

Mayor's Office - Certificate request form

To request a certificate, please complete the following form. If further assistance is required please contact Kate Bennett at 613-687-5536 ext. 2017.

Note: Allow minimum 7 business day to complete the request. All certificates must be collected from the Municipal Office, 1111 Victoria Street Petawawa, Ontario K8H 2E6 (certificates will be mailed only under special circumstances)

Celebrant(s) Name?

Celebrant(s) Name as it will appear on the certificate

Type of Event?

e.g. Birthday, Anniversary, Retirement, Award or Other

Event Date

Date of Birth, Wedding, Ceremony or other

Details regarding the reason for the certificate request

ei: retirement; retiring after 30 years of service, CD2

Requestors Name, Address, Phone number

Please include a full address as all certificates are accompanied with a formal letter.

Requestors Email

Please provide the requestor's email address