

6:30 p.m.

October 21, 2013

**TOWN OF PETAWAWA**

**REGULAR MEETING OF COUNCIL**

**Present:** Mayor Bob Sweet Deputy Mayor Tom Mohns  
Councillor James Carmody Councillor Frank Cirella  
Councillor Treena Lemay Councillor Murray Rutz  
Councillor Theresa Sabourin

**Also Present:** Mitchell Stillman Dawn Recoskie  
Karen Cronier David Unrau  
Todd Clouthier Brad Clouthier  
Brian Whitehead Eric Withers  
Darryl Hood Peter Simister  
Brad Hutt Cam Bimm  
Joan Behnke Sean Chase  
Mike Giardini Cyndi Mills  
Ashley Thomson TVCogeco Pembroke

**CALL TO ORDER** (Moment of Silent Reflection)

The Mayor called the meeting to order at 6:30 p.m.

**APPROVAL OF AGENDA**

**MOVED BY: James Carmody**  
**SECONDED BY: Frank Cirella**

- (1) That the agenda for the October 21, 2013 meeting of Council be adopted.

**CARRIED**

**DISCLOSURE OF PECUNIARY INTEREST**

There were no disclosures of pecuniary interest.

**APPROVAL OF MINUTES**

1. Council Meeting (October 7, 2013)

**MOVED BY: Theresa Sabourin**  
**SECONDED BY: Frank Cirella**

- (2) That the minutes of the regular meeting of Council held October 7, 2013 be approved as printed and circulated.

**CARRIED**

## **PUBLIC MEETING**

### 1. Zoning By-law Amendment (“Development” to “Residential One”) – Briarwood/Woodland

The Public Meeting was opened by the Mayor at 6:32 p.m. Karen Cronier, Planning Coordinator advised that the Notice of Public Meeting had been provided as required under the Planning Act. Ms. Cronier advised that no letters of correspondence were received regarding the application.

Ms. Cronier explained the purpose of the amendment is to rezone ten existing residential lots and one Town-owned parcel of land. This rezoning will recognize existing single detached dwellings on some of the lots and permit future single detached dwellings on the remaining vacant lots. The effect of the amendment is to rezone the subject lands from Development (D) to Residential One (R1).

Mayor Sweet asked to hear comments from members of the public. No one came forward to speak either for or against the application.

Ms. Cronier then explained the appeal process to those present.

Mayor Sweet thanked all for attending the meeting and declared the Public Meeting closed at 6:34 p.m.

## **PRESENTATIONS**

### 1. Proposed Residential Development/Civic Centre Road & Highland Park Drive – “The Residences of Riverstone” – Civic Centre Developments (2012) Inc.

Mr. Todd Clouthier, on behalf of his brother Brad Clouthier, came forward and introduced his team to Council: Brad Hutt of Ottawa Designs; Darryl Hood and Peter Simister of CSV Architects; and Brian Whitehead of Jp2g Consultants Inc. Mr. Clouthier indicated that he was very happy to present the proposed “Residences of Riverstone” to Council.

Mr. Simister and Mr. Hood presented the concept plan to Council. The master plan will involve the construction of six condominium buildings and six apartment buildings. Phase one of the plan, which was presented, will involve the construction of two condominium buildings and one apartment building. Each condominium building will contain 13-two bedroom units and 5-one bedroom units. The apartment building will contain 17-two bedroom units and 13-one bedroom units. All three buildings will be wheelchair accessible and contain an elevator. The condominium buildings will have 18 underground parking spaces and 9 surface parking spaces; while the apartment building will have 45 surface parking spaces.

Mr. Whitehead explained that phase one will include two land severance proposals; the first severance will accommodate the two (2) condominium buildings and the

second severance will accommodate the apartment building. Mr. Whitehead further noted that the project will require an Official Plan amendment, a Zoning By-law amendment, as well as site plan approval. The applications will be filed concurrently.

Members of Council were pleased with the proposal. Mr. Todd Clouthier explained that they would like to proceed with construction of phase one in March 2014, with the rest of the master plan to be built in yearly increments depending on the market.

Discussion took place regarding the number of proposed parking spaces as many households have two vehicles. Discussion also took place regarding accessibility needs such as washrooms and doorways.

Mayor Sweet thanked Todd and Brad Clouthier for providing Council with an overview of their concept plan.

2. Proposed Commercial Re-development/3435 Petawawa Boulevard – Cam Bimm

Mr. Cam Bimm came forward and explained that he has a current tenant in his building looking to expand the size of their business (bank) by 600 square feet and he also has a new tenant looking to rent space from him. Mr. Bimm explained that neither of his tenants are able to get a building permit to renovate the existing building for their use due to a deficiency in the number of parking spaces according to the Town's Zoning By-law. Mr. Bimm indicated that he wants to keep his tenants happy and that there is a possibility for him to provide additional parking in the future.

Discussion took place regarding an option for Mr. Bimm to enter into a formal agreement to establish more parking spaces. Discussion also took place regarding the requirements of the Zoning By-law, and that all businesses/residences need to comply with its regulations.

Mr. Bimm offered to move his own business out of the building, if doing so would allow for sufficient parking spaces for his tenants. Staff was directed to review this option.

Mayor Sweet thanked Mr. Bimm for his presentation.

**BY-LAWS**

1. By-law 864/13 – being a by-law to amend By-law Number 456/07 of the Corporation of the Town of Petawawa, as amended. (Briarwood/Woodland, “Development” to “Residential One”)

**MOVED BY: Frank Cirella**

**SECONDED BY: Murray Rutz**

- (3) That By-law 864/13, being a by-law to amend By-law Number 456/07 of the Corporation of the Town of Petawawa, as amended, be read a first and second time.

**CARRIED**

**MOVED BY: Murray Rutz**  
**SECONDED BY: Frank Cirella**

- (4) That By-law 864/13, be read a third time and passed.

**CARRIED**

### **CORRESPONDENCE**

There was no correspondence.

### **MINUTES**

1. Council-in-Committee Meeting (October 15, 2013)

**MOVED BY: Theresa Sabourin**  
**SECONDED BY: James Carmody**

- (5) That the minutes of the Council-in-Committee meeting held October 15, 2013 be accepted by Council and that resolutions from that Committee become resolutions of Council.

**CARRIED**

2. Petawawa Accessibility Advisory Committee (September 10, 2013)

Councillor Theresa Sabourin provided an overview of the recent activities of the Petawawa Accessibility Advisory Committee. Councillor Sabourin explained that the committee is still looking for new members; to be considered the applicant needs to be a resident/tenant/property owner of the municipality and either have or care for someone with a disability. Interested applicants may contact the Deputy Clerk at 613-687-5536 for further information.

**MOVED BY: Theresa Sabourin**  
**SECONDED BY: James Carmody**

- (6) That the minutes of the Petawawa Accessibility Advisory Committee meeting held on September 10, 2013 be adopted as information.

**CARRIED**

3. Pembroke and Area Airport Commission (June 20, 2013)

Councillor Theresa Sabourin provided an overview of the recent activities of the Pembroke and Area Airport Commission.

**MOVED BY: Theresa Sabourin**  
**SECONDED BY: Frank Cirella**

- (7) That the minutes of the Pembroke and Area Airport Commission meeting held on June 20, 2013 be adopted as information.

**CARRIED**

### **STAFF REPORTS**

1. PW-31-2013 – Equipment Quotation for Snow Removal 2013-2014

David Unrau, Director of Public Works, provided an overview of the report.

**MOVED BY: Frank Cirella**  
**SECONDED BY: Theresa Sabourin**

- (8) That Council of the Corporation of the Town of Petawawa awards the Tender for the Equipment Quotation for Snow Removal 2013-2014 to G.P. Splinter Forest Prod. Ltd. in the amount of \$13,840.00 + HST.

**CARRIED**

2. PW-32-2013 – Snow Plowing of Municipal Buildings 2013-2014

David Unrau, Director of Public Works, provided an overview of the report.

**MOVED BY: Murray Rutz**  
**SECONDED BY: Treena Lemay**

- (9) That Council of the Corporation of the Town of Petawawa awards the Tender for Snow Plowing of Municipal Buildings 2013-2014 to H&H Construction Inc. in the amount of \$455.00 + HST per service.

**CARRIED**

### **COUNCILLOR REPORTS**

Deputy Mayor Tom Mohns reported that he attended an Ottawa Valley Waste Recovery Board meeting on October 17<sup>th</sup>.

Councillor Treena Lemay – nothing to report.

Councillor Theresa Sabourin reported that she attended the Wise Move Realty Customer Appreciation Open House on October 8<sup>th</sup> as well as the Tourism Destination Development Committee meeting on October 16<sup>th</sup>.

Councillor Murray Rutz reported that he attended a Festival Hall Committee meeting on October 10<sup>th</sup>.

Councillor James Carmody – nothing to report.

Councillor Frank Cirella – nothing to report.

Mayor Bob Sweet reported on Fire Prevention Month and encouraged residents to be aware of fire safety in their homes. Mayor Sweet reported that he attended the Take Back the Night March on October 17<sup>th</sup>. Mayor Sweet advised that he will be attending a meeting with the Minister of Transportation in Toronto on October 22<sup>nd</sup>.

**CLOSED MEETING**

There was no closed meeting.

**CONFIRMING BY-LAW**

**MOVED BY: Theresa Sabourin**  
**SECONDED BY: James Carmody**

(10) That By-law 865/13 be read a first, second and third time and passed.

**CARRIED**

**ADJOURNMENT**

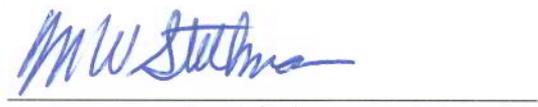
**MOVED BY: James Carmody**  
**SECONDED BY: Theresa Sabourin**

(11) That the meeting adjourn to the call of the Mayor.

**CARRIED**

The meeting adjourned at 7:44 p.m.

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Clerk