

6:30 p.m.

July 13, 2015

**TOWN OF PETAWAWA**

**COUNCIL-IN-COMMITTEE**

**Present:**                    **Mayor Bob Sweet**                    **Deputy Mayor Tom Mohns**  
                                 **Councillor James Carmody**                    **Councillor Treena Lemay**  
                                 **Councillor Murray Rutz**                    **Councillor Theresa Sabourin**

**Regrets:**                    **Councillor Gary Serviss**

**Also Present:**                    **Daniel Scissons**                    **Dawn Recoskie**  
                                 **David Unrau**                    **Cyndy Phillips**  
                                 **Steve Knott**                    **Annette Mantifel**  
                                 **Kelly Williams**                    **Wayne Bando**  
                                 **Sean Chase**                    **Mike Giardini**  
                                 **Bruce Peever**

The Council-in-Committee meeting was opened by the Mayor at 6:30 p.m.

**DISCLOSURE OF PECUNIARY INTEREST**

Mayor Bob Sweet declared a pecuniary interest with respect to report PW-19-2015, *Engineering Services for Municipal Office Emergency Generator and Renfrew Street Pumping Station Emergency Generator*, as a member of his family is the Operations Manager for OCWA locally.

**PRESENTATIONS**

There were no presentations.

At this point Mayor Bob Sweet left the Council Chambers due to his declared pecuniary interest. Deputy Mayor Tom Mohns chaired the meeting in his absence.

**PUBLIC WORKS**

1. PW-19-2015 – Engineering Services for Municipal Office Emergency Generator and Renfrew Street Pumping Station Emergency Generator

David Unrau, Director of Public Works, provided an overview of the report.

**MOVED BY:**                    **Murray Rutz**  
**SECONDED BY:**                    **Theresa Sabourin**

That Council approves the award of the Engineering Services for the municipal office emergency generator and the Renfrew Street pumping station emergency generator to Ontario Clean Water Agency (OCWA) in the amount of \$63,203.00 + HST.

**CARRIED**

At this point Mayor Bob Sweet returned to the Council Chambers and resumed the Chair.

### **ECONOMIC DEVELOPMENT**

1. ED-03-15 – Website Redevelopment

Cyndy Phillips, Economic Development Officer, provided an overview of the report.

**MOVED BY: Theresa Sabourin**  
**SECONDED BY: James Carmody**

That Council approves the contracting of Whitewater Creative to design and develop a website, mobile application and application dashboard for the Town of Petawawa. That Council approves entering into a five-year licensing agreement with Whitewater Creative for the licensing, maintenance and hosting of the aforementioned platforms, beginning January 1, 2016 and ending December 31, 2020.

**CARRIED**

### **FIRE DEPARTMENT**

1. Activity Report – June 2015

Chief Steve Knott provided an overview of the monthly report. Chief Knott reported that there was one structural fire, two vehicle fires and one brush/grass fire in June.

**MOVED BY: Treena Lemay**  
**SECONDED BY: Murray Rutz**

That the Fire Department monthly report for June be accepted as information.

**CARRIED**

2. Fire Prevention Report – June 2015

Chief Knott presented the report.

**MOVED BY: Tom Mohns**  
**SECONDED BY: James Carmody**

That the Fire Prevention report for June be accepted as information.

**CARRIED**

3. FD-06-15 – Resignation of Firefighter Jordan Regier

Chief Knott presented the report.

**MOVED BY: Murray Rutz**  
**SECONDED BY: Theresa Sabourin**

That Council accepts the resignation of Firefighter Jordan Regier with regret.

**CARRIED**

4. Correspondence – Renfrew County Fire Chief’s Association – Communication Matters

Chief Knott provided an overview of the correspondence; he explained the letter was intended to make Council aware of the communications issues that are being experienced. Mayor Bob Sweet indicated that he would make sure this item is discussed at County Council. The item of correspondence was received for information.

5. Fire Protection Budget Report

Received for information.

**PARKS & RECREATION**

1. Activity Report – June 2015

Kelly Williams, Manager of Parks & Recreation, provided an overview of the monthly report. Mr. Williams reported that the track and field project is 90-95% completed. A nomination has been submitted under the Kraft Project Play competition for lighting for the track and field facility. Mr. Williams also presented a letter from Canadian Heritage, whereby the Town was denied financial assistance under the *Legacy Component of the Building Communities Through Arts and Heritage program* for “Millennium Trail Upgrades”.

**MOVED BY: Murray Rutz**  
**SECONDED BY: James Carmody**

That the Parks & Recreation monthly report for June be accepted as information.

**CARRIED**

2. Parks & Recreation Budget Report

Received for information.

## ANIMAL CONTROL/BY-LAW ENFORCEMENT

1. Activity Report – June 2015

Dawn Recoskie, Deputy Clerk, presented the monthly report.

**MOVED BY: Tom Mohns**  
**SECONDED BY: Theresa Sabourin**

That the Animal Control/By-law Enforcement monthly report for June be accepted as information.

**CARRIED**

2. MLEO-05-15 – Taxi Licences-Applications 2015

Dawn Recoskie presented the report.

**MOVED BY: Tom Mohns**  
**SECONDED BY: Murray Rutz**

That Council approves the taxi licence applications in accordance with the current taxi by-law.

**CARRIED**

3. Animal Control/By-law Enforcement Budget Report

Received for information.

## FINANCE AND MANAGEMENT

1. Accounts Payable – June 2015

Annette Mantifel, Treasurer, presented the report.

**MOVED BY: James Carmody**  
**SECONDED BY: Theresa Sabourin**

That the general cheque #'s 20230 to 20454 in the amount of \$4,578,764.22 be passed by Council and paid by the Treasurer.

**CARRIED**

2. Budget Reports (Council & Administration)

Received for information.

**CLOSED MEETING**

There was no closed meeting.

**ADJOURNMENT**

**MOVED BY: James Carmody**  
**SECONDED BY: Murray Rutz**

That the meeting be adjourned.

**CARRIED**

The meeting adjourned at 7:54 p.m.



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Clerk