

6:30 p.m.

July 7, 2014

TOWN OF PETAWAWA

REGULAR MEETING OF COUNCIL

Present: Mayor Bob Sweet Deputy Mayor Tom Mohns
Councillor James Carmody Councillor Frank Cirella
Councillor Murray Rutz Councillor Theresa Sabourin

Regrets: Councillor Treena Lemay

Also Present: Daniel Scissons Dawn Recoskie
Mike Lemay Sean Chase
Mike Giardini Patricia Leboeuf
Ashley Thomson TVCogeco Pembroke

CALL TO ORDER (Moment of Silent Reflection)

The Mayor called the meeting to order at 6:30 p.m.

APPROVAL OF AGENDA

MOVED BY: Theresa Sabourin
SECONDED BY: James Carmody

- (1) That the agenda for the July 7, 2014 meeting of Council be adopted.

CARRIED

DISCLOSURE OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest.

APPROVAL OF MINUTES

1. Council Meeting (June 16, 2014)

MOVED BY: Frank Cirella
SECONDED BY: Murray Rutz

- (2) That the minutes of the regular meeting of Council held June 16, 2014 be approved as printed and circulated.

CARRIED

PRESENTATIONS

There were no presentations.

BY-LAWS

1. By-law 917/14 – being a by-law to authorize the execution of an agreement with the Ontario S.P.C.A., Renfrew County Branch.

MOVED BY: Theresa Sabourin
SECONDED BY: James Carmody

- (3) That By-law 917/14, being a by-law to authorize the execution of an agreement with the Ontario S.P.C.A., Renfrew County Branch, be read a first and second time.

CARRIED

MOVED BY: Theresa Sabourin
SECONDED BY: Murray Rutz

- (4) That By-law 917/14, be read a third time and passed.

CARRIED

2. By-law 918/14 – being a by-law to provide for Advance Votes to be held prior to Voting Day for the 2014 Municipal Election.

MOVED BY: James Carmody
SECONDED BY: Frank Cirella

- (5) That By-law 918/14, being a by-law to provide for Advance Votes to be held prior to Voting Day for the 2014 Municipal Election, be read a first and second time.

CARRIED

MOVED BY: Frank Cirella
SECONDED BY: James Carmody

- (6) That By-law 918/14, be read a third time and passed.

CARRIED

Responding to Mayor Sweet, Dawn Recoskie, Deputy Clerk, advised that the Advance Vote will take place on Saturday, October 18, 2014 from 10:00 a.m. to 6:00 p.m. in the Council Chambers at the Town of Petawawa municipal office.

3. By-law 919/14 – being a by-law to appoint a Compliance Audit Committee and to adopt the Terms of Reference for the Compliance Audit Committee for the 2014 Municipal Election.

MOVED BY: Tom Mohns
SECONDED BY: James Carmody

- (7) That By-law 919/14, being a by-law to appoint a Compliance Audit Committee and to adopt the Terms of Reference for the Compliance Audit Committee for the 2014 Municipal Election, be read a first and second time.

CARRIED

MOVED BY: James Carmody
SECONDED BY: Tom Mohns

- (8) That By-law 919/14, be read a third time and passed.

CARRIED

CORRESPONDENCE

There were no items of correspondence.

MINUTES

1. Council-in-Committee Meeting (June 23, 2014)

MOVED BY: Theresa Sabourin
SECONDED BY: James Carmody

- (9) That the minutes of the Council-in-Committee meeting held June 23, 2014 be accepted by Council and that resolutions from that Committee become resolutions of Council.

CARRIED

2. Ottawa Valley Waste Management Board (April 23, 2014)

Deputy Mayor Tom Mohns provided an overview of the recent activities of the Ottawa Valley Waste Management Board.

MOVED BY: Tom Mohns
SECONDED BY: Theresa Sabourin

- (10) That the minutes of the Ottawa Valley Waste Management Board meeting held on April 23, 2014 be adopted as information.

CARRIED

STAFF REPORTS

1. CAO-05-2014 – Appointment of Signing Officers for the Corporation of the Town of Petawawa

Daniel Scissons, CAO/Clerk, reported that due to staff changes (retirement of CAO/Clerk Mitchell Stillman; appointment of Daniel Scissons to CAO/Clerk; and appointment of Annette Mantifel to Treasurer) the signing officers for the Corporation need to be updated.

MOVED BY: Murray Rutz
SECONDED BY: Frank Cirella

- (11) Whereas it is in the interest of the Corporation to enter into arrangements for the provision of accounts for the deposit and withdrawal of funds, credit facilities and other financial services with The Toronto-Dominion Bank, TD Mortgage Corporation, TD Pacific Mortgage Corporation and The Canada Trust Company (collectively, the “Bank”) and to provide security and agreements therefore;

Be it resolved that:

- 1) The Corporation is authorized to:
 - a) open, maintain and operate one or more accounts with the Bank and to do all things in relation thereto;
 - b) enter into credit agreements from time to time with the Bank using the Bank’s standard forms and to borrow money from the Bank pursuant to the credit facilities described in such agreements; and
 - c) enter into further arrangements for the provision of financial services with the Bank.
- 2) The Corporation is authorized and directed to create, execute and deliver in favour of the Bank:
 - a) the Bank’s standard documentation for the opening and operation of accounts for each account opened;
 - b) the credit agreements referred to above and any additional agreements described in such credit agreements; and
 - c) such further instruments and agreements as may be reasonably required to carry out the agreements described herein; and by doing so, to bind the Corporation and create the security set out in such agreements.

- 3) In accordance with any restrictions set out below, the officers, directors and employees of the Corporation listed hereafter as signing officers are hereby authorized for and on behalf of the Corporation to execute and deliver all of the documents and instruments described in paragraph 2, and any others that may be reasonably required from time to time to carry out the transactions contemplated, subject to such amendments as the authorized representatives may approve, such approval to be conclusively evidenced by the execution of the said documents or instruments. In accordance with any restrictions set out below, such persons are also authorized to conduct all aspects of the Corporation's banking relationship with the Bank and, notwithstanding the generality of the foregoing:
- a) to give the Bank instructions and perform transactions on behalf of the Corporation in connection with the ongoing operation of the accounts, credit facilities and other financial services contemplated by this resolution; and
 - b) to authorize any person or persons to do any one or more of the following:
 - i) to receive from the Bank any (a) cash or securities, (b) bills of exchange (including cheques), promissory notes, orders for payment of money, securities, coupons, clearing items or other value items, and other instruments (each of which individually called an "Instrument") or (c) other property, or to give instructions to the Bank for the delivery or other transfer of any such cash, securities, instruments or other property to any party named in those instructions;
 - ii) to deposit with, negotiate or transfer to the Bank, for the credit of the Corporation, cash or any security, instrument or other property, endorsed (by rubber stamp or otherwise) with the Corporation's business name; and
 - iii) to settle the Corporation's accounts with the Bank and to receive from the Bank, and provide receipts of, statements, passbooks, debit vouchers and any other items (including paid and unpaid cheques). The Bank is entitled to rely on such documents, instruments, instructions and transactions as duly and validly authorized and binding on the Corporation. The Bank does not need to make further inquiry into the authority of the authorized representatives to bind the Corporation.

Signing Officers

Robert Sweet, Mayor
Thomas Mohns, Deputy Mayor
Daniel Scissons, CAO/Clerk
Annette Mantifel, Treasurer

Signing Officer Requirements

Mayor or Deputy Mayor countersigned by CAO/Clerk or Treasurer

CARRIED

COUNCILLOR REPORTS

Deputy Mayor Tom Mohns reported that he attended Tim Hortons Camp Day on June 4th; an Ottawa Valley Waste Management Board meeting on June 5th; the cenotaph decommissioning ceremony on June 6th; the cenotaph RFP opening on June 9th; the Canada Day celebrations on July 1st; and the Tim Hortons Earn-A-Bike presentation on July 3rd where two Petawawa youth were presented bicycles as part of the program.

Councillor Murray Rutz reported that he attended several Festival Hall Committee meetings recently and reported that the Consortium (Petawawa, Pembroke, and Laurentian Valley) has engaged Rick Wharton to manage Festival Hall in the interim while the Consortium discusses its next steps in this regard. Councillor Rutz attended the Algonquin College convocation on June 5th; the Pinecrest School reunion on June 14th; Civic Centre Days and Ribfest; the Algonquin College Fundraiser hosted by Jason Blaine on June 17th; and the Canada Day celebrations.

Councillor Theresa Sabourin reported that she attended Tim Hortons Camp Day; the Relay for Life event on June 6th; an Environmental Stewardship meeting as well as the Bishop Smith Catholic High School graduation ceremonies on June 26th; and the Canada Day celebrations. Councillor Sabourin further reported that the Visitor Information Centre located between the Petawawa Public Library and the Parks and Recreation Department at the Petawawa Civic Centre is open for business.

Councillor James Carmody reported that he attended the Canada Day celebrations; Civic Centre Days and Ribfest; and Tim Hortons Camp Day. Councillor Carmody encouraged the public to take part in Tim Hortons Camp Day annually to send kids to camp.

Councillor Cirella reported that he attended Civic Centre Days; the Residences of Riverstone information session on June 17th; a TDDC meeting on June 18th; the Pembroke and Area Airport AGM on June 19th; the Canada Day celebrations; as well as the 2CMBG Change of Command Parade on July 3rd.

Mayor Bob Sweet reported that he attended the Tourism Tradeshow at the Best Western; the Association of Road Superintendents Tradeshow; Dean Milner's Change of Command Ceremony; a CFB PSP advisory group meeting; Civic Centre Days and Ribfest; several meetings at the County of Renfrew; the ribbon cutting for the Visitor Information Centre; the Residences of Riverstone information session; an anti-bullying meeting; hosted a grade 5/6 class from St. Francis of Assisi Catholic School in the Council Chambers; the Afghan Memorial Parade; the last graduating class of General Panet High School; 450 Squadron Change of Command Ceremony; Canada Day celebrations; Royal Canadian Dragoons Change of Command Ceremony; and the official opening of 450 Squadron hangar where the Minister of National Defence, Robert Nicholson, received the delivery of the last Chinook Helicopter for the squadron.

CLOSED MEETING

There was no closed meeting.

CONFIRMING BY-LAW

MOVED BY: Tom Mohns
SECONDED BY: Theresa Sabourin

(12) That By-law 920/14 be read a first, second and third time and passed.

CARRIED

ADJOURNMENT

MOVED BY: Tom Mohns
SECONDED BY: Theresa Sabourin

(13) That the meeting adjourn to the call of the Mayor.

CARRIED

The meeting adjourned at 7:11 p.m.



Mayor



Clerk