

TOWN OF PETAWAWA

COUNCIL-IN-COMMITTEE

Present:	Mayor Bob Sweet Councillor James Carmody Councillor Murray Rutz	Deputy Mayor Tom Mohns Councillor Frank Cirella
Regrets:	Councillor Treena Lemay	Councillor Theresa Sabourin
Also Present:	Mitch Stillman Daniel Scissons Steve Knott Steve Webster Joan Behnke Denis Moncion Dave Krajaefski Mike Giardini Cyndi Mills	Dawn Recoskie Kelly Williams David Unrau Karen Cronier Ken Koss Kris Kilborn Tommy West Tina Peplinskie

The Council-in-Committee meeting was opened by the Mayor.

DECLARATION OF PECUNIARY INTEREST

There were no declarations of pecuniary interest.

PRESENTATIONS

There were no presentations.

PARKS & RECREATION

1. **Activity Report – July 2013**

Kelly Williams, Manager of Parks and Recreation, provided a brief overview of the Parks and Recreation monthly report for July including the post event reports for Civic Centre Days, Ribfest, and Canada Day.

MOVED BY: James Carmody
SECONDED BY: Murray Rutz

That the Parks and Recreation monthly report for July be accepted as information.

CARRIED

2. PR-16-13 – RFQ Award-Supply, Delivery and Installation of Cenotaph Monument Stones

Kelly Williams presented his report.

MOVED BY: Tom Mohns
SECONDED BY: James Carmody

That Council authorizes staff to open the bid from Campbell Monuments Co. Ltd.; and

That Council authorizes staff to proceed with the purchase of the Cenotaph Monument Stones from Campbell Monuments Co. Ltd. contingent upon an acceptable review by staff of the price and contents contained within the quotation.

CARRIED

FIRE DEPARTMENT

1. Activity Report – July 2013

Chief Steve Knott provided an overview of his monthly report. Chief Knott reported that there was one structure fire for the month involving a BBQ. Chief Knott further reported on the Fire Department's response to the many calls received during the July 19th windstorm. Mayor Bob Sweet thanked all emergency personnel (fire/paramedics/police) for coordinating their efforts during the storm.

MOVED BY: Frank Cirella
SECONDED BY: Murray Rutz

That the Fire Department monthly report for July be accepted as information.

CARRIED

2. Fire Prevention Report – June 2013

Chief Steve Knott provided an overview of the report. The report was received for information.

3. Fire Prevention Report – July 2013

Chief Steve Knott provided an overview of the report. The report was received for information.

4. FD-11-13 – Resignation of Firefighter Noel Hoffman

Chief Knott presented his report.

MOVED BY: Tom Mohns
SECONDED BY: James Carmody

That Council accepts with regret the resignation of Firefighter Noel Hoffman.

CARRIED

5. FD-12-13 – Resignation of Firefighter Ben Mack

Chief Knott presented his report.

MOVED BY: James Carmody
SECONDED BY: Murray Rutz

That Council accepts with regret the resignation of Firefighter Ben Mack.

CARRIED

6. FD-13-13 – Appointment of Training Officer

Chief Knott presented his report.

MOVED BY: Frank Cirella
SECONDED BY: James Carmody

That Council approves the recommendation to appoint Captain Chico Traclet as the Training Officer for the Town of Petawawa Fire Department with the rank designation of Assistant Deputy Chief Training.

CARRIED

7. FD-14-13 – Approval of Amended Organizational Chart

Chief Knott presented his report.

MOVED BY: Tom Mohns
SECONDED BY: Murray Rutz

That Council approves the amended Fire Department Organizational Chart as presented.

CARRIED

8. FD-15-13 – Tender for New Rescue Pumper

Chief Knott presented his report.

MOVED BY: Murray Rutz
SECONDED BY: James Carmody

That Council commits to the acquisition of a rescue pumper as identified in the Development Charges Study August 2009 and that the Fire Chief be authorized to commence the tender process to ensure a 2014 delivery date.

CARRIED

PUBLIC WORKS

1. Activity Report – July 2013

David Unrau, Director of Public Works, provided an overview of the monthly report. Mr. Unrau provided an update regarding the storm clean-up activities. He explained that the Town will be working with the County of Renfrew to assess municipal trees that have been damaged and determine which municipal trees will require removal.

MOVED BY: James Carmody
SECONDED BY: Frank Cirella

That the Public Works monthly report for July be accepted as information.

CARRIED

2. Waterworks Monthly Report – May & June 2013

David Unrau provided an overview of the report submitted by OCWA.

MOVED BY: Tom Mohns
SECONDED BY: Murray Rutz

That the Waterworks monthly reports for May and June be accepted as information.

CARRIED

3. Waterworks Monthly Report – July 2013

David Unrau provided an overview of the report submitted by OCWA. Mr. Unrau reported that the plants operated on emergency back-up power during the storm power outage.

MOVED BY: James Carmody
SECONDED BY: Tom Mohns

That the Waterworks monthly report for July be accepted as information.

CARRIED

4. Capital Projects Update – July 2013

David Unrau provided an update to Council regarding current capital projects, asset management, and energy management. Mr. Unrau noted the Sylvan Drive project has been completed; the Herman Street project is on schedule; the Victoria Street project has started; and the Plum Tree Lane project will begin shortly.

MOVED BY: Frank Cirella

SECONDED BY: Murray Rutz

That the capital projects update be accepted as information.

CARRIED

5. Shamess Road – Realignment Design Study Update

David Unrau and Mr. Steve Webster of Jp2g Consultants Inc. provided an overview of the report. Mr. Webster explained that the report includes a road design speed of 50 km/h for a posted speed limit of 40 km/h. The estimate for the project as presented in the report is \$490,000.

MOVED BY: Tom Mohns

SECONDED BY: Murray Rutz

That Council approves the realignment design of Shamess Road with a posted speed limit of 40 km/h.

CARRIED

6. PW-24-2013 – Civic Centre Road Cross-Section

David Unrau and Steve Webster provided an overview of the report and outlined the four cross-section options for Civic Centre Road. Option #3 was recommended by staff. Option #3 provides for a combined bike path/sidewalk on the Civic Centre side (north side) of the roadway only.

After discussion, staff was directed to provide an option to include sidewalks on both sides of Civic Centre Road with an enhanced bike lane on the north side of the roadway, and to present this option at a future meeting of Council.

PLANNING

1. Activity Report – July 2013

Karen Cronier, Planning Coordinator, presented her monthly report.

MOVED BY: James Carmody

SECONDED BY: Tom Mohns

That the Planning and Emergency Planning monthly report for July be accepted as information.

CARRIED

2. PL-16-13 – Application for Site Plan Approval, Denis Moncion, 3025 Petawawa Boulevard

Karen Cronier presented her report. Ms. Cronier reported that the site plan proposal includes the development of several buildings to include a home improvement store, a block to contain eight retail stores, a bank, a large retail store, and possibly a gas bar, as well as a future addition to the existing Moncion grocery store. Ms. Cronier commented that the site plan provides for sufficient parking spaces and barrier free parking spaces.

Mayor Sweet commented that the addition of commercial and retail space is wonderful news for the community. He thanked Denis and Debbie Moncion and their engineers, Stantec, for bringing this development to Petawawa.

Mr. Denis Moncion thanked Council, Karen Cronier, and Stantec for their help and guidance.

MOVED BY: Frank Cirella
SECONDED BY: Murray Rutz

That Council grants approval to the site plan subject to the Owner entering into a site plan development agreement.

CARRIED

3. PL-17-13 – Zoning By-law Amendment Application, Todd & John Clark, 60 Doran Road

Karen Cronier provided an overview of the report. Ms. Cronier explained that the applicant is requesting a zoning by-law amendment from Residential One to Residential Two and is requesting a reduction in the frontage requirement. A public meeting will be held on September 16th to discuss the amendment. The report was received for information.

4. PL-18-13 – Elwyn Behnke, B52/13 Lot Addition, Part Lot 6, Lake Range

Karen Cronier provided an overview of the report. Ms. Cronier explained that the purpose and effect of the application is to sever a 0.05 acre parcel of land to be added to an adjacent 2.07 acre parcel of land owned by Adriano and Myra Lois Lovisa.

MOVED BY: Murray Rutz
SECONDED BY: James Carmody

That Council supports File B52/13 to permit the lot addition on condition that a registered reference plan is prepared identifying the severed lands.

CARRIED

5. PL-19-13 – Kenneth Koss & Verner Koss, B48/13 Consent Application, Part of Lot 24, Concession 2

Karen Cronier provided an overview of the report. Ms. Cronier explained that the purpose and effect of the application is to sever a 7.28 hectare (18 acres) parcel of land to be used for residential purposes leaving a retained lot having an area of approximately 11.7 hectares. The property has a frontage of 20 metres on Airport Road and the applicants wish to split this frontage so that both the retained and severed lot will have a frontage of 10 metres. There is an existing right-of-way across the subject land which provides access to three existing lots. Ms. Cronier reviewed correspondence received from Mr. Elwyn Behnke, who objects to the proposed severance, and reviewed the responses to Mr. Behnke's concerns.

MOVED BY: James Carmody
SECONDED BY: Frank Cirella

That Council supports consent application B48/13 with the following condition:

- That the applicant obtains a zoning by-law amendment that will reduce the minimum frontage to 10.0 metres and amend the permitted residential uses to a single dwelling only for both the severed and retained parcels.

CARRIED

ANIMAL CONTROL/BY-LAW ENFORCEMENT

1. Activity Report – June 2013

Mitch Stillman, CAO/Clerk, presented the report.

MOVED BY: Murray Rutz
SECONDED BY: James Carmody

That the Animal Control/By-law Enforcement monthly report for June be accepted as information.

CARRIED

2. Activity Report – July 2013

Mitch Stillman, CAO/Clerk, presented the report.

MOVED BY: Tom Mohns
SECONDED BY: Frank Cirella

That the Animal Control/By-law Enforcement monthly report for July be accepted as information.

CARRIED

3. MLEO-11-13 – Taxi Licences Applications 2013

Mitch Stillman, CAO/Clerk, presented the report.

MOVED BY: Murray Rutz
SECONDED BY: Frank Cirella

That Council approves the taxi licence applications in accordance with the current taxi by-law.

CARRIED

ECONOMIC DEVELOPMENT

1. Activity Report – July 2013

Mitch Stillman, CAO/Clerk, presented the report.

MOVED BY: Tom Mohns
SECONDED BY: Murray Rutz

That the Economic Development monthly report for July be accepted as information.

CARRIED

BUILDING DEPARTMENT

1. Activity Report – June 2013

Mitch Stillman, CAO/Clerk, presented the report. The report was received for information.

FINANCE & MANAGEMENT

1. Correspondence from Tony Martin – Speeding Vehicles – Selley Street/Country Lane/Gutzman Road Area

Mitch Stillman, CAO/Clerk, reviewed the correspondence. Staff was directed to forward the letter to the Upper Ottawa Valley Ontario Provincial Police Detachment for review and comments. Staff was also directed to place the Speed Awareness Monitor (SAM board) in the area as well.

2. Accounts Payable – July 2013

Daniel Scissons, Treasurer/Deputy CAO, presented the report.

MOVED BY: James Carmody

SECONDED BY: Frank Cirella

That the general cheque #'s 15920 to 16116 in the amount of \$1,050,947.61 be passed by Council and paid by the Treasurer.

CARRIED

3. Budget Reports (Council, Administration, Animal Control/By-law Enforcement, Building, Economic Development, Fire Protection, Parks & Recreation, Planning, Public Works, Sewage, Waterworks)

Received for information.

CLOSED MEETING

There was no closed meeting.

ADJOURNMENT

MOVED BY: Frank Cirella

SECONDED BY: Murray Rutz

That the meeting be adjourned.

CARRIED

The meeting adjourned at 8:20 p.m.



Clerk