

TOWN OF PETAWAWA

COUNCIL-IN-COMMITTEE

Present: Mayor Bob Sweet Deputy Mayor Tom Mohns
Councillor James Carmody Councillor Treena Lemay
Councillor Murray Rutz Councillor Theresa Sabourin
Councillor Gary Serviss

Also Present: Daniel Scissons Dawn Recoskie
Karen Cronier Annette Mantifel
Cyndy Phillips McCann David Unrau
Kelly Williams Wayne Bando
Wayne Pitzner Doug Sack
Eva Phanenhour Brenda Leggo
Paul Perry Jeff DeJong
Mark Bruce Richard Bourque
Sean Chase Mike Giardini
Patricia Leboeuf

The Council-in-Committee meeting was opened by the Mayor at 6:30 p.m.

DISCLOSURE OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest.

PRESENTATIONS

1. Deputation – Wayne Bando & Wayne Pitzner – Frozen Water Services/Homeowner Compensation

Mr. Wayne Bando was present to speak on behalf of his cousin Mr. Doug Sack. Mr. Bando claims that the municipality is responsible for compensating residents for their frozen water services and he wanted to know how residents would be reimbursed for their costs.

Mr. David Unrau, Director of Public Works, outlined several different pieces of legislation and municipal by-laws as well as the definition of deficiency. Mr. Unrau also reported that according to the Association of Municipalities of Ontario (AMO) and Local Authority Services (LAS) property owners are responsible for the maintenance of the buried water and sewer lines that run from the public (main) connection to the exterior of their home.

Mayor Bob Sweet stated the Town's position regarding Mr. Bando's request is in accordance with By-law 717/11 which states the Municipality shall in no way be liable or responsible for loss or damage due to freezing or bursting pipes. Mayor

Sweet sympathized with residents as it was a very difficult winter with the coldest February on record. He thanked Mr. Bando for his presentation.

ECONOMIC DEVELOPMENT

1. Activity Report – February & March 2015

Cyndy Phillips McCann, Economic Development Officer, provided an overview of the February monthly report. Ms. Phillips McCann reported that the new tourism app “Guide to Outside” was launched. Ms. Phillips McCann was elected to the Ontario East Economic Development Board of Directors.

MOVED BY: Theresa Sabourin
SECONDED BY: Gary Serviss

That the Economic Development monthly report for February be accepted as information.

CARRIED

Cyndy Phillips McCann provided an overview of the March monthly report. The website www.upperottawariverrace.ca was launched to publicize the Upper Ottawa River Race and Paddle Festival in August. Sponsorship packages for the Town’s 150th Anniversary event have been distributed to local businesses.

MOVED BY: Murray Rutz
SECONDED BY: James Carmody

That the Economic Development monthly report for March be accepted as information.

CARRIED

PARKS & RECREATION

1. PR-06-15 – Purchase authorization for a portable stage

Kelly Williams, Manager of Parks & Recreation, provided an overview of the report. Mr. Williams reported that the purchase of the stage will be 100% funded by the Petawawa Civic Centre Fundraising Committee.

MOVED BY: Theresa Sabourin
SECONDED BY: James Carmody

That Council, under authority of the Town’s Procurement Policies and Procedures By-law 306/04, authorizes staff to immediately proceed with the single source purchase of a Stageline SL-50 portable stage.

CARRIED

PUBLIC WORKS

1. Activity Report – February & March 2015

David Unrau, Director of Public Works, provided an overview of the monthly reports. Mr. Unrau reported the streetlight audit was completed.

MOVED BY: Tom Mohns
SECONDED BY: Treena Lemay

That the Public Works monthly reports for February and March be accepted as information.

CARRIED

2. Waterworks Monthly Report – February & March 2015

David Unrau provided an overview of the reports submitted by OCWA. Mr. Unrau reported that ASPEC Automation continues to work on scope of work and quote to replace/upgrade SCADA and PLC at the water plant and booster stations. The Ministry of the Environment conducted an inspection on February 4th and provided a 100% rating. In March Algonquin College environmental program students were provided a tour of the WTP and WPCP.

MOVED BY: Gary Serviss
SECONDED BY: Treena Lemay

That the Waterworks monthly reports for February and March be accepted as information.

CARRIED

3. Capital Projects Update – April 2015

David Unrau provided an update to Council regarding current capital projects, asset management, energy management, waste management and water quality.

MOVED BY: Treena Lemay
SECONDED BY: Theresa Sabourin

That the capital projects update for April be accepted as information.

CARRIED

4. PW-04-2015 – Tender PW-02-2015 Reconstruction of Rantz Road Phase 4

David Unrau provided an overview of the report.

MOVED BY: Murray Rutz
SECONDED BY: James Carmody

That Council approves the award of Tender PW-02-2015, Reconstruction of Rantz Road Phase 4, to RGT Clouthier Construction Ltd. in the amount of \$254,000.00 + HST.

CARRIED

5. PW-05-2015 – Tender PW-03-2015 Reconstruction of Civic Centre Road Phase 1

David Unrau provided an overview of the report. Mr. Unrau will bring prices forward to Council for asphalt, concrete, and interlocking brick options for the boulevard.

MOVED BY: Treena Lemay
SECONDED BY: Murray Rutz

That Council approves the award of Tender PW-03-2015, Reconstruction of Civic Centre Road Phase 1, to RGT Clouthier Construction Ltd. in the amount of \$560,877.00 + HST.

CARRIED

6. PW-06-2015 – Street Lighting Proposal

David Unrau provided an overview of the report. This item was deferred to the May 11th Council-in-Committee meeting so that Council can receive further information regarding the anticipated cost savings between an Energy Performance Contract (EPC) and a Design, Upgrade, Transfer Agreement (DUT).

7. PW-07-2015 – Operational Plan for the Petawawa Drinking Water System

David Unrau provided an overview of the report.

MOVED BY: Gary Serviss
SECONDED BY: Treena Lemay

That Council approves the Operational Plan for the Petawawa Drinking Water System as presented – Revision 9, 28-Nov-14.

CARRIED

8. PW-08-2015 – Report on presentation on Pitzner Road – 2015 April 7

David Unrau provided an overview of the report in response to Mr. Bando and Mr. Pitzner's presentation to Council on April 7, 2015. Mr. Unrau reported that the road appraisal form for Pitzner Road would not be revisited until 2017/2018. He further reported that Pitzner Road is considered a class 6 road which means there are no specific minimum maintenance standards. The report was received for information.

PLANNING

1. Activity Report – March 2015

Karen Cronier, Planning Coordinator, presented her monthly report. Ms. Cronier reported that there was one new zoning by-law amendment application filed for a property on Gutzman Road. Ms. Cronier reported the emergency exercise for Garrison Petawawa has been cancelled so alternate arrangements will need to be made for the Town's annual emergency exercise.

MOVED BY: Murray Rutz
SECONDED BY: James Carmody

That the Planning and Emergency Planning monthly report for March be accepted as information.

CARRIED

2. PL-11-15 – Consent Application B172/14, Timothy & Kathy Harrington, 345 River Drive

Karen Cronier advised that the purpose and effect of the consent application is to sever a 0.565 acre parcel of land to be added to an adjacent 0.631 acre parcel of land owned by Timothy and Kathy Harrington. The subject property is designated Rural Residential under the Official Plan and is zoned Residential One (R1) pursuant to Zoning By-law 456/07, as amended.

MOVED BY: Treena Lemay
SECONDED BY: Murray Rutz

That Council supports Consent Application B172/14 on condition that the applicant enters into a development agreement that will ensure both parcels are conveyed together in all future transactions.

CARRIED

3. PL-12-15 – Portage Landing Subdivision – Approval of Street Names

Karen Cronier reported that the following names have been reviewed and approved by the County of Renfrew and have been placed in the County Pending Road Name

Reserved Database: Dustin Drive, Monica Street, Anthony Street, Terrance Drive, and Constance Street.

MOVED BY: James Carmody
SECONDED BY: Theresa Sabourin

That Council approves the list of street names as presented.

CARRIED

4. PL-13-15 – Radtke Estates Subdivision 47-T-11007, Extension to Draft Approval

Karen Cronier presented the report.

MOVED BY: Murray Rutz
SECONDED BY: James Carmody

That Council supports the extension of Draft Approval for the Radtke Estates Subdivision.

CARRIED

5. PL-14-15 – Plan of Subdivision Application 47-T-15002, Highland Park Subdivision

Karen Cronier presented the report. Draft Plan approval lapsed for Phase 5 Stage 2 of the Highland Park Subdivision on October 29, 2014. The developer has resubmitted the subdivision application and a public meeting has been scheduled for May 4, 2015. The report was received for information.

6. PL-15-15 – Site Plan Approval – Carwash, 561505 Ontario Ltd., 3203 Petawawa Boulevard

Karen Cronier provided an overview of the report.

MOVED BY: Gary Serviss
SECONDED BY: Murray Rutz

That Council approves the proposed addition to the carwash located at 3203 Petawawa Boulevard as presented, subject to the owner entering into a development agreement with the Town.

CARRIED

7. Building Department Activity Report – March 2015

Karen Cronier presented the Building Department monthly report for March.

MOVED BY: Theresa Sabourin
SECONDED BY: James Carmody

That the Building Department monthly report for March be accepted as information.

CARRIED

GENERAL MATTERS

1. FM-03-15 – 2015 Waterworks and Sewage System Budgets

Annette Mantifel, Treasurer, provided an overview of the report.

MOVED BY: Murray Rutz
SECONDED BY: Gary Serviss

That the 2015 Waterworks and Sewage System Budgets as presented in Report FM-03-15 be approved by Council.

CARRIED

2. FM-04-15 – Ontario Regulation 284/09 Excluded Budget Expenses Report

Annette Mantifel provided an overview of the report.

MOVED BY: Gary Serviss
SECONDED BY: Treena Lemay

The Report FM-04-15, disclosing amortization, post-employment benefits and solid waste landfill closure and post-closure expenses excluded from the 2015 budget as required under *Ontario Regulation 284/09*, be approved by Council.

CARRIED

CLOSED MEETING

There was no closed meeting.

ADJOURNMENT

MOVED BY: Murray Rutz
SECONDED BY: Gary Serviss

That the meeting be adjourned.

CARRIED

The meeting adjourned at 8:54 p.m.

A handwritten signature in black ink, appearing to be "L. J. ...", written over a horizontal line.

Clerk