

6:30 p.m.

August 17, 2015



**REGULAR MEETING OF COUNCIL
AGENDA**

CALL TO ORDER (Moment of Silent Reflection)

APPROVAL OF AGENDA

DISCLOSURE OF PECUNIARY INTEREST

APPROVAL OF MINUTES

1. Council Meeting (August 4, 2015)

PRESENTATIONS

BY-LAWS

CORRESPONDENCE

MINUTES

1. Council-in-Committee (August 10, 2015)

STAFF REPORTS

COUNCILLOR REPORTS

CLOSED MEETING

CONFIRMING BY-LAW

ADJOURNMENT

6:30 p.m.

August 4, 2015

TOWN OF PETAWAWA

REGULAR MEETING OF COUNCIL

Present: Mayor Bob Sweet Deputy Mayor Tom Mohns
Councillor James Carmody Councillor Treena Lemay
Councillor Murray Rutz Councillor Theresa Sabourin
Councillor Gary Serviss

Also Present: Daniel Scissons Dawn Recoskie
Wayne Bando Joe McDonald
Mike Giardini Patricia Leboeuf
Steve Uhler TVCogeco Pembroke

CALL TO ORDER (Moment of Silent Reflection)

The Mayor called the meeting to order at 6:30 p.m.

APPROVAL OF AGENDA

MOVED BY: Treena Lemay
SECONDED BY: James Carmody

- (1) That the agenda for the August 4, 2015 meeting of Council be adopted.

CARRIED

DISCLOSURE OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest.

APPROVAL OF MINUTES

1. Council Meeting (July 20, 2015)

MOVED BY: Gary Serviss
SECONDED BY: Tom Mohns

- (2) That the minutes of the regular meeting of Council held July 20, 2015 be approved as printed and circulated.

CARRIED

PRESENTATIONS

There were no presentations.

BY-LAWS

There were no by-laws.

CORRESPONDENCE

There were no items of correspondence.

MINUTES

1. Council-in-Committee Meeting (July 27, 2015)

MOVED BY: Theresa Sabourin
SECONDED BY: Murray Rutz

- (3) That the minutes of the Council-in-Committee meeting held July 27, 2015 be accepted by Council and that resolutions from that Committee become resolutions of Council.

CARRIED

2. Petawawa Public Library Board (April 27, 2015; May 25, 2015 & June 22, 2015)

Councillor Gary Serviss provided an overview of the recent activities of the Petawawa Public Library Board.

MOVED BY: James Carmody
SECONDED BY: Gary Serviss

- (4) That the minutes of the Petawawa Public Library Board meetings held on April 27, 2015; May 25, 2015; and June 22, 2015 be adopted as information.

CARRIED

STAFF REPORTS

1. PW-24-2015 – Tender PW-12-2015, Reconstruction of Craig Place

Daniel Scissons, CAO/Clerk, provided an overview of the report.

MOVED BY: Tom Mohns
SECONDED BY: James Carmody

- (5) That Council approves the award of Tender PW-12-2015 – Reconstruction of Craig Place to H&H Construction Inc. in the amount of \$174,747.30 + HST.

CARRIED

COUNCILLOR REPORTS

Deputy Mayor Tom Mohns – nothing to report.

Councillor Treena Lemay – nothing to report.

Councillor Theresa Sabourin reported that she attended the Canada Day festivities; an Outstanding Student Citizenship Award presentation; a meeting of the Petawawa Accessibility Advisory Committee; three 150th Anniversary Committee meetings; a tender opening on July 21st; and a 150th Anniversary health and safety meeting. Councillor Sabourin also reported that she and Councillors Carmody and Serviss will be participating in Stand Up for CHEO on August 9th.

Councillor Murray Rutz reported that he attended a 150th Anniversary Committee meeting and reminded the public that the event is only 17 days away. Councillor Rutz also reported that Festival Hall is booking its fall entertainment lineup.

Councillor James Carmody reported that there will be two presentations tomorrow, one at 1:00 p.m. and one at 6:00 p.m., at the Pembroke and Area Airport to hear the Economic Impact and Infrastructure Review. The public is invited to attend.

Councillor Gary Serviss reported that the Petawawa Public Library Board held its first meeting with its new CEO, Sheila Durand.

Mayor Bob Sweet reported that he is heading to Toronto tomorrow to attend an AMO MOU meeting. He reminded the public to attend the 150th Anniversary celebrations over the weekend of August 21st-23rd.

CLOSED MEETING

There was no closed meeting.

CONFIRMING BY-LAW

MOVED BY: Murray Rutz
SECONDED BY: Treena Lemay

(6) That By-law 1000/15 be read a first, second and third time and passed.

CARRIED

ADJOURNMENT

MOVED BY: Tom Mohns
SECONDED BY: Theresa Sabourin

(7) That the meeting adjourn to the call of the Mayor.

CARRIED

The meeting adjourned at 6:44 p.m.

Mayor

Clerk

6:30 p.m.

August 10, 2015

TOWN OF PETAWAWA

COUNCIL-IN-COMMITTEE

Present: **Mayor Bob Sweet** **Deputy Mayor Tom Mohns**
 Councillor James Carmody **Councillor Treena Lemay**
 Councillor Murray Rutz **Councillor Theresa Sabourin**

Regrets: **Councillor Gary Serviss**

Also Present: **Daniel Scissons** **Cyndy Phillips**
 Steve Knott **Kelly Williams**
 Karen Cronier **David Unrau**
 Annette Mantifel **Wayne Bando**
 Joe McDonald **Sherwood Nieman**
 Jane Shamess **Mike Giardini**
 Patricia Leboeuf **Stephen Uhler**

The Council-in-Committee meeting was opened by the Mayor at 6:30 p.m.

DISCLOSURE OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest.

PRESENTATIONS

There were no presentations.

ECONOMIC DEVELOPMENT

1. Activity Report – July 2015

Cyndy Phillips, Economic Development Officer, provided an overview of the monthly activity and website analytics reports. Ms. Phillips advised that an expression of interest has been filed in association with the Greater Petawawa Area Trails Association for funding under the Ministry of Transportation CycleON strategy.

MOVED BY: **Theresa Sabourin**
SECONDED BY: **James Carmody**

That the Economic Development monthly report for July be accepted as information.

CARRIED

Ms. Phillips reported on the success of the past weekend's Upper Ottawa River Race & Paddle Festival.

2. Economic Development Budget Report

Received for information.

FIRE DEPARTMENT

1. Activity Report – July 2015

Chief Steve Knott provided an overview of the monthly report. Chief Knott advised that communication of recreational and open air burning regulations is ongoing to ensure compliance by new, as well as existing, residents.

MOVED BY: Murray Rutz
SECONDED BY: Treena Lemay

That the Fire Department monthly report for July be accepted as information.

CARRIED

2. Fire Prevention Report – July 2015

Chief Knott presented the report.

MOVED BY: James Carmody
SECONDED BY: Theresa Sabourin

That the Fire Prevention report for July be accepted as information.

CARRIED

3. FD-07-15 – Appointment of Firefighter Trevor Leslie to Acting Captain

Chief Knott presented the report.

MOVED BY: Tom Mohns
SECONDED BY: Murray Rutz

That Council accepts the recommendation to appoint Firefighter Trevor Leslie to the position of Acting Captain.

CARRIED

4. FD-08-15 – Resignation of Firefighter Connor Clouthier

Chief Knott presented the report.

MOVED BY: James Carmody
SECONDED BY: Theresa Sabourin

That Council accepts the resignation of Firefighter Connor Clouthier with regret.

CARRIED

5. FD-09-15 – Hiring of Three (3) Probationary Firefighters

Chief Knott presented the report.

MOVED BY: Treena Lemay
SECONDED BY: Murray Rutz

That Council accepts the recommendation to hire Alex Peterson, Mathew Johnston, and Chris MacDonald as Probationary Firefighters.

CARRIED

6. Fire Protection Budget Report

Received for information.

PARKS & RECREATION

1. Activity Report – July 2015

Kelly Williams, Manager of Parks & Recreation, provided an overview of the monthly report and the Civic Centre Days event summary. Mr. Williams reported on tree planting and irrigation system enhancements to the Cenotaph, completion of Civic Centre Hall renovations and rejection of the Town's nomination under the Kraft Project Play initiative. Mr. Williams advised that the 150th Anniversary Organizing Committee is eagerly anticipating the August 21 to 23, 2015 celebration weekend.

MOVED BY: Murray Rutz
SECONDED BY: Treena Lemay

That the Parks & Recreation monthly report for July be accepted as information.

CARRIED

2. PR-08-15 – 2015/16 Parks and Recreation Department Rates and Fees

Kelly Williams provided an overview of the report.

MOVED BY: Treena Lemay
SECONDED BY: James Carmody

That Council approves the recommendation to adjust the 2015/16 Parks and Recreation Department rates and fees by 1% commencing September 1, 2015. And that Council establishes a fee for use of the arena ice surface by school boards consistent with the current youth minor rate of \$60.44/hr (excl. HST).

CARRIED

3. Parks & Recreation Budget Report

Received for information.

PLANNING

1. Activity Report – June & July 2015

Karen Cronier, Planning Coordinator, provided an overview of the monthly report for June and July. Ms. Cronier highlighted pending zoning by-law amendments for Petawawa Boulevard and Civic Centre Road. Development of site plans for commercial properties on Petawawa and Town Centre Boulevards are ongoing.

MOVED BY: James Carmody
SECONDED BY: Theresa Sabourin

That the Planning and Emergency Planning monthly report for June and July be accepted as information.

CARRIED

2. PL-22-15 – Sherwood Nieman Pit, License No. 624631, Request for Increased Tonnage Limit

Karen Cronier provided an overview of the report, prepared in response to Mr. Nieman's presentation to Council on May 25, 2015.

MOVED BY: Murray Rutz
SECONDED BY: Treena Lemay

That Council recommends that Mr. Nieman proceed through the established Ministry of Natural Resources and Forestry Major Site Plan amendment process should he wish to pursue an increase in the extraction limit.

CARRIED

3. PL-23-15 – Consent Application B49/15, 1798792 Ontario Inc. (Roland Trautrim), Harry Street

Karen Cronier explained the purpose and effect of the consent application is to sever a 0.23 acre parcel of land for residential purposes.

MOVED BY: Theresa Sabourin
SECONDED BY: James Carmody

That Council supports application B49/15 on condition that a survey plan is prepared identifying the proposed lot.

CARRIED

4. PL-24-15 – Shames Subdivision Agreement-Exemption from Tree Planting Requirements

Karen Cronier provided an overview of the report, highlighting the rural setting of the 14 lot development.

MOVED BY: Theresa Sabourin
SECONDED BY: James Carmody

That Council supports the removal of the standard tree planting provisions from the Shames Subdivision Agreement.

CARRIED

5. Planning Budget Report

Received for information.

6. Building Department Activity Report – June & July 2015

Karen Cronier presented the Building Department monthly reports for June and July.

MOVED BY: Tom Mohns
SECONDED BY: Murray Rutz

That the Building Department monthly reports for June and July be accepted as information.

CARRIED

7. Building Department Budget Report

Received for information.

PUBLIC WORKS

1. Activity Report – June & July 2015

David Unrau, Director of Public Works, provided an overview of the monthly reports for June and July. Mr. Unrau advised that seasonal road and sidewalk maintenance activities, line painting and grass cutting are ongoing.

MOVED BY: Theresa Sabourin
SECONDED BY: Treena Lemay

That the Public Works monthly reports for June and July be accepted as information.

CARRIED

2. PW-25-2015 – Off Road Vehicle By-law-County Roads Letter

David Unrau provided an overview of the report. The County of Renfrew is updating the upper tier all-terrain vehicle regulation by-law to ensure consistency with recent changes to the *Highway Traffic Act*, R.S.O. 1990, c. H.8. The report was received for information.

3. PW-27-2015 – Major Speed Limit Update-County Roads Letter

David Unrau provided an overview of the report. The County of Renfrew is updating the upper tier road network speed limit by-law and is soliciting comments from local municipalities and the OPP. Mr. Unrau advised Council that their support of a reduction in the speed limit from 60 km/h to 50 km/h on Laurentian Drive from Silke Drive to Victoria Street had already been communicated to the County pursuant to direction given on June 22, 2015.

MOVED BY: James Carmody
SECONDED BY: Bob Sweet

That Council recommend to the County of Renfrew that the 60 km/h speed limit on Doran Road start 50m south of Black Bay Road rather than at the intersection.

DEFEATED

No other amendments were recommended.

4. Public Works Budget Report

Received for information.

5. Sewage System Budget Report

Received for information.

6. Waterworks Budget Report

Received for information.

ANIMAL CONTROL/BY-LAW ENFORCEMENT

1. Activity Report – July 2015

Daniel Scissons, CAO/Clerk, presented the monthly report.

MOVED BY: James Carmody

SECONDED BY: Murray Rutz

That the Animal Control/By-law Enforcement monthly report for July be accepted as information.

CARRIED

2. MLEO-06-15 – Taxi Licences-Applications 2015

Daniel Scissons presented the report.

MOVED BY: Tom Mohns

SECONDED BY: Theresa Sabourin

That Council approves the taxi licence applications in accordance with the current taxi by-law.

CARRIED

3. Animal Control/By-law Enforcement Budget Report

Received for information.

FINANCE AND MANAGEMENT

1. Accounts Payable – July 2015

Annette Mantifel, Treasurer, presented the report.

MOVED BY: Theresa Sabourin

SECONDED BY: Treena Lemay

That the general cheque #'s 20455 to 20676 in the amount of \$1,561,353.20 be passed by Council and paid by the Treasurer.

CARRIED

2. Budget Reports (Council & Administration)

Received for information.

CLOSED MEETING

There was no closed meeting.

ADJOURNMENT

MOVED BY: James Carmody

SECONDED BY: Murray Rutz

That the meeting be adjourned.

CARRIED

The meeting adjourned at 8:10 p.m.

Clerk

CORPORATION OF THE TOWN OF PETAWAWA

BY-LAW 1001/15

**BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF
COUNCIL AT ITS MEETING HELD ON AUGUST 17, 2015**

**THE CORPORATION OF THE TOWN OF PETAWAWA, BY COUNCIL,
HEREBY ENACTS AS FOLLOWS:**

THAT the actions of Council at its meeting of August 17, 2015, in respect to each report, motion, resolution or other action, passed and/or taken by Council, is hereby adopted, ratified and confirmed as if each report, motion, resolution or other action was adopted, ratified and confirmed by separate by-law; and,

THAT the Mayor and the Clerk are hereby authorized and directed to do all things necessary to give effect to the said action, or obtain approvals, where required, and, except as otherwise provided, the Mayor and Clerk are hereby directed to execute all documents deemed necessary on behalf of the Corporation.

By-law read a first and second time this 17th day of August, 2015.

By-law read a third time and passed this 17th day of August, 2015.

Deputy Mayor

Clerk