

6:30 p.m.

May 4, 2015

**TOWN OF PETAWAWA**

**REGULAR MEETING OF COUNCIL**

**Present:**                    **Mayor Bob Sweet**                    **Deputy Mayor Tom Mohns**  
                                 **Councillor James Carmody**                    **Councillor Murray Rutz**  
                                 **Councillor Theresa Sabourin**                    **Councillor Gary Serviss**

**Regrets:**                    **Councillor Treena Lemay**

**Also Present:**                    **Daniel Scissons**                    **Dawn Recoskie**  
                                 **Karen Cronier**                    **Annette Mantifel**  
                                 **Wayne Bando**                    **Wayne Pitzner**  
                                 **Joe McDonald**                    **Allison Geddes**  
                                 **Ryan Adams**                    **Joan Behnke**  
                                 **Sean Chase**                    **Mike Giardini**  
                                 **Patricia Leboeuf**                    **TVCogeco Pembroke**

**CALL TO ORDER** (Moment of Silent Reflection)

The Mayor called the meeting to order at 6:30 p.m.

**APPROVAL OF AGENDA**

**MOVED BY:**                    **Murray Rutz**  
**SECONDED BY:**                    **Gary Serviss**

- (1) That the agenda for the May 4, 2015 meeting of Council be adopted.

**CARRIED**

**DISCLOSURE OF PECUNIARY INTEREST**

There were no disclosures of pecuniary interest.

**APPROVAL OF MINUTES**

1. Council Meeting (April 20, 2015)

**MOVED BY:**                    **Theresa Sabourin**  
**SECONDED BY:**                    **James Carmody**

- (2) That the minutes of the regular meeting of Council held April 20, 2015 be approved as printed and circulated.

**CARRIED**

## **PUBLIC MEETINGS**

### 1. Plan of Subdivision Application 47-T-15002, Highland Park Subdivision Phase 5 Stage 2

The Public Meeting was opened by the Mayor at 6:33 p.m. Karen Cronier, Planning Coordinator, advised that the Notice of Public Meeting had been provided as required under the Planning Act. The County of Renfrew provided correspondence from Hydro One setting out their conditions for approval.

Ms. Cronier explained the proposed plan of subdivision consists of 1.16 hectares of land to be developed into 14 lots for single detached dwellings. The application is a resubmission of the final phase of a previously draft approved plan of subdivision (File No. 47-T-08001), which lapsed on October 29, 2014.

Mayor Sweet asked to hear comments from members of the public. No one from the public came forward to speak for or against the subdivision application.

Ms. Cronier then explained the appeal process to those present in the audience.

Mayor Sweet thanked all for attending the meeting and declared the Public Meeting closed at 6:35 p.m.

## **PRESENTATIONS**

### 1. Delegation – Wayne Bando & Wayne Pitzner – Repair and Maintenance of Pitzner Road

Mr. Wayne Bando explained that he and Mr. Wayne Pitzner were present to follow up regarding Staff Report PW-08-2015 which was presented at the April 27, 2015 Council-in-Committee meeting. Mr. Bando suggested that Pitzner Road was not being maintained as per the minimum maintenance standards for the full 1 kilometre westerly from Priebe Road, noting the road was not being maintained in front of 265 and 270 Pitzner Road which would fall into the 1 kilometre stretch of roadway. Mr. Bando also stated that Public Works conducted maintenance work on Pitzner Road today and deviated off the road allowance in front of 265 Pitzner Road.

Mr. Pitzner suggested Pitzner Road should be rated a class “5” road, not a class “6” road. The road has been used as a school bus route for over 30 years, and there are 11 homes and 5 businesses located on the road. Mr. Pitzner realizes that the road won’t be paved as it is not in the budget for 2015 but he would like the process to move quicker than 3 years as indicated in Staff Report PW-08-2015.

Mayor Sweet agreed that the road would not be paved this year as it is not included in the budget. Mayor Sweet commented that Pitzner Road was graded four times in 2013 and 2014. He suggested the road would be reviewed in 2017 in conjunction

with the asset management plan and that Council will take Mr. Bando's and Mr. Pitzner's comments under advisement.

Mr. Bando then provided comments on how to grade and reshape the road to fill in the potholes.

Mayor Sweet thanked Mr. Bando and Mr. Pitzner for their comments.

## **BY-LAWS**

Mayor Sweet addressed Council and members of the public regarding the proposed by-laws to adopt the 2015 budgets, as follows:

*Good evening members of Council, staff, residents of Petawawa, and the media. At tonight's meeting, Council will have the opportunity to pass by-laws approving the municipal operating budget as well as the water and wastewater budgets. Over the past several months, Council and staff have worked diligently to prepare these budget documents based on a foundation of sustainable financial planning while never compromising the service demands of our residents. Thanks to the hard work and dedication of staff, we have been presented budgets that reflect our core value of fiscal responsibility. I would like to thank the Treasurer, Annette Mantifel and the CAO/Clerk, Dan Scissons for leading Council and staff through the budgeting process this year. As mentioned before, I believe the Town of Petawawa has one of the most efficient budgeting processes in all of Renfrew County.*

*The year 2014 was another successful year in terms of growth for the Town of Petawawa. The Building Department issued 295 building permits with a value of over \$23 million. There are 3 active subdivisions within the Town with 3 more subdivisions coming on-stream in 2015. Total property assessment for the Town increased by 3.68% from 2014 year-end and now exceeds \$1.6 billion – the Town experienced assessment growth of 2.90%. It is important to note that 75.74% of Petawawa's assessment is from the residential class; therefore when making decisions impacting the tax rate, Council is always mindful that the residential class carries a majority of the tax burden.*

*For the 2015 year, the County residential tax rate decreased by 2.00% from 2014 which equates to a \$7.10 decrease per \$100,000 residential assessment. The education residential tax rate decreased by 3.94% which equates to an \$8.00 decrease per \$100,000 residential assessment.*

*On the revenue side of the 2015 budget, the Town again faced a decrease in the amount of money to be received from the Ontario Municipal Partnership Fund (OMPF). This year the Town will receive \$762,500 which is down \$190,600 or 20% from the 2014 allocation.*

*With that said, I am pleased to present a municipal budget that not only allows the Town to continue to provide quality service to its residents, but it also allows the Town to complete an impressive number of capital projects, while maintaining a very reasonable tax rate. Although the 2015 municipal residential tax rate will see an 8.01% increase compared to 2014, Petawawa's tax rate still remains one of the lowest in Renfrew County. This translates into municipal taxation of \$311.51 for every \$100,000 of residential assessment.*

*In addition to the tax rate applicable on property assessment, a special charge is levied for the collection and disposal of organic waste, garbage and recyclables. The 2015 rate remains constant at the 2014 level - \$170 per household to provide this service.*

*The Town of Petawawa continues to receive quality policing services through a contract arrangement with the Ontario Provincial Police. With the introduction of a new municipal policing cost-recovery formula in 2014, the Town's estimated policing cost for 2015 is valued at \$1.7 million. This is an increase of \$36,383 from the 2014 estimated cost.*

*Due to Council's commitment to long-term planning, the municipal budget includes a wide variety of important capital projects. Long-term plans such as the Corporate Strategic Plan, Infrastructure Study, Recreation Master Plan, Asset Management Plan and capital replacement schedules give Council the ability to project spending requirements well into the future. This has ensured appropriate planning for growth and development, which has maintained our infrastructure over time. Total road infrastructure spending for 2015 is estimated at \$1.6 million, which includes the following key projects: Airport Road reconstruction, Phase 2 & 3 Rantz Road reconstruction, Craig Place reconstruction, Civic Centre Road reconstruction including sidewalk and storm sewer construction, sidewalk construction for East Street as well as design work for future road construction projects on James Street and Abbie Lane/East Street/Victoria Street.*

*The 2015 budget also includes significant improvements to the Town's buildings as well as vehicle and equipment fleets. The Fire Department has now received the 2015 Spartan Pumper fire truck ordered in 2014 with the balance of payment being made this year. The Public Works Department will be replacing a 2001 trackless tractor and obtaining a new three-tonne truck with blade. To house the increased sand being used for winter control purposes, design work will begin on a new 4000 tonnes sand dome. At the Municipal Office, work will be completed to upgrade the exterior entrances to provide for accessible access. Funding has been received from the Federal Enabling Accessibility Fund in the amount of \$11,934 for this project. In addition, a generator worth \$115,000 will be purchased and installed at the Municipal Office which acts as the Emergency Operations Centre during an emergency situation. At Fire Station No. 1, the interior of the building will be re-painted including the truck bays. At Fire Station No. 2, further upgrades will be completed to the training centre.*

*The Parks and Recreation Department will also see significant investments being made during 2015. Improvements to be completed at the Petawawa Civic Centre totalling \$75,000 include kitchen and bar renovations, replacement of the hall ceiling, the repair and painting of hall walls plus washroom upgrades. A total of \$35,000 has been included in the budget for playground equipment replacement. Phase 2 of the Murphy Road beautification project will also be completed this year.*

*As everyone is aware, this year the Town of Petawawa celebrates its 150<sup>th</sup> Anniversary. A fun-filled weekend is currently being planned by the 150<sup>th</sup> Anniversary Committee for August 21<sup>st</sup> to August 23<sup>rd</sup>, 2015. Funding has been included in the budget along with a grant from Heritage Canada for this event. In addition, money is being made available for the*

*Centennial Park Legacy Project which consists of furniture upgrades, gazebo and stage retrofits and work on a pond fountain.*

*During the 2015 year, monies will be allocated for work on several important Town plans and studies. A consultant will be hired to complete a Master Fire Plan for the Fire Department which will establish strategic priorities for the delivery of this service. A consolidated review of the Town's current Zoning By-Law will be undertaken with the assistance of the County of Renfrew. As part of Asset Management, a facility condition assessment and index will be completed for Town buildings.*

*The Town's water and wastewater customers will be pleased to see that this year, water and wastewater flat rates will be maintained at the previous year's levels. Metered rate customers will see no increase for wastewater rates this year but will see a 7.93% increase for water rates in 2015 as recommended in the Town's water and wastewater rate study. Due to diligent past and present financial planning, the Town's water and wastewater budgets not only pay for the operation of the systems, but they also have reserve provisions for future capital replacements. A total of \$298,022 will be placed into the wastewater system reserve this year. Spending for capital improvements to the water and wastewater systems in 2015 will reach over \$1.0 million, including the following projects: \$727,270 for the construction of a new backup backwash pump system, \$15,000 for the design of the McGregor Hill water main, \$32,000 for carryover costs associated with the replacement of the existing water main at the water plant, \$39,671 for looping costs at Portage Landing, \$200,000 for the purchase and installation of a generator at the Renfrew Street Pumping Station. Spending for wastewater plant maintenance includes \$367,500 for the modification of the primary clarifier tank.*

*2015 will be a very busy year in the Town of Petawawa. Our Town continues to grow at a fast pace and these budgets reflect Council's commitment to ensuring this growth is supported by investments in our infrastructure and capital assets. Overall, the 2015 budget and resulting tax implications are strong evidence of the Town of Petawawa's commitment to financial sustainability and excellence in customer service.*

1. By-law 979/15 – being a by-law to adopt estimates of all sums required for municipal purposes during the year and to strike the rates of taxation and charges for waste management services for the year 2015.

**MOVED BY: James Carmody**

**SECONDED BY: Theresa Sabourin**

- (3) That By-law 979/15, being a by-law to adopt estimates of all sums required for municipal purposes during the year and to strike the rates of taxation and charges for waste management services for the year 2015, be read a first and second time.

**CARRIED**

**MOVED BY: Theresa Sabourin**  
**SECONDED BY: James Carmody**

- (4) That By-law 979/15, be read a third time and passed.

**CARRIED**

2. By-law 980/15 – being a by-law to adopt estimates of all sums required for municipal utilities purposes and to set water and sewage service rates for the year 2015.

**MOVED BY: Murray Rutz**  
**SECONDED BY: Tom Mohns**

- (5) That By-law 980/15, being a by-law to adopt estimates of all sums required for municipal utilities purposes and to set water and sewage service rates for the year 2015, be read a first and second time.

**CARRIED**

**MOVED BY: Tom Mohns**  
**SECONDED BY: Murray Rutz**

- (6) That By-law 980/15, be read a third time and passed.

**CARRIED**

### **CORRESPONDENCE**

1. Council Award of the College of Physicians and Surgeons of Ontario

The item of correspondence was received for information.

### **MINUTES**

1. Council-in-Committee Meeting (April 27, 2015)

**MOVED BY: Gary Serviss**  
**SECONDED BY: Theresa Sabourin**

- (7) That the minutes of the Council-in-Committee meeting held April 27, 2015 be accepted by Council and that resolutions from that Committee become resolutions of Council.

**CARRIED**

2. Petawawa Accessibility Advisory Committee (March 24, 2015)

Councillor Theresa Sabourin provided an overview of the recent activities of the Petawawa Accessibility Advisory Committee.

**MOVED BY: Theresa Sabourin**  
**SECONDED BY: James Carmody**

- (8) That the minutes of the Petawawa Accessibility Advisory Committee meeting held on March 24, 2015 be adopted as information.

**CARRIED**

3. Environmental Stewardship Council (ESC) (October 16, 2014)

Councillor Theresa Sabourin provided an overview of the recent activities of the Environmental Stewardship Council.

**MOVED BY: Theresa Sabourin**  
**SECONDED BY: Tom Mohns**

- (9) That the minutes of the Environmental Stewardship Council meeting held on October 16, 2014 be adopted as information.

**CARRIED**

4. Petawawa Public Library Board (March 23, 2015)

Councillor James Carmody provided an overview of the recent activities of the Petawawa Public Library Board.

**MOVED BY: James Carmody**  
**SECONDED BY: Gary Serviss**

- (10) That the minutes of the Petawawa Public Library Board meeting held on March 23, 2015 be adopted as information.

**CARRIED**

**STAFF REPORTS**

There were no staff reports.

**COUNCILLOR REPORTS**

Deputy Mayor Tom Mohns – nothing to report.

Councillor Theresa Sabourin reported that she attended an emergency services meeting for the 150<sup>th</sup> Anniversary Committee to review health and safety and accessibility issues. Councillor Sabourin also attended a rate review meeting for the Pembroke and Area Airport Commission; a Petawawa Accessibility Advisory Committee meeting; and the Ontario Small Urban Municipalities (OSUM) Conference in Belleville.

Councillor James Carmody reported that he attended a rate review meeting for the Pembroke and Area Airport Commission and meetings of the Petawawa Public Library Board to implement the hiring process for a new CEO. Councillor Carmody reminded residents of the 7<sup>th</sup> Annual Hell or High Water event taking place this weekend.

Councillor Murray Rutz reported that he attended the Community Policing Committee's 23<sup>rd</sup> Annual Bicycle Rodeo on April 25<sup>th</sup>. Councillor Rutz took part in an information session interview on April 30<sup>th</sup> with Kelly Williams, Manager of Parks & Recreation, to promote the 150<sup>th</sup> Anniversary celebration events.

Councillor Gary Serviss reported on the progress of the Town Times Committee and reminded residents that the 150<sup>th</sup> Anniversary Edition will be published on May 14<sup>th</sup> and will be distributed to every home within the municipality through The Petawawa Post.

Mayor Bob Sweet reported that May 3<sup>rd</sup> to 9<sup>th</sup> is Emergency Preparedness Week.

### **CLOSED MEETING**

There was no closed meeting.

### **CONFIRMING BY-LAW**

**MOVED BY: Tom Mohns**  
**SECONDED BY: Gary Serviss**

(11) That By-law 981/15 be read a first, second and third time and passed.

**CARRIED**

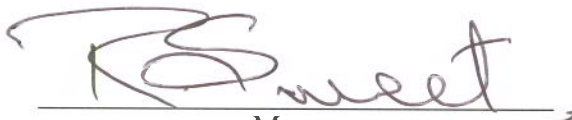
### **ADJOURNMENT**

**MOVED BY: Gary Serviss**  
**SECONDED BY: Murray Rutz**

(12) That the meeting adjourn to the call of the Mayor.

**CARRIED**

The meeting adjourned at 7:15 p.m.

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Clerk