

6:30 p.m.

December 14, 2015

TOWN OF PETAWAWA

REGULAR MEETING OF COUNCIL

Present: Mayor Bob Sweet Deputy Mayor Tom Mohns
Councillor James Carmody Councillor Treena Lemay
Councillor Murray Rutz Councillor Theresa Sabourin
Councillor Gary Serviss

Also Present: Daniel Scissons Christine Mitchell
Steve Knott Kelly Williams
David Unrau Wayne Bando
Patricia Leboeuf Mike Giardini
Sean Chase TVCogeco Pembroke

CALL TO ORDER (Moment of Silent Reflection)

The Mayor called the meeting to order at 6:30 p.m.

APPROVAL OF AGENDA

MOVED BY: James Carmody
SECONDED BY: Theresa Sabourin

- (1) That the agenda for the December 14, 2015 meeting of Council be adopted.

CARRIED

DISCLOSURE OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest.

APPROVAL OF MINUTES

1. Council Meeting (November 30, 2015)

MOVED BY: Tom Mohns
SECONDED BY: Gary Serviss

- (2) That the minutes of the regular meeting of Council held November 30, 2015 be approved as printed and circulated.

CARRIED

PRESENTATIONS

There were no presentations.

BY-LAWS

1. By-law 1009/15 – being a by-law to amend By-law Number 456/07 of the Corporation of the Town of Petawawa, as amended. (from Commercial-holding to Commercial, Tim Hortons/Harvey’s Swiss Chalet)

MOVED BY: James Carmody

SECONDED BY: Murray Rutz

- (3) That By-law 1009/15, being a by-law to amend by-law Number 456/07 of the Corporation of the Town of Petawawa, as amended, be read a first and second time.

CARRIED

MOVED BY: Murray Rutz

SECONDED BY: James Carmody

- (4) That By-law 1009/15, be read a third time and passed.

CARRIED

2. By-law 1021/15 – being a by-law to appoint a Committee of Adjustment

MOVED BY: Tom Mohns

SECONDED BY: Theresa Sabourin

- (5) That By-law 1021/15, being a by-law to appoint a Committee of Adjustment, be read a first and second time.

CARRIED

MOVED BY: Theresa Sabourin

SECONDED BY: Tom Mohns

- (6) That By-law 1021/15, be read a third time and passed.

CARRIED

3. By-law 1022/15 – being a by-law to authorize the purchase of 1187 Victoria Street from Spacebuilders Ottawa Limited

MOVED BY: Murray Rutz

SECONDED BY: Gary Serviss

- (7) That By-law 1022/15, being a by-law to authorize the purchase of 1187 Victoria Street from Spacebuilders Ottawa Limited, be read a first and second time.

CARRIED

MOVED BY: Gary Serviss
SECONDED BY: Murray Rutz

- (8) That By-law 1022/15, be read a third time and passed.

CARRIED

CORRESPONDENCE

There were no items of correspondence.

MINUTES

1. Council-in-Committee Meeting (December 7, 2015)

Councillor Lemay requested that the minutes, as circulated, be amended in regard to FM-08-15 – Petawawa Housing Corporation Request – Water, Sewer, Garbage Collection and Development Charges to provide additional detail on the discussion and clarification on the recommendation directed to the CAO and Treasurer.

MOVED BY: Treena Lemay
SECONDED BY: Theresa Sabourin

- (9) That the minutes of the Council-in-Committee meeting held December 7, 2015 be accepted by Council, as amended and attached, and that resolutions from that Committee become resolutions of Council.

CARRIED

2. Festival Hall Committee (September 14, 2015)

Councillor Murray Rutz reported that Festival Hall has a new ticketing system that allows online customers to select their seating placement at time of ticket purchase.

MOVED BY: Murray Rutz
SECONDED BY: Gary Serviss

- (10) That the minutes of the Festival Hall Committee meeting held September 14, 2015 be adopted as information.

CARRIED

3. Petawawa Accessibility Advisory Committee (October 22, 2015)

MOVED BY: Theresa Sabourin
SECONDED BY: Tom Mohns

- (11) That the minutes of the Petawawa Accessibility Advisory Committee meeting held October 22, 2015 be adopted as information.

CARRIED

4. Upper Ottawa Valley Medical Recruitment Committee (November 19, 2015)

Deputy Mayor Tom Mohns reported that these minutes would be the last for the Upper Ottawa Valley Medical Recruitment Committee (UOVMRC). As previously noted, the UOVMRC has agreed to dissolve effective December 31st, 2015. Mayor Sweet congratulated the UOVMRC on behalf of the community and Council acknowledging the Committee's integral doctor recruitment efforts and success for some 9,000 orphaned patients.

MOVED BY: Tom Mohns
SECONDED BY: Murray Rutz

- (12) That the minutes of the Upper Ottawa Valley Medical Recruitment Committee meeting held November 19, 2015 be adopted as information.

CARRIED

STAFF REPORTS

1. Fire Department Activity Report – November 2015

Chief Steve Knott provided an overview of the monthly report. Chief Knott cited the successful emergency management scenario conducted with Canadian Nuclear Laboratories and various other training completed by Fire personnel. Chief Knott indicated that smoke alarms are required on each level of any home and that carbon monoxide monitors are required outside all sleeping areas.

MOVED BY: Murray Rutz
SECONDED BY: Treena Lemay

- (13) That the Fire Department Activity Report for November 2015 be adopted as information.

CARRIED

2. Fire Prevention Report – November 2015

Chief Steve Knott presented the report.

MOVED BY: Theresa Sabourin
SECONDED BY: Treena Lemay

- (14) That the Fire Prevention report for November 2015 be adopted as information.

CARRIED

3. Fire Department Budget Report

Received for information.

Mayor Sweet recognized and thanked Chief Knott for 40 years of outstanding service to the Town of Petawawa.

4. PW-39-2015 – Waste Management – Schedule Change – residents West of Hwy 17

David Unrau, Director of Public Works, provided an overview of the report. Mr. Unrau indicated that due to growth in new areas, an adjustment to the collection schedule for residents west of Highway 17 from Friday to Wednesday is requested.

MOVED BY: Tom Mohns
SECONDED BY: Theresa Sabourin

- (15) That Council approves the waste collection schedule change for residents West of Highway 17, from Friday to Wednesday, effective April 1, 2016.

CARRIED

Deputy Mayor Tom Mohns requested that enhanced notification, other than just the circulated waste collection schedule, be distributed to the residents affected by the collection adjustment schedule.

5. PR-13-2015 – Petawawa Ski and Snowboard Club

Kelly Williams, Manager of Parks and Recreation, provided an overview of the report. Mr. Williams cited the longstanding partnership with the Petawawa Ski and Snowboard Club (PSSC) and the Town. Mr. Williams indicated that directors and officers liability insurance has been acquired by the PSSC Board. Mr. Williams is recommending a one year supplementary Memorandum of Understanding (MOU) which will outline each organizations' responsibilities to cover the Molson Hill operations for the 2016 season.

MOVED BY: Tom Mohns
SECONDED BY: Theresa Sabourin

- (16) That Council approves the revised Memorandum of Understanding (MOU) between the Town and the Petawawa Ski and Snowboard Club for the 2016 ski and snowboard season. This MOU will supplement existing By-law 247/03.

CARRIED

COUNCILLOR REPORTS

Mayor Bob Sweet provided a review of past year. Mayor Sweet spoke to the various delegations and presentations hosted, including those from Energy East Pipeline, Petawawa

Heritage Village, the Airport Commission, Garrison Petawawa, County of Renfrew Highway 17 Extension Advisory Committee, the Petawawa Inclusion Project and Jim Pine, CAO of Hasting County who spoke about the Eastern Ontario Regional Network as well as the “Looming Municipal Staff Crisis”. Mayor Sweet highlighted some staff achievements including Karen Cronier, who received her Registered Professional Planner and Member of the Canadian Institute of Planners Designation as well as Annette Mantifel who received her 20 year membership service award from the Association of Municipal Managers, Clerks and Treasurers of Ontario. In the category of events, there was the launch of the Town’s 150th Anniversary Celebration with the unveiling of the James McGregor, first Reeve of Petawawa, painting. Mayor Sweet noted that the New Cenotaph won first place in the Communities in Bloom “Gardens of Remembrance” category and that the Petawawa Fundraising Committee provided the means for the Town to purchase a portable stage which was used at many of the Town’s events, including Civic Centre Days and the 150th Celebrations. Mayor Sweet indicated that a number of businesses and institutions opened their doors or expanded this past year, including Valour School, NRTC Communications, Northern Credit Union, Valley Guns, Quesada Burrito, the Royal Bank and Our Lady of Sorrows School. Significant developments included the signing of a service contract with the Ontario Provincial Police, Council support for an Age Friendly funding application and subsequent approval of \$25,000 in funding, Council approval of the Neighbourhood Parks and Green Spaces Management Plan as well as entering into an agreement with Richard Wharton for the management services for Festival Hall. Partnership agreements were signed with the Renfrew County District School Board for reciprocal use of facilities and the Town completed initial phases of a new track and field facility. A 150th Anniversary Legacy project will include renovations and or improvements in Centennial Park, comprising the Evergreen stage, wedding gazebo, park furnishing and pond fountain. The Town of Petawawa launched a refreshed and more functional website and introduced both the tourism and municipal apps. Mayor Sweet noted the agreement with Real Term Energy Corporation for the LED streetlight conversion which will realize significant energy and fiscal savings for the Town. Development agreements were established with Mac’s Milk Convenience Stores Incorporated, Line-X, Tim Horton’s and Harvey’s/Swiss Chalet, Petro King Petroleum Incorporated as well as reconstruction of Rantz Road phase 4, Civic Centre Road phase 1, draft approval for Radke Estates subdivision, subdivision agreement for Portage Landing and an agreement with Laurentian Highlands Incorporated and the Royal Bank of Canada. Mayor Sweet also remembered Madeline Denney and Mitchel Schroeder who were nominated for Ontario Medal for Young Volunteers and the eight students who received Outstanding Citizenship Awards. Mayor Sweet thanked Council for their support and lively debates over the past year; he thanked the Town’s CAO for his guidance and the Department Heads for the harmonious working environment; TV Cogeco for their coverage of the Council meetings and the media, both print and radio, for their fair and honest reporting. Mayor Sweet acknowledged the residents of Petawawa, for their support these last fifteen years, and wished them a very Merry Christmas and a prosperous 2016.

Deputy Mayor Tom Mohns reported that he attended the grand opening of the satellite office of Splash Auto Care on December 2nd and the final meeting of 2015 for the Upper Ottawa Valley Waste Management Board on December 10th. Deputy Mayor Mohns wished residents and fellow Councillors a Merry Christmas and a happy New Year.

Councillor Theresa Sabourin reported that the tenth annual Christmas Angels luncheon will be hosted at Kelsey's Petawawa from 11 a.m. to 2 p.m. on Christmas Day; dine in or home delivery is available. Councillor Sabourin reported that she had attended the Canada Mortgage and Housing Corporation forum on December 10th. There were a number of seniors, service providers and builders in attendance and the necessity of creating partnerships was an affirmed message. Councillor Sabourin wished staff and colleagues a Merry Christmas and a prosperous New Year.

Councillor James Carmody reported that he attended a Pembroke and Area Airport Commission meeting as well as the Petawawa Public Library meeting. Councillor Carmody urged residents to give generously during the Salvation Army Christmas Kettle campaign. Councillor Carmody expressed his best wishes for a happy, prosperous New Year.

Councillor Treena Lemay thanked Mayor Sweet for his leadership of Council throughout the year. Councillor Lemay reported that the results of the Age Friendly Community survey and forum have been compiled into a discussion paper which is available on the Town of Petawawa website. Councillor Lemay urged residents to review the document and provide further input. Councillor Lemay wished everyone a very Merry Christmas and a wonderful New Year.

Councillor Murray Rutz reported that he attended the Business Bistro, on December 8th at the Petawawa Golf Course. Councillor Rutz invited everyone to the free annual New Year's Eve celebrations, from 6 p.m. to 9 p.m., at the Petawawa Civic Centre and indicated that as a wrap up to the Town's 150th Celebration there would be a fireworks display.

Councillor Gary Serviss reported that he had attended many holiday celebrations. Councillor Serviss wished one and all a Merry Christmas and a happy New Year.

CLOSED MEETING

MOVED BY: James Carmody
SECONDED BY: Tom Mohns

- (17) That the meeting be closed pursuant to Section 239 (2) (b) of the *Municipal Act, S.O. 2001, c.25* to discuss matters about an identifiable individual, including municipal or local board employees, regarding a salary grid and compensation rates.

CARRIED

Council went into closed session at 7:45 p.m.

Council reconvened to open session at 8:50 p.m.

BUSINESS ARISING FROM CLOSED SESSION

A closed meeting was held. The matter discussed was adoption of compensation by-laws earlier in the year. Direction was given to the CAO/Clerk. There is nothing further to report.

CONFIRMING BY-LAW

MOVED BY: Murray Rutz
SECONDED BY: Gary Serviss

(18) That By-law 1023/15 be read a first, second and third time and passed.

CARRIED

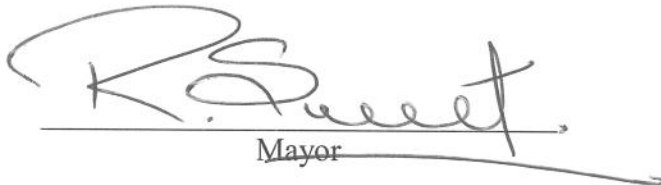
ADJOURNMENT

MOVED BY: Treena Lemay
SECONDED BY: Murray Rutz

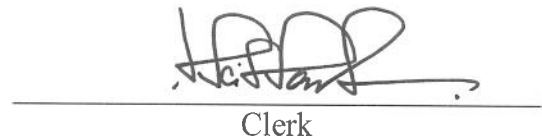
(19) That the meeting adjourn to the call of the Mayor.

CARRIED

The meeting adjourned at 8:51 p.m.



Mayor



Clerk