

**TOWN OF PETAWAWA**

**COUNCIL-IN-COMMITTEE**

<b>Present:</b>	<b>Mayor Bob Sweet</b> <b>Councillor James Carmody</b> <b>Councillor Murray Rutz</b> <b>Councillor Gary Serviss</b>	<b>Deputy Mayor Tom Mohns</b> <b>Councillor Treena Lemay</b> <b>Councillor Theresa Sabourin</b>
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<b>Also Present:</b>	<b>Daniel Scissons</b> <b>Karen Cronier</b> <b>Kelly Williams</b> <b>Joe McDonald</b> <b>Sean Chase</b>	<b>Dawn Recoskie</b> <b>David Unrau</b> <b>David Priebe</b> <b>Jody Anne McDonald</b> <b>Patricia Leboeuf</b>
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The Council-in-Committee meeting was opened by the Mayor at 6:30 p.m.

**DISCLOSURE OF PECUNIARY INTEREST**

There were no disclosures of pecuniary interest.

**PRESENTATIONS**

There were no presentations.

**PLANNING AND DEVELOPMENT**

1. Planning and Development Activity Report – April 2018

Karen Cronier, Director of Planning and Development, provided an overview of the monthly report. Ms. Cronier reported no appeals were filed for the zoning by-law amendments for Melanie Theilmann and James and Heather Fuller, the zonings are in full force and effect. Ms. Cronier highlighted the active subdivisions. Emergency Preparedness Week occurred May 6-12, 2018; the Town participated in joint advertising with the Township of Laurentian Valley. Ms. Cronier thanked members of Council for their participation in manning the Town’s booth at the recent Showcase event.

**MOVED BY: Murray Rutz**  
**SECONDED BY: Gary Serviss**

That the Planning and Development monthly report for April be accepted as information.

**CARRIED**

2. Building Activity Report – April 2018

Karen Cronier presented the Building monthly report for April.

**MOVED BY: Theresa Sabourin**

**SECONDED BY: James Carmody**

That the Building monthly report for April be accepted as information.

**CARRIED**

3. Budget Reports (Planning, Building, and Economic Development)

Received for information.

**PUBLIC WORKS**

1. PR-04-18 – RFP Award – Conceptual Design Plan for the Catwalk Pond

Kelly Williams, Manager of Parks and Recreation, provided an overview of the report.

**MOVED BY: Tom Mohns**

**SECONDED BY: Murray Rutz**

That Council authorizes the Manager of Parks and Recreation to proceed with the contract award for the provision of a conceptual design plan for the redevelopment of the Catwalk Pond located in Centennial Park to Remisz Consulting Engineers Ltd. in the amount of \$22,595.00 exclusive of HST.

**CARRIED**

2. Monthly Report – April 2018

David Unrau, Director of Public Works, provided an overview of the monthly report. Mr. Unrau reported the tenders for Black Bay Road and Schwanz Road have been issued with a closing date of June 12, 2018; tenders for Norman Street and Edith Street will be issued in June with a closing date of June 26, 2018. Mr. Unrau also reported the road condition assessment will be conducted in June by StreetScan Canada.

**MOVED BY: Gary Serviss**

**SECONDED BY: Theresa Sabourin**

That the Public Works monthly report for April be accepted as information.

**CARRIED**

3. Operations Activity Report – April 2018

David Unrau provided an overview of the monthly report. Mr. Unrau reported a main break occurred on Wolfe Avenue which was repaired by OCWA and Do-All Construction. Mr. Unrau also highlighted the increase in training for staff as additional funds were allocated in the 2018 budget.

**MOVED BY: Tom Mohns**  
**SECONDED BY: James Carmody**

That the Operations monthly report for April be accepted as information.

**CARRIED**

4. Water and Wastewater Monthly Report – April 2018

David Unrau provided an overview of the report submitted by OCWA. Mr. Unrau explained one compliance issue was reported to the Ministry of the Environment and Climate Change for the sewage treatment plant regarding final effluent total suspended solids; no further action was required. Discussion also occurred regarding the digester which is still out of service.

**MOVED BY: Murray Rutz**  
**SECONDED BY: James Carmody**

That the Water and Wastewater monthly report for April be accepted as information.

**CARRIED**

5. PW-10-2018 – Community Energy Plan

David Unrau provided an overview of the report.

**MOVED BY: Treena Lemay**  
**SECONDED BY: Tom Mohns**

That Council directs staff to apply for a grant opportunity from the Ministry of Energy – Municipal Energy Plan Program (“MEP Program”), for the creation of a Community Energy Management Plan.

**CARRIED**

6. PW-11-2018 – Minimum Maintenance Standards for Municipal Highways

David Unrau provided an overview of the report. Mr. Unrau reported Ontario Regulation 366/18, amending Ontario Regulation 239/02 Minimum Maintenance Standards for Municipal Highways, received royal assent on May 3, 2018. Mr. Unrau highlighted the changes as follows: municipalities will be able to declare a

significant weather event relating to snow accumulation; there is a requirement to complete winter maintenance on designated bicycle lanes; sidewalks need to be inspected once per year, defects repaired within 14 days, and remove snow to less than 8 cm within 48 hours; and encroachments near sidewalks need to be inspected once per year.

Mr. Unrau reported staff will continue to review the new requirements and bring forward a report outlining new resource requirements prior to October 1, 2018. The report was received for information.

7. PW-12-2018 – Private Water Service for 2 Biesenthal Road

David Unrau provided an overview of the report. Mr. Unrau reported this request was initially brought forward to Council under report PW-12-2017 on June 26, 2017; at that time staff was directed to review the matter further to provide clarity on financial, engineering and liability concerns, Council tabled the report.

Mr. Unrau reported many discussions were held internally with staff and externally with consultants and legal. Mr. Unrau explained there is no defensible cost the Town could charge other than having the owner pay for 100% of the installation costs. The County of Renfrew would want the Town to be 100% liable for any maintenance/repair/replacement of the water service under Petawawa Boulevard and the Algonquin Trail right-of-way. Further, Section 16 of the Town's Official Plan discusses the goals, intent and objectives for connection to the water system; 2 Biesenthal Road is designated Rural Residential (private wells and septic systems). Mr. Unrau also noted the property does not front on Petawawa Boulevard.

**MOVED BY: Treena Lemay**  
**SECONDED BY: James Carmody**

That the request to install a private water service at 2 Biesenthal Road be denied.

**CARRIED**

8. PW-13-2018 – Adopt a Road or Community Cleanup Program

David Unrau provided an overview of the report. Mr. Unrau presented three options for consideration: 1. Adopt a Road Program; 2. Community Cleanup Program; and 3. Hybrid Option. Subject to Council's direction, staff will prepare a more detailed program including budget implications and bring back to Council for review.

**MOVED BY: Theresa Sabourin**  
**SECONDED BY: James Carmody**

That Council directs staff to prepare a more detailed program for Option 3, combining the Adopt a Road Program and a Community Cleanup Day.

**CARRIED**

9. Public Works Budget Report

Received for information.

10. Sewage System Budget Report

Received for information.

11. Waterworks Budget Report

Received for information.

**GENERAL MATTERS**

There was nothing to report.

**CLOSED MEETING**

There was no closed meeting.

**ADJOURNMENT**

**MOVED BY: Murray Rutz**

**SECONDED BY: Gary Serviss**

That the meeting be adjourned.

**CARRIED**

The meeting adjourned at 8:06 p.m.



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Clerk