

TOWN OF PETAWAWA

COUNCIL-IN-COMMITTEE

Present:	Mayor Bob Sweet Councillor James Carmody Councillor Treena Lemay Councillor Theresa Sabourin	Deputy Mayor Tom Mohns Councillor Frank Cirella Councillor Murray Rutz
Also Present:	Mitch Stillman Dave Newton Karen Cronier Lianne Marchand Joanne Watts Agnes Barink Kyle Robinson	Kathy Pivato Steve Knott Kelly Williams Gary Marchand Gerry Barink Sean Chase Cyndy Mills

The Council-in-Committee meeting was opened by the Mayor.

DECLARATION OF PECUNIARY INTEREST

There were no declarations of pecuniary interest.

PRESENTATIONS

1. Delegation – Variance to Sign By-law No. 794/12 – Mrs. Lianne Marchand
PL#9-13 – Variance to Sign By-law No. 794/12, Gary and Lianne Marchand

Lianne Marchand and Joanne Watts spoke to Council about the proposed billboard and explained that it contains an important message to all residents about the dangers of drinking and driving. They also presented Council with a petition from members of the community in support of the new billboard.

Karen Cronier, Planning Coordinator, provided background on the existing billboards that are on the property and outlined the recommendation that Council supports making a variance to the Sign By-law.

**MOVED BY: Frank Cirella
SECONDED BY: James Carmody**

That Council approves a variance to Sign By-law 794/12 and permits the construction of a sign on the above noted property subject to the following conditions:

1. The Owner of the property, Owner of the sign and the Town of Petawawa enter into a development agreement which sets out all of the requirements for the location, size and removal of the sign and such agreement is registered on title.
2. That the Owner of the sign submits a complete application for a sign permit to the Town of Petawawa Building Department so that the Town may ensure that the sign meets all of the Ontario Building Code requirements.
3. That no permit is issued until such time as items 1 and 2 are complete.

And that Council authorizes staff to amend Sign By-law No. 794/12 to include the definition of a Public Service Sign and the addition of specific provisions for a Public Service Sign as outlined in Report No. PL#9/13.

CARRIED

ANIMAL CONTROL/BY-LAW ENFORCEMENT

1. Activity Report – April 2013

Dave Newton, Municipal Law Enforcement Officer, provided an overview of his report.

MOVED BY: Theresa Sabourin

SECONDED BY: Murray Rutz

That the Animal Control/By-law Enforcement monthly report for April be accepted as information.

CARRIED

2. MLEO 05-13 – Taxi Licences Applications 2013

Dave Newton provided an overview of his report.

MOVED BY: James Carmody

SECONDED BY: Tom Mohns

That Council approves the taxi licence applications in accordance with the current taxi by-law.

CARRIED

FIRE DEPARTMENT

1. Activity Report – April 2013

Chief Steve Knott provided an overview of his monthly report.

MOVED BY: Frank Cirella
SECONDED BY: Murray Rutz

That the Fire Department monthly report for April be accepted as information.

CARRIED

2. Fire Prevention Report – April 2013

Chief Steve Knott provided an overview of the report.

MOVED BY: Theresa Sabourin
SECONDED BY: James Carmody

That the Fire Prevention report for April be accepted as information.

CARRIED

3. FD08-13 – Resignation of Firefighter Eric Gravel

MOVED BY: Theresa Sabourin
SECONDED BY: Tom Mohns

That Council accepts with regret the resignation of Firefighter Eric Gravel.

CARRIED

4. FD09-13 – Hiring of Probationary Firefighter Desiree L'Ecuyer

MOVED BY: Murray Rutz
SECONDED BY: Frank Cirella

That Council approves the recommendation to hire Desiree L'Ecuyer as a probationary firefighter.

CARRIED

PARKS AND RECREATION

1. Activity Report – April 2013

Kelly Williams, Manager of Parks and Recreation, provided a brief overview of the Parks and Recreation monthly report for April.

MOVED BY: Tom Mohns
SECONDED BY: James Carmody

That the Parks and Recreation monthly report for April be accepted as information.

CARRIED

2. PR-09-13 – Petawawa Public Library Facility Maintenance Agreement

Kelly Williams provided an overview of his report.

MOVED BY: James Carmody
SECONDED BY: Theresa Sabourin

That Council directs the Manager of Parks and Recreation and the Acting CEO of the Petawawa Public Library to institute a five-year Facility Maintenance Service Agreement for the maintenance and care of the Petawawa Public Library Facility.

CARRIED

FINANCE & MANAGEMENT

1. CAO-09-2013 – Personnel Policy

MOVED BY: Theresa Sabourin
SECONDED BY: Murray Rutz

That the Personnel Policy Manual as amended be adopted by by-law at a future meeting of Council.

CARRIED

2. CAO-10-2013 – Annual Review of Strategic Plan

Mitch Stillman, CAO/Clerk provided a brief update on the status of the outstanding items from the Strategic Plan. Councillor Lemay recommended that the whole of Council spend the time to review this document. A meeting will be scheduled to review the existing plan.

3. CAO-11-2013 – Activity Report April 2013

Mitch Stillman, CAO/Clerk, provided an overview of his report. Councillor Lemay asked for clarification regarding the status of the current trial of the dog park. After some discussion Mr. Stillman will advise Kelly Williams, Manager of Parks and Recreation, to bring forward an update on the status of the current trial.

MOVED BY: James Carmody
SECONDED BY: Murray Rutz

That the Administration monthly report for April be accepted as information.

CARRIED

4. Accounts Payable – April 2013

MOVED BY: Theresa Sabourin
SECONDED BY: Frank Cirella

That the general cheque #'s 15304 to 15476 in the amount of \$772,627.10 be passed by Council and paid by the Treasurer.

CARRIED

5. Ontario Medal for Good Citizenship – Ministry of Citizenship and Immigration

The correspondence was received for information.

6. OPP 2014 Projected Salary Increase

The correspondence was received for information.

7. Take a Stand with Frank Cowan Company

MOVED BY: James Carmody
SECONDED BY: Frank Cirella

That Council supports “Take a Stand with Frank Cowan Company” in its submission to the Law Commission of Ontario asking them to undertake a review of municipal liability exposures.

CARRIED

CLOSED MEETING

There was no closed meeting.

ADJOURNMENT

MOVED BY: Frank Cirella
SECONDED BY: Treena Lemay

That the meeting be adjourned.

CARRIED

The meeting adjourned at 7:50 p.m.



Clerk