

PETAWAWA ACCESSIBILITY ADVISORY COMMITTEE MEETING

MINUTES

28 AUGUST 2012 @ 7:00 p.m.

PRESENT: Karen Lafantaisie, Ilene Lemke, Karen Roosen, Theresa Sabourin, Sherry Soltysiak

Prior to this meeting, PAAC members Karen Lafantaisie, Karen Roosen and Theresa Sabourin met at 6 p.m. at Petawawa resident, Skip Martin's house, for a sensitivity awareness activity involving the operation of a power wheel chair and navigated some of the nearby streets, sidewalks and a local business. This activity enhanced the committee members understanding of what it is like to navigate a power wheel chair and the realities experienced when using a wheel chair.

1. Welcome and Introductions – Karen R. welcomed the members of the Committee.
2. Adoption of Agenda – Motion to approve the agenda by Ilene Lemke, seconded by Sherry Soltysiak. Motion carried.
3. Disclosure of Pecuniary Interest – None
4. Adoption of previous minutes of 19 June 2012 – Theresa's name to be removed re: drafting the letter to the CAO/Clerk to request that the committee be involved in the site plan reviews regarding accessibility. Motion by Theresa Sabourin to approve the minutes of 19 June 2012 as amended, seconded by Ilene. Motion carried.
5. Old Business:
 - a. Work plan– Reviewed by all committee members; **#1 under Public Awareness** needs approval from Council first if things are to move in that direction; **#5 under Networking** – Theresa will follow up with Colin Coyle regarding status of the special events policy.
 - b. Customer Training Presentation – Karen L and Theresa have confirmation for their speakers for September 21st; Karen R to confirm with her speakers for September 21st. Theresa will follow up with Mitch Stillman to confirm this date for Council/staff; alternate dates may have to explored for October.
 - c. Customer Service Survey – Theresa distributed drafts of a Business Survey and a Community Customer Survey to committee members; both draft surveys were reviewed/discussed and will be updated with changes discussed by Theresa and

sent out via email to committee members; committee members asked to think about strategies on how to distribute this survey.

- d. Accessible Parking Audit – Theresa will develop alternate strategy to address this.
 - e. September 17 Council Meeting – Karen R is prepared to present at this meeting; Theresa to confirm that this presentation is still on the agenda for Council
6. New Business:
- a. Fall Showcase – to take place September 7, 8 and 9th. Members advised on availability and Theresa will confirm details to the Economic Development Coordinator.
 - b. Marketing Items – Theresa to check to see if items have been received.
7. Member Input
- a. Access On Conference – Theresa attended this conference in Ottawa on August 20, 21 & 22nd 2012 and brought back Access Guides which she distributed to committee members for review.
 - b. A Day of Different Perspectives-on Ontario's quest to be accessible by 2025 – discussed by committee members; this event is being put on by the Niagara Region Accessible Advisory Committee on October 12, 2012 at a cost of \$100/person. Members to confirm interest and respond to Theresa.
 - c. Enabling Accessibility Fund's Small Project Component – Discussed by committee members; deadline for submissions is Oct 5, 2012. Generally the Parks and Recreation Department has contributed to proposals of this nature; PAAC members will review recommendations from audit and determine priorities for Council review and support.
8. Next meeting either the 16th or 23rd of October at 6:00 p.m. to be confirmed via e-mail.
9. The meeting adjourned at 8:10 p.m.