

6:30 p.m.

August 20, 2018

TOWN OF PETAWAWA

REGULAR MEETING OF COUNCIL

Present: Mayor Bob Sweet Deputy Mayor Tom Mohns
Councillor James Carmody Councillor Murray Rutz
Councillor Theresa Sabourin Councillor Gary Serviss

Regrets: Councillor Treena Lemay

Also Present: Daniel Scissons Dawn Recoskie
Karen Cronier David Unrau
Tracy Annand-Robichaud Alex Tong
Joe McDonald Jody Anne McDonald
Maria Morena-Church Patrick Church
Francine Levesque Jean-Pierre Bertrand
Marie-Helene Devries Beatrice Devries
Rebecca Bartlett Patricia Leboeuf
YourTV Ottawa Valley

CALL TO ORDER (Moment of Silent Reflection)

The Mayor called the meeting to order at 6:30 p.m.

Mayor Bob Sweet referenced the “City of Pembroke” golf shirt he was wearing this evening. Mayor Sweet announced that Councillors Carmody, Sabourin and Serviss made a wager on his behalf with the City of Pembroke regarding the outcome of the Paddle for CHEO event held on August 12, 2018. Team Petawawa lost to Team Pembroke’s Councillors Christine Reavie, Andrew Plummer and John McCann. In 2017, Pembroke’s Mayor Mike LeMay had to wear a Town of Petawawa shirt. Mayor Sweet thanked all participants of the event for raising funds in support of CHEO.

APPROVAL OF AGENDA

MOVED BY: Murray Rutz
SECONDED BY: Theresa Sabourin

- (1) That the agenda for the August 20, 2018 meeting of Council be adopted.

CARRIED

DISCLOSURE OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest.

APPROVAL OF MINUTES

1. Council Meeting (August 7, 2018)

MOVED BY: Gary Serviss

SECONDED BY: Tom Mohns

- (2) That the minutes of the regular meeting of Council held August 7, 2018 be approved as printed and circulated.

CARRIED

PUBLIC MEETING

1. Zoning By-law Amendment to Permit Second Dwelling Units

The Public Meeting was opened by the Mayor at 6:33 p.m. Karen Cronier, Director of Planning and Development, advised that the Notice of Public Meeting had been provided as required under the Planning Act. The Town received correspondence from Enbridge Gas Distribution who had no concerns with the amendment. The Town also received two letters from Mr. Joe McDonald dated August 8 and August 14, 2018.

Ms. Cronier explained the purpose of the amendment is to implement the Strong Communities Through Affordable Housing Act and the Town of Petawawa Official Plan regarding second dwelling units. A second dwelling unit is a second self-contained residential dwelling unit ancillary and subordinate to a primary dwelling unit, and which may also be located within structures accessory to a dwelling such as a garage or other detached structure, and includes a coach house.

Ms. Cronier explained the effect of the amendment is to add a definition for primary dwelling unit, second dwelling unit and coach house to the definitions section of the Zoning By-law and to add a new subsection to the General Provisions of the Zoning By-law outlining the various provisions relating to second dwelling units. Among these provisions are:

- Permitting second dwelling units in a single detached, semi-detached, or multiple attached dwelling or within an accessory, detached structure (e.g., coach house).
- Minimum lot area requirements based on the applicable zone for those on full services.
- Requiring a minimum lot area of 0.4 hectares (1 acre) for dwellings on partial or single municipal services (e.g., municipal water).
- Requiring a minimum lot area of 0.8 hectares (2 acres) for dwellings on private services.
- Prohibiting second dwelling units on lands within a floodway, zoned Environmental Protection (EP), or within 30 metres of the high water mark on a water body.

- Requiring one additional parking space for the second dwelling unit.
- Only allowing one second dwelling per property.
- Property must be on an improved street.
- Allowing the maximum size of the second dwelling to be up to 40% of the gross floor area of the primary dwelling unit.
- Prohibiting the severance of a coach house.
- Driveway width is not to be more than 50% of the width of the lot frontage.
- The by-law includes some special provisions for those lots that retain legal non-conforming rights.
- Mobile homes and recreational vehicles are not considered second dwelling units.
- There is a requirement that a property owner must register their second dwelling unit.

Mayor Sweet asked to hear comments from members of the public. Mr. Jean-Pierre Bertrand came forward and asked what the setback requirements would be for the second dwelling. Ms. Cronier responded the setbacks would be the same as those for the primary dwelling.

Mayor Sweet asked to hear comments from Council. Responding to Councillor Sabourin, Ms. Cronier clarified the 40% gross floor area amount.

Councillor Carmody commented that the 40% gross floor area restriction seemed common in other municipalities. Councillor Carmody asked where this number came from. Ms. Cronier responded the Ministry of Municipal Affairs and Housing would not define what “subordinate” meant in relation to the second dwelling and therefore municipalities were left to make that determination. A second dwelling should be accessory to the primary dwelling, so the second dwelling should be smaller; 40% of the gross floor area made sense for our community.

Deputy Mayor Mohns questioned if there was a height or floor limit for the second dwelling. Ms. Cronier responded some municipalities have limited the second dwelling to one floor; the proposed by-law for the Town of Petawawa would allow more than one floor so long as the second dwelling does not exceed 40% of the gross floor area of the primary dwelling unit.

Councillor Serviss questioned the number of parking spaces to be provided. Ms. Cronier responded the single parking space required for a second dwelling is mandated by the Province and cannot be changed. The developer can provide more spaces if he/she wishes, but there has to be a minimum of one space for the second dwelling and a minimum of two spaces for the primary dwelling.

Francine Levesque came forward and addressed Council. Ms. Levesque questioned if a garage could be built along with the second dwelling. Ms. Cronier responded that yes a garage could be built, but it could not be larger than the second dwelling.

Ms. Cronier then explained the appeal process to those present in the audience, noting with this type of by-law there is no appeal period once the by-law is adopted by Council.

Council directed staff to bring forward a further report on second dwellings based on the correspondence received and comments made during the public meeting.

Mayor Sweet thanked all for attending the meeting and declared the Public Meeting closed at 6:46 p.m.

PRESENTATIONS

1. Video Demonstration of Internet Voting – Dawn Recoskie, Deputy Clerk

Dawn Recoskie, Deputy Clerk, provided a video presentation from Dominion Voting Systems to demonstrate how a ballot is cast by internet voting. Eligible voters in the Town of Petawawa will be able to cast ballots in the 2018 municipal election by internet or telephone beginning on Friday, October 12, 2018 at 10:00 a.m. until Monday, October 22, 2018 at 8:00 p.m. Ms. Recoskie noted the Town of Petawawa will be using the four digit year of birth as an added security feature along with the Voter ID and PIN number provided in the Voter Information Letter. Ms. Recoskie reported eligible voters should receive the Voter Information Letter in the mail the first week of October. The sample video is also available to the public on the Town's website on the 2018 Municipal Election Voter Information webpage.

BY-LAWS

Mayor Bob Sweet addressed recent comments through social media regarding Boston Pizza. Mayor Sweet explained Boston Pizza will be a 300 seat family restaurant with a \$2 million investment by the developer. Mayor Sweet explained Boston Pizza has a full menu and serves other items besides pizza. Mayor Sweet welcomed the developer's initiative to approach Boston Pizza for a franchise, and commented the restaurant will be a wonderful addition to the municipality and will offer choice to our residents.

1. By-law 1221/18 – being a by-law to authorize a development agreement with Moncion Holdings Ltd. (Boston Pizza)

MOVED BY: James Carmody
SECONDED BY: Murray Rutz

- (3) That By-law 1221/18, being a by-law to authorize a development agreement with Moncion Holdings Ltd. (Boston Pizza), be read a first and second time.

CARRIED

MOVED BY: Murray Rutz
SECONDED BY: James Carmody

- (4) That By-law 1221/18, be read a third time and passed.

CARRIED

2. By-law 1222/18 – being a by-law to establish a speed zone on Leeder Lane and Civic Centre Road in the Town of Petawawa

MOVED BY: Theresa Sabourin
SECONDED BY: Gary Serviss

- (5) That By-law 1222/18, being a by-law to establish a speed zone on Leeder Lane and Civic Centre Road in the Town of Petawawa, be read a first and second time.

CARRIED

MOVED BY: Gary Serviss
SECONDED BY: Theresa Sabourin

- (6) That By-law 1222/18, be read a third time and passed.

CARRIED

CORRESPONDENCE

There were no items of correspondence.

MINUTES

1. Council-in-Committee Meeting (August 13, 2018)

MOVED BY: James Carmody
SECONDED BY: Theresa Sabourin

- (7) That the minutes of the Council-in-Committee meeting held August 13, 2018 be accepted by Council, and that resolutions from that Committee become resolutions of Council.

CARRIED

STAFF REPORTS

1. PW-20-2018 – Tender PW-09-2018, Edith Street and Norman Street Reconstruction

David Unrau, Director of Public Works, presented the report.

MOVED BY: Murray Rutz
SECONDED BY: James Carmody

- (8) That Council approves the award of PW-09-2018, Edith Street and Norman Street Reconstruction, to H&H Construction Inc. in the amount of \$327,447.45 + HST.

CARRIED

2. PW-21-2018 – Rescind Award of RFQ # PW-02-2018 – Quotation for the Supply and Delivery of Three (3) Pick-Up Trucks

David Unrau provided an overview of the report.

MOVED BY: Theresa Sabourin
SECONDED BY: James Carmody

- (9) That Council rescinds the resolution, that was recommended by Council-in-Committee on February 26, 2018 and subsequently adopted by Council on March 5, 2018, to award RFQ # PW-02-2018, quotation for the supply and delivery of three (3) pick-up trucks, to Dilawri Auto Group.

CARRIED

3. ADMIN-23-2018 – Pet Impoundment/Redemption Fee-Renfrew County OSPCA Daily Boarding Fee

Dawn Recoskie, Deputy Clerk, provided an overview of the report.

MOVED BY: Gary Serviss
SECONDED BY: Tom Mohns

- (10) That Council approves the staff recommendation to amend Schedule “B” of the Animal Control By-law, to increase the impoundment/redemption fee for pets from \$20.00 to \$25.00, and that a by-law be brought forward to the next Council meeting to formally approve the amendment, with the by-law coming into effect on September 1, 2018.

CARRIED

COUNCILLOR REPORTS

Deputy Mayor Tom Mohns – nothing to report.

Councillor Theresa Sabourin reported she participated in the Paddle for CHEO event.

Councillor James Carmody reported he also participated in the Paddle for CHEO event and noted the Mayor of Pembroke has worn the Town of Petawawa shirt twice and Mayor Sweet has worn the City of Pembroke shirt twice, so 2019 should be the official tie breaker.

Councillor Gary Serviss also participated in the Paddle for CHEO event.

Councillor Murray Rutz reported the Town Times Committee is working on submissions for the Fall/Winter edition of the Community Guide which will be distributed to all households in the coming weeks. Councillor Rutz reported he has also met with the Manager of Festival

Hall and then provided an overview of the upcoming events. Councillor Rutz attended the 100th anniversary event for Brum's Dairy.

Mayor Bob Sweet reported he attended six meetings at the County of Renfrew. Mayor Sweet attended the Rolling Barrage event on August 10th which is a coast-to-coast motorcycle rally that serves to raise awareness and support for veterans, active duty members and first responders who are battling post-traumatic stress disorder. Mayor Sweet recently met with the Honourable Karina Gould, Minister of Democratic Institutions, following her presentation at Garrison Petawawa. Mayor Sweet discussed the expansion of Petawawa Boulevard with Minister Gould. Mayor Sweet also attended the Association of Municipalities of Ontario (AMO) Conference yesterday and met with the Ontario Small Urban Municipalities (OSUM) board of directors to welcome the OSUM Conference to Renfrew County in 2019.

CLOSED MEETING

There was no closed meeting.

CONFIRMING BY-LAW

MOVED BY: Murray Rutz
SECONDED BY: Theresa Sabourin

(11) That By-law 1223/18 be read a first, second and third time and passed.

CARRIED

ADJOURNMENT

MOVED BY: Tom Mohns
SECONDED BY: James Carmody

(12) That the meeting adjourn to the call of the Mayor.

CARRIED

The meeting adjourned at 7:21 p.m.


Mayor


Clerk