

**TOWN OF PETAWAWA**  
**COUNCIL-IN-COMMITTEE**

<b>Present:</b>	<b>Mayor Bob Sweet</b> <b>Councillor James Carmody</b> <b>Councillor Gary Serviss</b>	<b>Deputy Mayor Tom Mohns</b> <b>Councillor Murray Rutz</b>
<b>Regrets:</b>	<b>Councillor Treena Lemay</b>	<b>Councillor Theresa Sabourin</b>
<b>Also Present:</b>	<b>Daniel Scissons</b> <b>Annette Mantifel</b> <b>Chico Traclet</b> <b>Betty Biesenthal</b> <b>Thain Paterson</b> <b>Doug Liot</b> <b>Mike Giardini</b>	<b>Dawn Recoskie</b> <b>Kelly Williams</b> <b>Craig Edmonds</b> <b>Fred Molson</b> <b>Rosemary Vanderspank</b> <b>Sean Chase</b> <b>Patricia Leboeuf</b>

The Council-in-Committee meeting was opened by the Mayor at 6:30 p.m.

**DISCLOSURE OF PECUNIARY INTEREST**

There were no disclosures of pecuniary interest.

**PRESENTATIONS**

1. Petawawa Ski & Snowboard Club – Craig Edmonds, President & Betty Biesenthal, Secretary

Craig Edmonds and Betty Biesenthal provided an overview of the history of Mount Molson and the Petawawa Ski & Snowboard Club (PSSC). Ms. Biesenthal explained that the PSSC’s goal is to spur on-going collaboration that will strengthen the partnership between the PSSC and the Petawawa Parks & Recreation Department that will support: updating the Memorandum of Understanding between the PSSC and the Town of Petawawa to support ongoing operations of Mount Molson; the installation of improved street lighting at the top of Mount Molson; and provide for the integration of body/man-hours to ensure consistent management and operation of the ski hill from year to year (January-March approximate value \$6,500).

Council thanked Mr. Edmonds and Ms. Biesenthal for their presentation and indicated that discussions will take place regarding the Memorandum of Understanding between the Town and the PSSC.

## **PARKS & RECREATION**

1. Activity Report – December 2014

Kelly Williams, Manager of Parks & Recreation, provided an overview of the monthly report. Mr. Williams reported that his department participated in an emergency exercise table top exercise on December 18<sup>th</sup>.

**MOVED BY: Murray Rutz**  
**SECONDED BY: Gary Serviss**

That the Parks & Recreation monthly report for December be accepted as information.

**CARRIED**

2. PR-01-15 – Request from Kent Construction to Waive Petawawa Civic Centre Rental Fee

Kelly Williams provided an overview of the request. Mr. Williams explained that Council received a similar request from the Child Poverty Action Network (CPAN) for their Festival of Trees fundraiser in 2012 and Council at that time denied the request.

**MOVED BY: Murray Rutz**  
**SECONDED BY: Gary Serviss**

That Council respectfully denies the request to waive the rental fee for the Petawawa Civic Centre arena floor.

**CARRIED**

## **FIRE DEPARTMENT**

1. Activity Report – December 2014

Assistant Deputy Chief Chico Tralet provided an overview of the monthly report. ADC Tralet reported that two vehicle fires occurred in December. ADC Tralet further reported that the new pumper fire truck was put into service on December 13<sup>th</sup>.

**MOVED BY: Tom Mohns**  
**SECONDED BY: Murray Rutz**

That the Fire Department monthly report for December be accepted as information.

**CARRIED**

2. Fire Prevention Report – December 2014

ADC Traclet presented the report.

**MOVED BY: James Carmody**  
**SECONDED BY: Gary Serviss**

That the Fire Prevention report for December be accepted as information.

**CARRIED**

3. FD-01-15 – Resignation of Deputy Fire Chief Jean Belec

ADC Traclet reported that Deputy Fire Chief Jean Belec has tendered his resignation effective March 31, 2015 following 20 years of service to the Fire Department. Mr. Belec is planning for retirement.

**MOVED BY: Murray Rutz**  
**SECONDED BY: James Carmody**

That Council accepts the resignation of Deputy Fire Chief Jean Belec with regret.

**CARRIED**

**FINANCE AND MANAGEMENT**

1. CAO-02-2015 – Agreement for the Provision of Police Services

Daniel Scissons, CAO/Clerk, provided an overview of the report.

**MOVED BY: James Carmody**  
**SECONDED BY: Murray Rutz**

That the Corporation of the Town of Petawawa enter into an agreement for the provision of police services under Section 10 of the *Police Services Act* with the Minister of Community Safety and Correctional Services for the period of January 1, 2015 to December 31, 2020.

**CARRIED**

2. FM-01-15 – Expended 2014 General Budget Funds

Annette Mantifel, Treasurer, provided an overview of the report.

**MOVED BY: Tom Mohns**  
**SECONDED BY: James Carmody**

That 2014 budgeted transfers from departmental reserves/reserve funds be amended as follows:

Development Charges – General from \$27,000.00 to \$31,599.47.

**CARRIED**

3. Treasurer's Annual Statement – Development Charges By-law 573/09 and By-law 922/14

Annette Mantifel presented the report.

**MOVED BY: Tom Mohns**  
**SECONDED BY: James Carmody**

That Council approves and accepts the Treasurer's 2014 Annual Development Charges Statement as presented.

**CARRIED**

4. 2014 Audit Responsibilities – Welch LLP

Annette Mantifel presented the correspondence outlining the 2014 audit responsibilities.

**MOVED BY: Murray Rutz**  
**SECONDED BY: Gary Serviss**

That the correspondence be received for information.

**CARRIED**

5. Accounts Payable – December 2014

**MOVED BY: Gary Serviss**  
**SECONDED BY: Murray Rutz**

That the general cheque #'s 19129 to 19324 in the amount of \$3,944,547.42 be passed by Council and paid by the Treasurer.

**CARRIED**

Mayor Bob Sweet invited the media and members of the public to attend the 150<sup>th</sup> Anniversary celebration kick-off event at the Town Hall on Friday, January 16, 2015 at 2:00 p.m. Mayor Sweet reported that the inaugural meeting of the Township of Petawawa was held on the same date in 1865.

**CLOSED MEETING**

**MOVED BY: James Carmody**  
**SECONDED BY: Tom Mohns**

That the meeting be closed pursuant to Section 239 (2) (b) of the *Municipal Act, S.O. 2001, c.25* to discuss personal matters about an identifiable individual, including municipal or local board employees, to review applications for appointments to various boards and committees.

**CARRIED**

Council went into closed session at 7:51 p.m.

Council reconvened to open session at 8:40 p.m.

**BUSINESS ARISING FROM CLOSED SESSION**

A closed meeting was held. Council considered the qualifications of applicants for appointment to the Petawawa Accessibility Advisory Committee, the Petawawa Public Library Board, and the Ottawa Valley Waste Recovery Public Liaison Committee. Council voted on the following resolutions in open session:

**MOVED BY: Tom Mohns**  
**SECONDED BY: James Carmody**

That the following persons be appointed to the Petawawa Accessibility Advisory Committee for a term concurrent with Council:

- Sheila M. Clarke;
- Jennifer Holohan; and
- Richard Holohan.

**CARRIED**

**MOVED BY: Murray Rutz**  
**SECONDED BY: Gary Serviss**

That the following persons be appointed to the Petawawa Public Library Board for a term concurrent with Council, and that a by-law be brought forward to the January 19, 2015 Council meeting to make the appointments in accordance with By-law 36/98 and the *Public Libraries Act*:

- Nancy Andrechek;
- Gerri Brunette;
- Nicholas Chan;
- Edwin Chow; and
- Samantha Scott.

**CARRIED**

**MOVED BY: Tom Mohns**  
**SECONDED BY: James Carmody**

That Ernest Lafrance be appointed to the Ottawa Valley Waste Recovery Public Liaison Committee for a term concurrent with Council.

**CARRIED**

**ADJOURNMENT**

**MOVED BY: James Carmody**  
**SECONDED BY: Tom Mohns**

That the meeting be adjourned.

**CARRIED**

The meeting adjourned at 8:45 p.m.

A handwritten signature in black ink, appearing to read "J. E. Hand", written over a horizontal line.

Clerk