

6:30 p.m.

March 12, 2018

TOWN OF PETAWAWA

COUNCIL-IN-COMMITTEE

Present:	Mayor Bob Sweet Councillor James Carmody Councillor Theresa Sabourin	Deputy Mayor Tom Mohns Councillor Murray Rutz
Regrets:	Councillor Treena Lemay	Councillor Gary Serviss
Also Present:	Daniel Scissons Craig Proulx Jennifer Layman Rebecca Bartlett	Christine Mitchell Kelly Williams Sean Chase Celina Ip

The Council-in-Committee meeting was opened by the Mayor at 6:30 p.m.

DISCLOSURE OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest.

PRESENTATIONS

There were no presentations.

FIRE DEPARTMENT

1. Activity Report – February 2018

Deputy Chief Craig Proulx provided an overview of the monthly report. Deputy Chief Proulx noted there were five false alarms, two carbon monoxide alarms and two motor vehicle response calls. Scheduled platoon, recruit and officer training was also completed for the month of February.

MOVED BY: Theresa Sabourin
SECONDED BY: Murray Rutz

That the Fire Department monthly report for February be accepted as information.

CARRIED

2. Fire Inspections and Activities Report – February 2018

Deputy Chief Proulx provided an overview of the report.

MOVED BY: James Carmody
SECONDED BY: Tom Mohns

That the Fire Inspections and Activities report for February be accepted as information.

CARRIED

3. FD-02-18 – Renfrew County Fire Chiefs’ response to Mandatory Certification for Firefighters

Deputy Chief Proulx provided an overview of the report highlighting the collective response that had been submitted to the Ministry of Community Safety and Correctional Services by the Renfrew County Fire Chiefs Association. Concerns were raised over the lack of rural community consultation and consideration of the financial burden mandatory training and certification would have on these fire services.

The report was received for information.

4. Fire Protection Budget Report

Received for information.

PARKS AND RECREATION

1. Activity Report – February 2018

Kelly Williams, Manager of Parks and Recreation, provided an overview of the monthly report. Mr. Williams spoke of obtaining the Healthy Kids Community Challenge improvement grant that will promote the inclusion of healthy food options into canteen services. Mr. Williams also spoke of another grant application, under review, to support the implementation a facilitated community parks program. Mr. Williams noted staff participation at the Toronto Outdoor Adventure Show and the Algonquin College Career Fair.

Mayor Sweet thanked the staff at Parks and Recreation for their efficiency and accommodation during the Valour JK-12 school hold and secure event of February 28, 2018.

MOVED BY: Murray Rutz
SECONDED BY: James Carmody

That the Parks and Recreation monthly report for February be accepted as information.

CARRIED

2. PR-01-18 – Mobile Stage Request-Greater Petawawa Civitan Club

Kelly Williams provided an overview of the report. Mr. Williams noted that the

Mobile Stage Rental Program and the Parks and Recreation Pricing Policy had been endorsed by Council. Mr. Williams spoke of the potential implications waiving of fees could have, not only for this program, but others. Mr. Williams did offer alternative suggestions which community groups could consider to help assist expenses related to event management.

MOVED BY: Tom Mohns
SECONDED BY: Theresa Sabourin

That the request from the Greater Petawawa Civitan Club to waive fees associated with the rental of the Town's mobile stage be denied.

CARRIED

3. Parks and Recreation Budget Report

Received for information.

FINANCE AND MANAGEMENT

1. FM-01-18 – 2017 General, Water and Wastewater Budget Funds

Annette Mantifel, Treasurer, provided an overview of the report.

MOVED BY: Tom Mohns
SECONDED BY: Murray Rutz

That 2017 budgeted transfers from departmental reserves/reserve funds be amended as follows:

- Development Charges – Sewer from \$480,000.00 to \$380,000.00
- Provisions Reserve – Water Lifecycle from \$742,873.00 to 492,873.00

That the following unspent amounts be transferred into reserves/reserve funds as follows:

- \$2,345.57 be transferred into Reserve Fund – Industrial/Economic Development for completion of Economic Development Strategy and Action Plan in 2018
- \$1,000.00 be transferred into Reserve Fund – Industrial/Economic Development for Emergency Plan work in 2018
- \$25,370.56 be transferred into Reserve – Sewage Lifecycle for Victoria Street completion in 2018
- \$241,810.64 be transferred into Reserve – Water Lifecycle for Mary Street completion in 2018
- \$75,427.00 be transferred into Reserve Fund – Public Works for Victoria Street completion in 2018
- \$385,726.00 be transferred into Reserve Fund – Public Works for Mary Street completion in 2018

CARRIED

2. 2017 Statement of Council and Board Remuneration and Expenses

Annette Mantifel presented the report.

MOVED BY: James Carmody
SECONDED BY: Theresa Sabourin

That Council approves and accepts the 2017 Statement of Council and Board Remuneration and Expenses report as presented.

CARRIED

3. Accounts Payable – February 2018

Annette Mantifel presented the report.

MOVED BY: Tom Mohns
SECONDED BY: Murray Rutz

That the general cheque #'s 26940 to 27130 in the amount of \$1,230,048.66 be passed by Council and paid by the Treasurer.

CARRIED

4. ADMIN-08-2018 – Animal Control/By-law Enforcement Activity Report - February 2018

Daniel Scissons, CAO/Clerk, presented the monthly report, noting recent success in the enforcement of the Littering By-law 279/04.

MOVED BY: Murray Rutz
SECONDED BY: James Carmody

That the Animal Control/By-law Enforcement monthly report for February be accepted as information.

CARRIED

5. ADMIN-09-2018 – Taxi Licence Applications 2018

Daniel Scissons presented the report.

MOVED BY: Tom Mohns
SECONDED BY: Theresa Sabourin

That Council approves the taxi licence applications in accordance with the current taxi by-law.

CARRIED

6. Budget Reports (Administration, Animal Control/Bylaw Enforcement, and Council
Received for information.

GENERAL MATTERS

1. PW-06-2018 – Tender PW-03-2018, Reconstruction of Achray Road Phase 3

Daniel Scissons provided an overview of the report.

MOVED BY: Tom Mohns
SECONDED BY: Theresa Sabourin

That Council approves the award of Tender PW-03-2018 – Reconstruction of Achray Road Phase 3 to H&H Construction Inc. in the amount of \$977,226.93 + HST.

CARRIED

2. PW-07-2018 – Tender PW-04-2018, Reconstruction of Mary Street Phase 2

Daniel Scissons provided an overview of the report.

MOVED BY: Murray Rutz
SECONDED BY: James Carmody

That Council approves the award of Tender PW-04-2018 – Reconstruction of Mary Street Phase 2 to H&H Construction Inc. in the amount of \$408,465.30 + HST.

CARRIED

CLOSED MEETING

There was no closed meeting.

ADJOURNMENT

MOVED BY: Theresa Sabourin
SECONDED BY: James Carmody

That the meeting be adjourned.

CARRIED

The meeting adjourned at 7:24 p.m.



Clerk