

TOWN OF PETAWAWA
COUNCIL-IN-COMMITTEE

Present:	Mayor Bob Sweet	Deputy Mayor Tom Mohns
	Councillor James Carmody	Councillor Frank Cirella
	Councillor Treena Lemay	Councillor Murray Rutz
	Councillor Theresa Sabourin	

Also Present:	Mitchell Stillman	Dawn Recoskie
	Karen Cronier	David Unrau
	Joan Behnke	Sean Chase
	Mike Giardini	Cyndi Mills

The Council-in-Committee meeting was opened by the Mayor.

DISCLOSURE OF PECUNIARY INTEREST

There were no disclosures of pecuniary interest.

PRESENTATIONS

There were no presentations.

BUILDING DEPARTMENT

1. **Activity Report – September 2013**

Mitch Stillman, CAO/Clerk, presented the monthly report for September 2013.

MOVED BY: Theresa Sabourin
SECONDED BY: Frank Cirella

That the Building Department monthly report for September be accepted as information.

CARRIED

PLANNING

1. **Activity Report – September 2013**

Karen Cronier, Planning Coordinator, presented her monthly report. Ms. Cronier noted that the Official Plan review will be back before Council in November. Ms.

Cronier provided a verbal update regarding Mr. Cam Bimm's presentation to Council on October 21st. She advised that she and Mitchell Stillman, CAO/Clerk, met via conference call with the Town's Solicitor regarding Mr. Bimm's suggestion to vacate a portion of his building to allow for sufficient parking spaces for his tenants. Ms. Cronier advised that the *Planning Act* does not have provisions for this type of suggestion. She further noted that Mr. Bimm submitted a minor variance application today to deal with the insufficient number of parking spaces.

MOVED BY: Murray Rutz
SECONDED BY: James Carmody

That the Planning and Emergency Planning monthly report for September be accepted as information.

CARRIED

2. PL-31-13 – Consent Application B08/13, Doran Road, Ivan Hoffman

Karen Cronier provided an overview of the consent application. Ms. Cronier reported that the purpose and effect of the application is to sever a 9.63 acre parcel of land to be used for a concrete manufacturing plant. The property is designated Mineral Aggregate under the Official Plan and zoned Extractive Industrial (EM). The establishment of a concrete plant is a permitted use. Two letters of objection were received; and correspondence was received from Hydro One and the County of Renfrew.

Discussion took place regarding the amount of traffic on Doran Road and whether the County has looked into this when considering the entrance permit for the property. Mayor Bob Sweet indicated that he would follow up with the County regarding this item. Ms. Cronier further noted that traffic flow can be reviewed during the site plan application process.

Discussion also took place regarding the speed limit on Doran Road within the vicinity of the Doran/Black Bay intersection.

MOVED BY: Tom Mohns
SECONDED BY: Frank Cirella

That Council supports consent application B08/13 on condition that the applicant enters into a site development agreement with the Town of Petawawa.

CARRIED

3. PL-32-13 – Consent Applications B92/13, B93/13 and B94/13, Albert & East Streets, Peter White

Karen Cronier provided an overview of the consent applications. Ms. Cronier reported that the purpose and effect of application B92/13 is to sever a 0.395 acre parcel of land to be added to an adjacent 0.81 acre residential lot owned by Tim and

Shari Groover to enlarge the existing yard. The purpose and effect of application B93/13 is to sever a 0.247 acre parcel of land to be added to an adjacent 0.49 acre residential lot owned by Kirk and Susan Groover to enlarge the existing yard. The purpose and effect of application B94/13 is to sever a 0.44 acre parcel of land to be added to an adjacent 1.0 acre residential lot owned by Harold and Barbara Taylor to enlarge the existing yard. One letter of objection was received from Mr. Chad Brand who was interested in purchasing a portion of the proposed severed lands.

MOVED BY: Treena Lemay
SECONDED BY: Murray Rutz

That Council supports consent applications B92/13, B93/13 and B94/13 on condition that a registered plan of survey plan is prepared identifying the severed parcels.

CARRIED

4. PL-33-13 – Site Plan Approval, Petawawa Boulevard, Dave Kruger-Benson Auto Parts

Karen Cronier provided an overview of the site plan application. Ms. Cronier reported that the proposal includes a one storey 450 square metre retail auto parts store; 17 parking spaces; one barrier free parking space, one loading space; as well as landscaping features and a snow storage area among other items.

MOVED BY: Murray Rutz
SECONDED BY: James Carmody

That Council approves the Site Plan for the construction of a 450 square metre auto parts store subject to the Owner entering into a Site Plan Agreement with the Town at the Owner's expense.

CARRIED

PUBLIC WORKS

1. Activity Report – September 2013

David Unrau, Director of Public Works, provided an overview of the monthly report.

MOVED BY: Theresa Sabourin
SECONDED BY: James Carmody

That the Public Works monthly report for September be accepted as information.

CARRIED

2. Waterworks Monthly Report – September 2013

David Unrau provided an overview of the report submitted by OCWA.

MOVED BY: James Carmody
SECONDED BY: Theresa Sabourin

That the Waterworks monthly report for September be accepted as information.

CARRIED

3. Capital Projects Update – September 2013

David Unrau provided an update to Council regarding current capital projects, asset management, and energy management. Discussion took place regarding the Plum Tree Lane paving project and whether lines were to be painted on the pavement; Mr. Unrau was asked to review the specifications for the project.

MOVED BY: Murray Rutz
SECONDED BY: Treena Lemay

That the Capital Projects Update for September be accepted as information.

CARRIED

4. PW-34-2013 – Tender #PW-11-2013 Completion of HVAC, Insulation, Steel and Concrete Floor at Public Works Building located at 19 Industrial Avenue

David Unrau presented his report. Mr. Unrau reported that Wade General Contracting Ltd. withdrew their quote following the tender opening as their quote contained an error.

MOVED BY: Theresa Sabourin
SECONDED BY: Murray Rutz

That Council approves the award of Tender #PW-11-2013, for the Completion of HVAC, Insulation, Steel and Concrete Floor at Public Works Building located at 19 Industrial Avenue, to WINMAR Pembroke in the amount of \$117,500.00 + HST.

CARRIED

5. PW-35-2013 – Park Drive Cross-Section

David Unrau presented his report.

MOVED BY: Treena Lemay
SECONDED BY: Frank Cirella

That Council approves the cross-section of Park Drive as presented.

CARRIED

6. PW-36-2013 – Hiring of One Full-time Labourer/Operator and Four Temporary Labourer/Operators

David Unrau presented his report.

MOVED BY: James Carmody
SECONDED BY: Theresa Sabourin

That Council approves the hiring of Robert Gallant as a full time Heavy Equipment Operator/Labourer and the hiring of the following personnel as temporary Labourer/Operators: Mitchell Turcotte, Neil Valliant, Teddy Suckow, and Craig Kutchaw.

CARRIED

7. Correspondence – Culvert Replacements on Highway 17 – Ainley Graham & Associates Limited

The item of correspondence was received for information.

8. Correspondence – Gas Tax Fund – response from Finance Minister James Flaherty

The item of correspondence was received for information.

GENERAL MATTERS

1. Budget Reports (Building, Economic Development, Planning, Public Works, Sewage, Waterworks)

Received for information.

CLOSED MEETING

MOVED BY: Murray Rutz
SECONDED BY: Theresa Sabourin

That the meeting be closed pursuant to Section 239 (2) (e) of the *Municipal Act, S.O. 2001, c.25* to discuss matters about litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board, regarding the Victoria Street reconstruction project.

CARRIED

Council went into closed session at 7:15 p.m.

Council reconvened to open session at 7:38 p.m.

BUSINESS ARISING FROM CLOSED SESSION

A verbal update was provided to Council regarding the Victoria Street reconstruction project.

ADJOURNMENT

MOVED BY: Treena Lemay
SECONDED BY: Murray Rutz

That the meeting be adjourned.

CARRIED

The meeting adjourned at 7:39 p.m.



Clerk