

TOWN OF PETAWAWA

COUNCIL-IN-COMMITTEE

Present: **Mayor Bob Sweet** **Deputy Mayor Tom Mohns**
 Councillor James Carmody **Councillor Treena Lemay**
 Councillor Murray Rutz **Councillor Theresa Sabourin**
 Councillor Gary Serviss

Also Present: **Daniel Scissons** **Dawn Recoskie**
 Karen Cronier **Cyndy Phillips**
 David Unrau **Wayne Bando**
 Joan Behnke **Joe McDonald**
 Sean Chase **Mike Giardini**
 Patricia Leboeuf

The Council-in-Committee meeting was opened by the Mayor at 6:35 p.m.

DISCLOSURE OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest.

PRESENTATIONS

There were no presentations.

ECONOMIC DEVELOPMENT

1. Activity Report – May 2015

Cyndy Phillips, Economic Development Officer, provided an overview of the monthly report. Ms. Phillips reported that there were two business grand openings and five business inquiries in May. Ms. Phillips also reported that Lisa Billiald has been hired to operate the Visitor Information Centre (VIC) for the summer; the VIC will operate Tuesdays to Saturdays.

MOVED BY: Theresa Sabourin
SECONDED BY: Murray Rutz

That the Economic Development monthly report for May be accepted as information.

CARRIED

Cyndy Phillips then provided an overview of the website analytics report. The report was received for information.

2. ED-02-15 – Land Use Agreement

Cyndy Phillips provided an overview of the report.

MOVED BY: James Carmody
SECONDED BY: Theresa Sabourin

That Council considers amending the MOU between the Town of Petawawa and Keetna Snowmobile Club, so that Keetna may enter into a land-use agreement with the County of Renfrew. The County has indicated that they are amenable to ending the agreement between the Town and the County and to entering into an agreement with Keetna for the use of the road allowance. Prior to entering into such an agreement, the County has indicated that they would consult with the Town of Petawawa as a key stakeholder in order to address our safety and traffic concerns.

CARRIED

3. Economic Development Budget Report

Received for information.

PLANNING

1. Activity Report – May 2015

Karen Cronier, Planning Coordinator, presented her monthly report. Ms. Cronier reported that the first draft of the Zoning By-law is being reviewed and that an implementation strategy for the secondary dwelling units is being prepared. Ms. Cronier further reported that site plan applications have been received for a Tim Hortons and a Harveys/Swiss Chalet to be constructed on the Petawawa Town Centre property.

MOVED BY: Gary Serviss
SECONDED BY: James Carmody

That the Planning and Emergency Planning monthly report for May be accepted as information.

CARRIED

2. Planning Budget Report

Received for information.

3. Building Department Activity Report – May 2015

Karen Cronier presented the Building Department monthly report for May.

MOVED BY: Theresa Sabourin
SECONDED BY: James Carmody

That the Building Department monthly report for May be accepted as information.

CARRIED

4. Building Department Budget Report

Received for information.

PUBLIC WORKS

1. Activity Report – May 2015

David Unrau, Director of Public Works, provided an overview of the monthly report. Mr. Unrau reported that potholes were repaired as required; four culverts were installed; and the dock was installed at Petawawa Point. Mr. Unrau also reported that the Speed Awareness Monitor (SAM) is being moved on a weekly rotation and two new solar speed radar boards were installed, one on Mohns Avenue and one on Civic Centre Road.

MOVED BY: James Carmody
SECONDED BY: Treena Lemay

That the Public Works monthly report for May be accepted as information.

CARRIED

2. Waterworks Monthly Report – May 2015

David Unrau provided an overview of the report submitted by OCWA.

MOVED BY: Murray Rutz
SECONDED BY: Gary Serviss

That the Waterworks monthly report for May be accepted as information.

CARRIED

3. Capital Projects Update – June 2015

David Unrau provided an update to Council regarding current capital projects, asset management, energy management, waste management and water quality. Mr. Unrau reported that some capital projects are behind schedule including: Civic Centre Road Phase 1, Municipal Generator, Renfrew Street Pumping Station Generator, and Primary Clarifier Tank Modifications.

Mr. Unrau further reported that a request has been received from the Renfrew County Joint Transportation Consortium (RCJTC) and the County of Renfrew to reduce the speed limit on Laurentian Drive from 60 km/h to 50 km/h from Silke Drive to Victoria Street. Since Laurentian Drive is a County Road the County is asking for the Town's comments on the request from the RCJTC. Discussion then took place regarding the request. Direction was given to Mr. Unrau to respond to the request and indicate the Town supports the reduction in the speed limit to 50 km/h.

MOVED BY: James Carmody
SECONDED BY: Gary Serviss

That the capital projects update for June be accepted as information.

CARRIED

4. PW-11-2015 – Tender PW-04-2015, Winter Sand

David Unrau provided an overview of the report.

MOVED BY: Murray Rutz
SECONDED BY: James Carmody

That Council approves the award of PW-04-2015 Winter Sand to RGT Clouthier in the amount of \$5.72/tonne + HST.

CARRIED

5. PW-12-2015 – Tender PW-05-2015, Hot Mix Asphalt

David Unrau provided an overview of the report.

MOVED BY: Tom Mohns
SECONDED BY: James Carmody

That Council approves the award of PW-05-2015 Hot Mix Asphalt to H & H Construction Inc. in the amount of \$28,475.00 + HST.

CARRIED

6. PW-13-2015 – Tender PW-03-2015, Craig Place

David Unrau provided an overview of the report. Mr. Unrau reported that staff recommendation is to delay the Craig Place project until 2016 and transfer the 2015 budget of \$105,750.00 net of engineering fees into the Public Works Reserve Fund as the road has deteriorated and a full excavation and replacement of the road base will be required prior to paving, thus increasing the costs for the project by approximately \$50,000.00.

Council directed staff to get the project tender ready in case other construction projects come in under budget so that these savings can be applied to the Craig Place project. The report was tabled to the August Council-in-Committee meeting.

7. PW-14-2015 – Speed Humps

David Unrau provided an overview of the report.

MOVED BY: Treena Lemay
SECONDED BY: Theresa Sabourin

That Council approves the assessment form, directs staff to complete a policy to address the Design and Application of Speed Humps and directs staff to use the assessment form on the streets noted within the report.

CARRIED

8. PW-15-2015 – Purchase of Multi-purpose Municipal tractor

David Unrau provided an overview of the report.

MOVED BY: Theresa Sabourin
SECONDED BY: Treena Lemay

That Council approves the award of the Quotation for Supply and Delivery of a Multi-purpose Municipal tractor complete with a 5-way blade and a rear sander to Joe Johnson Equipment in the amount of \$115,446 + HST.

CARRIED

9. Public Works Budget Report

Received for information.

10. Sewage System Budget Report

Received for information.

11. Waterworks Budget Report

Received for information.

GENERAL MATTERS

There was nothing to report.

CLOSED MEETING

There was no closed meeting.

ADJOURNMENT

MOVED BY: James Carmody
SECONDED BY: Treena Lemay

That the meeting be adjourned.

CARRIED

The meeting adjourned at 8:12 p.m.

A handwritten signature in black ink, appearing to be "J. C. Han", written over a horizontal line.

Clerk