

TOWN OF PETAWAWA

COUNCIL-IN-COMMITTEE

Present:	Mayor Bob Sweet	Deputy Mayor Tom Mohns
	Councillor James Carmody	Councillor Treena Lemay
	Councillor Murray Rutz	Councillor Theresa Sabourin
	Councillor Gary Serviss	

Also Present:	Daniel Scissons	Dawn Recoskie
	Annette Mantifel	Christine Mitchell
	Steve Knott	Kelly Williams
	Dave Unrau	Sergeant. Danielle Langley
	Jim Pine	Lisa Severson
	Joe McDonald	Wayne Bando
	Mike Giardini	Sean Chase (7:36 p.m.)

The Council-in-Committee meeting was opened by the Mayor at 6:33 p.m.

DISCLOSURE OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest.

PRESENTATIONS

1. Leadership Onward Project – Mr. Jim Pine, CAO/Clerk Hastings County

Mr. Pine made a presentation titled the “Looming Staff Crisis”, which specifically addresses the shortfall of municipal staff in the coming years. Mr. Pine cited stats based on OMERS research, 51% of municipal staff will be eligible to retire within the next five years. This is a serious issue that needs to be addressed by succession planning, recruitment and retention of new staff. Jim Pine cited lack of internship funding and recognition of municipal levels of government at the university level as reasons for the ever decreasing interest in municipal administration. Onward and AMO are working together to deal with the staffing crisis.

2. Eastern Ontario Regional Network Update – Mr. Jim Pine, CAO/Clerk Hastings County and Lisa Severson, Communication and Stakeholder Relations Officer

Jim Pine presented an overview of the EORN project as it related to broadband and cellular coverage and capacity. The Eastern region is fortunate to have a strong backbone of fibre with more than 50,000 sq. km of fibre installed, providing more than 85% of users with 10 mbps of service. Satellites provide the balance of service in areas where the user density is sparse. Even with the success of the project, changing technology, service demands, and satellite restrictions, have created significant gaps, in capacity, as the demand for mobile interfacing grows. In order to address this need for mobile broadband, a new phase of the EORN project is

being undertaken. A significant amount of new larger towers will need to be built and continued work in advocating with the CRTC needs to occur.

Mayor Sweet thanked Mr. Pine and Ms. Severson for their presentations.

Council broke for a short recess at 7:32 p.m.

Council reconvened at 7:36 p.m.

At this point, Sean Chase arrived at the meeting (7:36 p.m.).

FIRE DEPARTMENT

1. Activity Report – October 2015

Fire Chief Steve Knott provided an overview of the monthly report. Chief Knott stressed the importance of changing the carbon monoxide batteries and replacing older units. In further correspondence Chief Knott informed Council that the United Townships of Head, Clara & Maria no longer has extrication support from Deep River or Laurentian Hills. Collectively, members of Council voiced their concern over the lack of service and cited the safety concerns for travellers along Highway 17 and for the emergency response staff that would be responding to any accidents. Mayor Sweet indicated that he would pursue resources through the County of Renfrew for a possible solution.

MOVED BY: Murray Rutz
SECONDED BY: James Carmody

That the Fire Department monthly report for October be accepted as information.

CARRIED

2. Fire Prevention Report – October 2015

Chief Knott presented the report, citing that the Fire Department conducted fire alarm tests at all the schools in Petawawa and focused on fire safety education for grades 3, 4, and 5 in conjunction with Fire Prevention Week.

MOVED BY: Theresa Sabourin
SECONDED BY: Gary Serviss

That the Fire Prevention report for October be accepted as information.

CARRIED

3. FD-11-15 – Hiring of two (2) Probationary Firefighters

Chief Knott brought forward a recommendation that Council support the hiring of two probationary firefighters.

MOVED BY: Theresa Sabourin
SECONDED BY: James Carmody

That Council accepts the hiring of Chase Duffy and Jon Murray as Probationary Firefighters.

CARRIED

4. Fire Protection Budget Report

Received for information.

PARKS & RECREATION

1. Activity Report – October 2015

Kelly Williams, Manager of Parks & Recreation, provided an overview of the monthly report. Mr. Williams cited the continuing partnership supporting the annual bicycle rodeo and highlighted tourism presentations at the recent Ontario Highlands Tourism Organization conference. Mr. Williams also thanked the Petawawa Horticultural Society for voluntarily donating and planting tulips at the Cenotaph.

As part of Mr. Williams' report he brought forward information regarding the Healthy Kids of Renfrew County terms of reference documentation and provided details of the planned Healthy Kids Community Challenge.

MOVED BY: Murray Rutz
SECONDED BY: James Carmody

That the Parks & Recreation monthly report for October be accepted as information.

CARRIED

2. PR-12-15 – Outdoor Athletic Stadium – Electrical Service

Kelly Williams provided an overview of the report. Mr. Williams indicated that considering the time of year, upgrades to playground equipment could be postponed to 2016 and money could be allocated to complete enhanced electrical work at the athletic facility. Discussion took place regarding the Healthy Kids Community program and the need to ensure suitable recreational equipment for younger children is maintained. Mr. Williams indicated that the new facility would offer the opportunity to meet many of the Healthy Kids program objectives, and that the playground equipment would be part of the 2016 budget considerations.

MOVED BY: Murray Rutz
SECONDED BY: Gary Serviss

That Council approves the additional cost associated with the electrical upgrade at the outdoor athletic facility fall within the 2015 Parks and Recreation budget. In lieu of this increase in expenditures, it is additionally recommended that the \$35,000.00 budgeted for playground equipment improvements be reallocated to the electrical upgrade. The remaining \$7,136.00 will be funded through expected surplus in the general parks operating account. Playground equipment upgrades will be considered in the 2016 budget.

CARRIED

3. Parks & Recreation Budget Report

Received for information.

PUBLIC WORKS

1. PW-32-2015 – Equipment Quotation for Snow Removal 2015-2016 – PW 16-2015

David Unrau, Director of Public Works, provided an overview of the report, citing there was a reduction to the price over last year.

MOVED BY: James Carmody
SECONDED BY: Treena Lemay

That Council approves the award of Tender for the Equipment Quotation for Snow Removal 2015 – 2016 to H&H Construction Inc. in the amount of \$11,520.00 + HST.

CARRIED

2. PW-33-2015 – Snow Plowing of Municipal Buildings 2015-2016, PW-15-2015

David Unrau provided an overview of the report, citing that there was a reduction to the per service price over last year.

MOVED BY: Theresa Sabourin
SECONDED BY: Treena Lemay

That Council approves the award of Tender for the Snow Plowing of Municipal Buildings 2015-2016 to H&H Construction Inc. in the amount of \$360.00 + HST per service.

CARRIED

3. PW-34-2015 – RFAP PW-13-2015 – Consultant Services for Sand and Salt Storage Option Review

David Unrau provided an overview of the report, wherein he detailed the scope of work requested and the process for reviewing and scoring the proposals. Mr. Unrau further indicated that whether the Town opted for a stand-alone structure or an addition to the current storage facilities, an environmental review, a topographical survey and a geotechnical report would be required. Council discussed the discrepancy in the price to verify that all companies were provided with the opportunity to quote the same services. Mr. Unrau confirmed the transparency of the process and offered, in the Request for Abbreviated Proposal (RFAP), to provide the bidding companies with a review of their submission analysis reports.

MOVED BY: Theresa Sabourin
SECONDED BY: Murray Rutz

That Council approves the award of RFAP PW-13-2015 - Consultant Services for Sand and Salt Storage Option Review to McIntosh Perry in the amount of \$38,325.00 + HST.

CARRIED

ANIMAL CONTROL/BY-LAW ENFORCEMENT

1. Activity Report – October 2015

Daniel Scissons, CAO/Clerk, presented the monthly report. Mr. Scissons noted the successful work completed by staff on the pet tag renewals considering that the Town is no longer providing door to door notification.

MOVED BY: Gary Serviss
SECONDED BY: Treena Lemay

That the Animal Control/By-law Enforcement monthly report for October be accepted as information.

CARRIED

2. MLEO-08-15 – Taxi Licences – Applications 2015

Daniel Scissons, CAO/Clerk, provided an overview of the report.

MOVED BY: Theresa Sabourin
SECONDED BY: James Carmody

That Council approves the taxi licence applications in accordance with the current taxi by-law.

CARRIED

3. Animal Control/By-law Enforcement Budget Report

Received for information.

FINANCE AND MANAGEMENT

1. FM-06-15 Auditor Reappointment

Annette Mantifel, Treasurer, provided an overview of the report.

MOVED BY: James Carmody

SECONDED BY: Murray Rutz

That Council appoint, in accordance with the *Municipal Act, 2001, S.O. 2001*, Section 296, Welch LLP as Town Auditor for the period 2016 through 2020.

CARRIED

2. CAO-12-2015 – Township of Bonnechere Valley Withdrawal from Ottawa Valley Waste Management Board

Daniel Scissons provided an overview of the report, citing that the Township of Bonnechere Valley had provided written notice of their intention to withdraw from the Ottawa Valley Waste Management Board (OVWMB) effective December 31, 2015. Mr. Scissons indicated that Bonnechere Valley's portion of the debenture financing would continue but that the perpetual care portion of the contract would be resolved with a lump sum payment, as determined by Golder Associates Ltd. This payment and signed supplementary agreement would satisfy the OVWMB. Mr. Scissons also indicated that unanimous consent of all parties would be required.

MOVED BY: Tom Mohns

SECONDED BY: Gary Serviss

That Council endorses the withdrawal of the Township of Bonnechere Valley from the Ottawa Valley Waste Management Board effective December 31, 2015 pursuant to an agreement supplementary to the Inter-Municipal Agreement.

CARRIED

3. Accounts Payable – October 2015

Annette Mantifel, Treasurer, presented the report.

MOVED BY: Treena Lemay

SECONDED BY: Theresa Sabourin

That the general cheque #'s 21080 to 21288 in the amount of \$1,759,962.35 be passed by Council and paid by the Treasurer.

CARRIED

4. Budget Reports (Council & Administration)

Received for information.

CLOSED MEETING

There was no closed meeting.

ADJOURNMENT

MOVED BY: Murray Rutz

SECONDED BY: Gary Serviss

That the meeting be adjourned.

CARRIED

The meeting adjourned at 8:36 p.m.



Clerk