

6:30 p.m.

June 11, 2018

TOWN OF PETAWAWA

COUNCIL-IN-COMMITTEE

Present: **Mayor Bob Sweet** **Deputy Mayor Tom Mohns**
 Councillor James Carmody **Councillor Treena Lemay**
 Councillor Murray Rutz **Councillor Theresa Sabourin**
 Councillor Gary Serviss

Also Present: **Daniel Scissons** **Christine Mitchell**
 Annette Mantifel **Steve Knott**
 Kelly Williams **Karen Cronier**
 Peter Harrington **Brandon Bedard**
 Dan Bedard **Greg McParland**
 Rebecca Bartlett **Patricia Labeouf**
 Sean Chase

The Council-in-Committee meeting was opened by the Mayor at 6:33 p.m.

DISCLOSURE OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest.

PRESENTATIONS

1. 2017 Audited Financial Statements – Peter Harrington, Welch LLP

Peter Harrington presented the 2017 audited financial statements for the Town of Petawawa.

MOVED BY: **Tom Mohns**
SECONDED BY: **Treena Lemay**

That the Consolidated Financial Statements for 2017 be accepted by Council.

CARRIED

FIRE DEPARTMENT

1. Activity Report – May 2018

Fire Chief Steve Knott provided an overview of the monthly report. Chief Knott reported four fire alarm calls, two responses concerning the smell of gas, a deck fire, an unauthorized open air burning, a grass fire and a bush fire. Charges have been laid in two of the incidents. Chief Knott also spoke of platoon training including fire officer development and of regular maintenance on vehicles and equipment.

Chief Knott acknowledged the tragic passing of diver John Beevis, who regularly participated in the departmental water and ice rescue training over years.

MOVED BY: James Carmody
SECONDED BY: Theresa Sabourin

That the Fire Department monthly report for May be accepted as information.

CARRIED

2. Fire Inspections and Activities Report – May 2018

Chief Knott reported that between January 1st and June 11th this year there have been 47 Ontario deaths due to fire. This number is higher than the same period last year. Continuing fire prevention education is needed.

MOVED BY: James Carmody
SECONDED BY: Tom Mohns

That the Fire Inspections and Activities report for May be accepted as information.

CARRIED

3. FD-04-18 – Project Assist

Chief Knott reported that Project Assist is a \$5,000.00 grant given by Enbridge, to select fire departments, to purchase additional firefighting training materials. The Town received a positive response to this year's application.

The report was received for information.

4. Fire Protection Budget Report

Received for information.

PARKS AND RECREATION

1. Activity Report – May 2018

Kelly Williams, Manager of Parks and Recreation, provided an overview of the monthly report. Mr. Williams noted staff participation in the Eastern Ontario Active Transportation Summit, the Algonquin College Spring Business and Leadership Conference and traffic control training. Mr. Williams spoke of the improvements taking place at the Petawawa Point, including pathways, ramps and new tree plantings. Mr. Williams highlighted upcoming events including Civic Centre Days, Canada Day at Centennial Park and the Upper Ottawa River Race and Paddle Festival (UORRPF). Mr. Williams acknowledged UORRPF title sponsors Integrated Health and Johnston & Mackie for their continued support of this event.

Mr. Williams reported that the funding request through the Canadian Parks and Recreation Association Summer Work Experience Green Jobs Initiative for a Community Ambassador student position was successful. Mr. Williams also reported that the 2018-19 Ontario Sport and Recreation Communities Funds Grant application for the Town of Petawawa Municipal Trail Development Plan was not successful.

MOVED BY: Murray Rutz
SECONDED BY: Gary Serviss

That the Parks and Recreation monthly report for May be accepted as information.

CARRIED

2. Parks and Recreation Budget Report

Received for information.

PLANNING AND DEVELOPMENT

1. Planning and Development Activity Report – May 2018

Karen Cronier, Director of Planning and Development, provided an overview of the monthly report. Ms. Cronier referenced the pending draft by-law relative to parking and secondary dwelling units. Ms. Cronier indicated that a zoning change for an Easy Street property would be coming before Council as would red line revisions for the Laurentian Highlands Subdivision Phase 2C. Ms. Cronier further indicated that a commercial development would soon be announced and that new proponents have expressed interest in land in the Industrial Park. Ms. Cronier discussed the Development Application Approval Process Study which is underway by Watson and Associates.

MOVED BY: Tom Mohns
SECONDED BY: Theresa Sabourin

That the Planning and Development monthly report for May be accepted as information.

CARRIED

2. Building Activity Report – May 2018

Karen Cronier presented the Building monthly report for May.

MOVED BY: James Carmody
SECONDED BY: Murray Rutz

That the Building monthly report for May be accepted as information.

CARRIED

3. PL-14-18 – Application for Red-Line Revision, Laurentian Highlands Phase 2C, County File 47-T-14004

Karen Cronier provided an overview of the report. The County of Renfrew has received an application for red-line revisions to the Draft Plan for the Laurentian Highlands Subdivision Phase 2C. The revisions are considered minor and consist of changing the townhomes in Blocks 103 to 112 into single dwelling units. This change will reduce the overall number of homes in Phase 2C to 66 dwellings instead of the initial 97 dwellings. The R3-E9 zoning associated with the blocks allows for the construction of single homes. With the decrease in demand for townhomes, the developer is seeking this revision in order to complete the buildout of this phase entirely with single detached dwellings.

MOVED BY: Treena Lemay
SECONDED BY: Theresa Sabourin

That Council supports the red-line revisions as requested for the Laurentian Highlands Subdivision Phase 2C subject to submission and approval of engineered designed drawings acceptable to the Town of Petawawa Director of Public Works.

CARRIED

3. Budget Reports (Planning, Building, and Economic Development)

Received for information.

FINANCE AND MANAGEMENT

1. Accounts Payable – May 2018

Annette Mantifel, Treasurer, presented the report.

MOVED BY: James Carmody
SECONDED BY: Treena Lemay

That the general cheque #'s 27443 to 27677 in the amount of \$1,409,440.72 be passed by Council and paid by the Treasurer.

CARRIED

2. ADMIN-14-2018 – Animal Control/By-law Enforcement Activity Report-May 2018

Daniel Scissons, CAO/Clerk, presented the monthly report.

MOVED BY: Tom Mohns
SECONDED BY: Theresa Sabourin

That the Animal Control/By-law Enforcement monthly report for May be accepted as information.

CARRIED

3. ADMIN-15-2018 – Taxi Licence Applications 2018

Daniel Scissons presented the report.

MOVED BY: James Carmody

SECONDED BY: Gary Serviss

That Council approves the taxi licence applications in accordance with the current taxi by-law.

CARRIED

4. CAO-07-2018 – Festival Hall Management Agreement

Daniel Scissons provided an overview of the report. Mr. Scissons reported that the current three-year agreement with Eventure Entertainment for the management of Festival Hall expires at the end of June. Under the terms of the contract, two one-year extensions, with same conditions, are permitted. Richard Wharton has requested that these extensions be granted. The City of Pembroke and the Township of Laurentian Valley have endorsed the contract extensions.

MOVED BY: Murray Rutz

SECONDED BY: Gary Serviss

That the Town of Petawawa approve the recommendation to the Festival Hall Consortium member municipalities by the Festival Hall Committee to extend the current management agreement with Eventure Entertainment for the management of Festival Hall for two one-year terms beginning July 1, 2018 on the same terms and conditions as the current agreement.

CARRIED

5. Budget Reports (Administration, Animal Control/Bylaw Enforcement, and Council)

Received for information.

GENERAL MATTERS

There was nothing to report.

CLOSED MEETING

There was no closed meeting.

ADJOURNMENT

MOVED BY: Gary Serviss
SECONDED BY: Murray Rutz

That the meeting be adjourned.

CARRIED

The meeting adjourned at 7:56 p.m.



Clerk