

TOWN OF PETAWAWA

COUNCIL-IN-COMMITTEE

Present: Deputy Mayor Tom Mohns Councillor James Carmody
 Councillor Treena Lemay Councillor Murray Rutz
 Councillor Theresa Sabourin

Regrets: Mayor Bob Sweet Councillor Frank Cirella

Also Present: Mitch Stillman Dawn Recoskie
 Karen Cronier David Unrau
 Christine Mitchell Steve Uhler
 Adam Hodnett

The Council-in-Committee meeting was opened by the Deputy Mayor.

DISCLOSURE OF PECUNIARY INTEREST

There were no pecuniary interests.

PRESENTATIONS

There were no presentations.

BUILDING DEPARTMENT

1. Activity Report – February 2013

Mitch Stillman, CAO/Clerk, presented the monthly report. The report was received for information.

PLANNING

1. Activity Report – February 2013

Karen Cronier, Planning Coordinator, presented her monthly report. She reported that a public meeting has been scheduled for April 15, 2013 for the Portage Road subdivision.

MOVED BY: Murray Rutz
SECONDED BY: James Carmody

That the Planning and Emergency Planning monthly report for February be accepted as information.

CARRIED

2. PL#6/13 – Severance Application B168/12-Frank Durant

Karen Cronier provided an overview of the severance application. Ms. Cronier reported the purpose and effect of the application is to sever a 0.79 acre parcel of land to be used for residential purposes. The proposed lot is designated Rural Residential under the Official Plan and is zoned Rural under the Zoning By-law. There are no planning concerns identified with the application.

MOVED BY: Theresa Sabourin
SECONDED BY: James Carmody

That Council supports the approval of the severance application.

CARRIED

ECONOMIC DEVELOPMENT

1. Activity Report – February 2013

Christine Mitchell, Economic Development Assistant, presented her monthly report. Ms. Mitchell reported on the soft opening of a new business in Petawawa – Scrap Therapy Paper Products. She further reported that she had the opportunity to attend and present an award at the Upper Ottawa Valley Chamber of Commerce Awards Gala where the New Business of the Year award was presented to Petawawa business VC Athletic Therapy & Bracing.

MOVED BY: Theresa Sabourin
SECONDED BY: James Carmody

That the Economic Development monthly report for February be accepted as information.

CARRIED

2. ED-04-13 – Beautification-Maintenance of Landscaped Areas

Christine Mitchell provided an overview of the required maintenance/work at various locations in the Town such as pruning trees, planting new trees/shrubs, fertilizing, spreading mulch, maintenance of the water feature (pond) at Doran/Petawawa Boulevard, and maintenance of perennials at Centennial Park.

Staff recommended that the maintenance items be included in the current grounds and garden contract with items requiring replacement to be included in the 2013 Parks and Recreation Department budget. Regarding the water feature, staff recommended that the work be outsourced to be completed in 2013 under the supervision of the Parks and Recreation Department. Regarding the proposed work at Centennial Park, staff recommended that a request for proposal be sought due to the nature and size of the area and the vast array and scope of work. Staff further

recommended that the Town adopt a strategy and a maintenance schedule for the horticultural elements.

These items will be brought forward for approval during the 2013 budget deliberations.

3. ED-05-13 – Beautification/Health and Safety Issues for the Tim Horton’s location on Petawawa Blvd.

Christine Mitchell provided an overview of the health and safety issues regarding the County owned boulevard in front of Tim Horton’s and how the boulevard can be incorporated into the Town’s beautification plan. Discussions were held with Renfrew County representatives, Beatrice Mearns, owner of Tim Horton’s, and the Town’s Fire Chief, Director of Public Works, and Economic Development Assistant to discuss collaboration and financing on the project.

Staff recommended that Council move forward with the project; that the project be coordinated through the Public Works and Economic Development departments; and that the Town agrees to assume a portion of the project expense under the 2013 beautification budget.

Council requested a copy of the final design of the project prior to final approval being given.

4. ED-06-13 – Beautification/Strategy for the corner of Murphy and Civic Centre Road

Christine Mitchell provided an overview of the beautification strategy for the corner of Murphy Road and Civic Centre Road. This item will be brought forward for approval during the 2013 budget deliberations.

PUBLIC WORKS

1. Activity Report – February 2013

David Unrau, Director of Public Works, provided an overview of the monthly report. Mr. Unrau reported that the department experienced several winter events, including plowing eight times, sanding/salting nine times, and snow hauling for eight days.

Councillor Lemay commented on the streetlight program and noted that four new LED streetlights were installed from the 2012 program with Hydro One. She indicated she was very disappointed with the service provided by Hydro One.

MOVED BY: Theresa Sabourin
SECONDED BY: James Carmody

That the Public Works monthly report for February be accepted as information.

CARRIED

2. Waterworks Monthly Report – February 2013

David Unrau provided an overview of the report submitted by OCWA.

MOVED BY: Treena Lemay
SECONDED BY: Murray Rutz

That the Waterworks monthly report for February be accepted as information.

CARRIED

3. Capital Project Update

David Unrau provided an updated on the status of five capital projects. He further provided an update on the asset management program as well as the energy management program.

MOVED BY: Murray Rutz
SECONDED BY: James Carmody

That the capital project update be accepted as information.

CARRIED

4. Petawawa Drinking Water System 2012 Annual Report

David Unrau provided an overview of the annual drinking water system report. He reported there were no outstanding actions resulting from the report and indicated the report will be published on the municipal website.

MOVED BY: James Carmody
SECONDED BY: Theresa Sabourin

That the Petawawa Drinking Water System 2012 Annual Report be accepted as presented.

CARRIED

5. Petawawa Water Pollution Control Plant 2012 Annual Report

David Unrau provided an overview of the annual water pollution control plant report. He reported that there were no outstanding issues.

MOVED BY: Treena Lemay
SECONDED BY: James Carmody

That the Petawawa Water Pollution Control Plant 2012 Annual Report be accepted as presented.

CARRIED

GENERAL MATTERS

There was nothing to report.

CLOSED MEETING

There was no closed meeting.

ADJOURNMENT

MOVED BY: Murray Rutz
SECONDED BY: Theresa Sabourin

That the meeting be adjourned.

CARRIED

The meeting adjourned at 7:35 p.m.



Clerk