staff recommendation to adjust annual recreational service fees commencing September 1, 2018 by factors established in Report PR-07-2018 and shown on Appendix "A", rates and fees schedule, to the report. These increases are in keeping with the approved Parks and Recreation Services Pricing Policy and the Pricing Policy Study completed in 2016.

CARRIED

3. Parks and Recreation Budget Report

Received for information.

FINANCE AND MANAGEMENT

1. Accounts Payable – July 2018

Annette Mantifel, Treasurer, presented the report.

MOVED BY: Treena Lemay
SECONDED BY: Murray Rutz

That the general cheque #'s 28110 to 28296 in the amount of \$1,770,460.91 be passed by Council and paid by the Treasurer.

CARRIED

2. ADMIN-24-2018 – Animal Control/By-law Enforcement Activity Report-August 2018

Dawn Recoskie, Deputy Clerk, presented the report. Ms. Recoskie highlighted the issuance of a set fine to a resident for repeatedly breaching the Animal Control By-law with respect to her dog running at large. Ms. Recoskie noted 12 warnings were issued for watering on the wrong day and/or time, and seven exemptions were provided to property owners to water newly laid sod or grass seed of substantial portion. Ms. Recoskie reminded residents to review the list of acceptable items which can be placed out for the large item collection this week, in their garbage schedule; she noted items such as toilets and construction materials are not acceptable. Further, Ms. Recoskie reported that a warning letter was hand delivered to a seasonal resident, with the assistance of the OPP, to refrain from driving his ATV on the beach at Petawawa Point Park and on the roadway (Island View Drive).

MOVED BY: Theresa Sabourin
SECONDED BY: James Carmody

That the Animal Control/By-law Enforcement monthly report for August be accepted as information.

CARRIED

3. Budget Reports (Administration, Animal Control/Bylaw Enforcement, and Council)

Received for information.

GENERAL MATTERS

There was nothing to report.

CLOSED MEETING

There was no closed meeting.

ADJOURNMENT

MOVED BY: Treena Lemay

SECONDED BY: Tom Mohns

That the meeting be adjourned.

CARRIED

The meeting adjourned at 7:09 p.m.



Clerk