

TOWN OF PETAWAWA
COUNCIL-IN-COMMITTEE

Present:	Deputy Mayor Tom Mohns Councillor Treena Lemay Councillor Theresa Sabourin	Councillor James Carmody Councillor Murray Rutz
Regrets:	Mayor Bob Sweet	Councillor Gary Serviss
Also Present:	Dawn Recoskie David Unrau Steve Knott Sean Chase	Annette Mantifel Karen Cronier Kelly Williams Mike Giardini

The Council-in-Committee meeting was opened by the Deputy Mayor at 6:30 p.m.

DISCLOSURE OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest.

PRESENTATIONS

There were no presentations.

PUBLIC WORKS

1. Activity Report – January 2015

David Unrau, Director of Public Works, provided an overview of the monthly report. Mr. Unrau reported that the GPS units installed in the snow plows and the trackless machines are working well, he also reported that there were 19 winter events in January.

MOVED BY: Theresa Sabourin
SECONDED BY: Murray Rutz

That the Public Works monthly report for January be accepted as information.

CARRIED

2. Waterworks Monthly Report – January 2015

David Unrau provided an overview of the report submitted by OCWA.

MOVED BY: Treena Lemay
SECONDED BY: James Carmody

That the Waterworks monthly report for January be accepted as information.

CARRIED

3. PW-01-2015 – Capital Pre-Approval

This report was brought forward from the January 26, 2015 Council-in-Committee meeting to provide Council the opportunity to review the final design for phase one of Civic Centre Road.

David Unrau provided an overview of the report. Mr. Unrau explained that the Public Works Department is requesting permission to proceed with the tender call for the following projects: Rantz Road – Phase 4 (Murphy Road westerly 1.0 km); Civic Centre Road – Phase 1; and Backwash Project at the Water Treatment Plant (WTP).

Mr. Unrau presented a concept design of the intersection of Laurentian Drive and Civic Centre Road that the County of Renfrew may consider at a later date should warrants indicate the need for a three-way stop or the installation of traffic lights. Mr. Unrau advised that the intersection of Leeder Lane and Civic Centre Road will have a raised intersection which will include a gradual slope so as not to interfere with winter operations.

Discussion took place regarding emergency access and/or evacuation of the schools (Valour & St. Francis of Assisi) since there is only one access route (Leeder Lane). Chief Steve Knott advised that there is a secondary means of egress from the cul-de-sac (Leeder Lane) towards Dundonald Drive. Crash gates have been installed and the road bed surface can accommodate the weight of emergency vehicles; Public Works also keeps this area plowed during the winter months for emergency vehicle access.

Discussion took place regarding the type of boulevard to be installed on Civic Centre Road, whether it should be a grassed boulevard or a paved boulevard. Staff was directed to request pricing for both options in the call for tender.

MOVED BY: Theresa Sabourin
SECONDED BY: Murray Rutz

That Council authorizes staff to proceed with the tender call for the following projects: Rantz Road – Phase 4 (Murphy Road westerly 1.0 km); Civic Centre Road – Phase 1; and Backwash Project at the Water Treatment Plant (WTP).

CARRIED

PLANNING

1. Activity Report – January 2015

Karen Cronier, Planning Coordinator, presented her monthly report. Ms. Cronier reported that the zoning by-law review has started and that the annual statement of completion for emergency planning has been submitted to the Office of the Fire Marshal and Emergency Management.

MOVED BY: Treena Lemay
SECONDED BY: Theresa Sabourin

That the Planning and Emergency Planning monthly report for January be accepted as information.

CARRIED

2. PL-04-15 – Emergency Exercise 2014 Crash & Burn – After Action Report

Ms. Cronier provided an overview of the report. Ms. Cronier explained that the emergency table-top exercise was conducted on December 18, 2014 with front line Parks and Recreation staff. One of the recommendations following the exercise is to prepare a formalized reception/evacuation centre plan for the Town's emergency plan.

MOVED BY: Treena Lemay
SECONDED BY: Murray Rutz

That the after action report be received for information.

CARRIED

3. Building Department Activity Report – January 2015

Karen Cronier presented the Building Department monthly report for January.

MOVED BY: Theresa Sabourin
SECONDED BY: James Carmody

That the Building Department monthly report for January be accepted as information.

CARRIED

FIRE DEPARTMENT

1. Activity Report – January 2015

Chief Steve Knott provided an overview of the monthly report. Chief Knott reported that there was one chimney fire and two carbon monoxide calls in January. Chief Knott reminded residents once again that hot ashes do not go in the green bin.

MOVED BY: James Carmody
SECONDED BY: Murray Rutz

That the Fire Department monthly report for January be accepted as information.

CARRIED

2. Fire Prevention Report – January 2015

Chief Knott presented the report.

MOVED BY: Theresa Sabourin
SECONDED BY: Murray Rutz

That the Fire Prevention report for January be accepted as information.

CARRIED

PARKS & RECREATION

1. Activity Report – January 2015

Kelly Williams, Manager of Parks & Recreation, provided an overview of the monthly report. Mr. Williams reported that an OFSSA hockey tournament will take place at the Civic Centre in March. The following Cabin Fever events have been rescheduled to February 21st: snowmobile drag races and the shortest downhill ski race. Mr. Williams reported that the new Cenotaph won first place in the Communities in Bloom Gardens of Remembrance category and received a \$1,500 prize.

MOVED BY: Murray Rutz
SECONDED BY: Theresa Sabourin

That the Parks & Recreation monthly report for January be accepted as information.

CARRIED

Mr. Williams also provided an overview of the Parks and Recreation Master Plan Status Update. Of the 50 recommendations contained within the master plan, 21 have been completed, 17 are ongoing, and 12 are incomplete at this time. Mr.

Williams noted that the master plan covers a 10 year period, and the Parks & Recreation Department is entering the 4th year of the master plan.

MOVED BY: Murray Rutz
SECONDED BY: James Carmody

That the Parks & Recreation Master Plan Status Update be received for information.

CARRIED

ANIMAL CONTROL/BY-LAW ENFORCEMENT

1. Activity Reports – December 2014 & January 2015

Dawn Recoskie, Deputy Clerk, presented the monthly reports.

MOVED BY: Theresa Sabourin
SECONDED BY: Murray Rutz

That the Animal Control/By-law Enforcement monthly reports for December 2014 and January 2015 be accepted as information.

CARRIED

2. MLEO-01-15 – Taxi Licences-Application 2015

Dawn Recoskie presented the report.

MOVED BY: Treena Lemay
SECONDED BY: Murray Rutz

That Council approves the taxi licence applications in accordance with the current taxi by-law.

CARRIED

FINANCE AND MANAGEMENT

1. Live Streaming of Council Meetings (discussion) – Councillor James Carmody

Councillor James Carmody brought forward the idea of live streaming on the internet, Council meetings and other meetings held in the Council Chambers for the public to view. Councillor Carmody indicated that live streaming meetings would support the integrity of accountability and transparency of Council and would give the public another option to oversee the conduct of municipal government.

Discussion took place regarding Councillor Carmody's suggestion. Direction was given to staff to investigate and report back to Council on the options available to live stream Council meetings.

2. FM-02-15 – Unexpended 2014 General Budget Funds

Annette Mantifel, Treasurer, provided an overview of the report.

MOVED BY: Theresa Sabourin
SECONDED BY: James Carmody

That 2014 budgeted transfers from departmental reserves/reserve funds be amended as follows:

Reserve Fund – Library from \$30,000.00 to \$28,567.72.

CARRIED

3. Accounts Payable – January 2015

MOVED BY: James Carmody
SECONDED BY: Murray Rutz

That the general cheque #'s 19325 to 19545 in the amount of \$1,744,879.89 be passed by Council and paid by the Treasurer.

CARRIED

CLOSED MEETING

There was no closed meeting.

ADJOURNMENT

MOVED BY: Treena Lemay
SECONDED BY: Theresa Sabourin

That the meeting be adjourned.

CARRIED

The meeting adjourned at 7:42 p.m.


Deputy Clerk