

PETAWAWA ACCESSIBILITY ADVISORY COMMITTEE MEETING

MINUTES

19 APRIL 2011 @ 6:30 p.m.

PRESENT: Sarah Laverdure, Ilene Lemke, Karen Roosen, Theresa Sabourin, Sherry Soltysiak

1. Welcome and Introductions – Theresa welcomed the members and introduced Sherry to the Committee.
2. Adoption of Agenda - Motion to approve the agenda made by Sherry, seconded by Ilene. Motion carried.
3. Disclosure of Pecuniary Interest – None.
4. Adoption of Minutes of 21 September 2010 - Motion to approve the minutes of 21 September 2010 as circulated made by Ilene, seconded by Karen. Motion carried.
5. Nomination of Chair, PAAC – Motion to nominate Karen Roosen Chair of the PAAC made by Ilene, seconded by Theresa. Motion carried.
6. Old Business:
 - a. Introduction Letter to PAAC – Sarah will add Sherry's signature to the letter and send to the Silver Threads, March of Dimes, the Canadian National Institute for the Blind, and Community Living Upper Ottawa Valley.
 - Customer Service Standard Update – Sarah will follow-up with Kelly to ensure that new hires are provided with the training. Sarah will arrange to send Council the website link so that they may complete the training. Sarah advised that the Ministry of Community and Social Services does not require a compliance report to be filed in 2011.
7. New Business:
 - a. Town Times Input – Theresa presented the article that she submitted to the Town Times newspaper on the PAAC. Karen suggested that the committee write regular articles on more specific accessibility issues for the Town website.
 - b. Integrated Accessibility Standard – The recent AMTCO comments were reviewed by the committee. Sarah will continue to send the committee updates on the progress of the new standards.

- c. 2011 Accessibility Plan – Karen reviewed the 2010 Accessibility Plan. Committee members were asked to make any additions to the plan and send their input to Sarah prior to the next meeting.
- d. Regional Forum – Theresa will be attending the Regional Forum on May 17th. There is room for one additional member. Karen is unable to attend. Ilene and Sherry are to let Sarah know if they are able to attend.
- e. 2011 Budget – Theresa announced that the PAAC budget for 2011 is \$2,500. This figure was increased from last year's amount to allow funds to be spent on training and promotional material (logo, signage).
- f. Enabling Accessibility Fund– Theresa indicated that the Parks and Recreation Department were successful in receiving funding under the program.

8. Member Input

Sherry – Sherry thanked Karen for accepting the position of Chair for the committee.

Ilene – Ilene raised the concern of disabled parking at a local grocery store. Sherry agreed. The committee decided to invite Dave Newton, By-law Enforcement Officer, to the next meeting. Sarah will coordinate the invitation. Ilene also reported on a meeting she attended concerning accessibility in churches.

Theresa – Theresa reported on the session she attended at the recent Ontario Good Roads Convention. She will attempt to get a copy of the video that was presented there to show to the committee.

- 9. The meeting was adjourned at 8:25 p.m. The date for the next meeting is 18 May 2011 at 6:30 p.m.