

6:30 p.m.

January 8, 2018

TOWN OF PETAWAWA

COUNCIL-IN-COMMITTEE

Present: Mayor Bob Sweet Deputy Mayor Tom Mohns
Councillor James Carmody Councillor Murray Rutz
Councillor Theresa Sabourin Councillor Gary Serviss

Regrets: Councillor Treena Lemay

Also Present: Daniel Scissons Dawn Recoskie
Annette Mantifel Steve Knott
Craig Proulx Kelly Williams
Rebecca Bartlett Celina Ip
Patricia Leboeuf

The Council-in-Committee meeting was opened by the Mayor at 6:30 p.m.

DISCLOSURE OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest.

PRESENTATIONS

There were no presentations.

FIRE DEPARTMENT

1. Activity Report – December 2017

Fire Chief Steve Knott provided an overview of the monthly report. Chief Knott reported there was one vehicle fire, one motor vehicle collision, one fire alarm, one structure fire, three carbon monoxide alarms and three false alarms for the month of December. Chief Knott further noted that the structure fire was the result of the resident placing hot ashes into the green bin; the green bin was placed next to the house which caused the side of the home to catch fire. Chief Knott reminded residents that hot ashes are not to be placed in the green bin.

MOVED BY: Murray Rutz
SECONDED BY: James Carmody

That the Fire Department monthly report for December be accepted as information.

CARRIED

2. Fire Inspections and Activities Report – December 2017

Chief Knott provided an overview of the report. Chief Knott recognized the retirement in December of Assistant Deputy Chief-Prevention Clem Paradis and thanked him for his service to the Fire Department.

MOVED BY: Tom Mohns
SECONDED BY: Theresa Sabourin

That the Fire Inspections and Activities report for December be accepted as information.

CARRIED

PARKS AND RECREATION

1. Activity Report – December 2017

Kelly Williams, Manager of Parks and Recreation, provided an overview of the monthly report. Mr. Williams highlighted the Occupational Health and Safety awareness training which he provided to the Fire Department on two occasions in December. Mr. Williams recognized the retirement in December of Karen Mohns after 39 years of service to the municipality. Mr. Williams noted the Cabin Fever schedule has been released and the event will occur January 20-28, 2018.

MOVED BY: Gary Serviss
SECONDED BY: Murray Rutz

That the Parks and Recreation monthly report for December be accepted as information.

CARRIED

FINANCE AND MANAGEMENT

1. 2017 Audit Responsibilities – Welch LLP

Annette Mantifel, Treasurer, presented the correspondence outlining the 2017 audit responsibilities.

MOVED BY: James Carmody
SECONDED BY: Theresa Sabourin

That the correspondence be received for information.

CARRIED

2. Accounts Payable – December 2017

Annette Mantifel presented the report.

MOVED BY: Gary Serviss
SECONDED BY: Murray Rutz

That the general cheque #'s 26528 to 26747 in the amount of \$4,486,189.77 be passed by Council and paid by the Treasurer.

CARRIED

3. ADMIN-01-2018 – Electronic Participation in Meetings

Dawn Recoskie, Deputy Clerk, provided an overview of the report and indicated that staff is seeking direction from Council on whether to consider electronic participation during meetings or not, due to the implementation of Bill 68. Council discussed their concerns with the legislation and chose not to implement electronic participation.

MOVED BY: Tom Mohns
SECONDED BY: James Carmody

That Council receives Report ADMIN-01-2018 for information.

CARRIED

4. ADMIN-02-2018 – Animal Control/By-law Enforcement Activity Report-December 2017

Dawn Recoskie presented the monthly report.

MOVED BY: Theresa Sabourin
SECONDED BY: Murray Rutz

That the Animal Control/By-law Enforcement monthly report for December be accepted as information.

CARRIED

5. ADMIN-03-2018 – Taxi Licence Applications 2018

Dawn Recoskie provided an overview of the report.

MOVED BY: James Carmody
SECONDED BY: Gary Serviss

That Council approves the taxi licence applications in accordance with the current taxi by-law.

CARRIED

CLOSED MEETING

There was no closed meeting.

ADJOURNMENT

MOVED BY: Theresa Sabourin
SECONDED BY: Murray Rutz

That the meeting be adjourned.

CARRIED

The meeting adjourned at 7:17 p.m.



Clerk