

6:30 p.m.

February 13, 2012

**TOWN OF PETAWAWA**

**COUNCIL-IN-COMMITTEE**

**Present:** Mayor Bob Sweet Deputy Mayor Tom Mohns  
Councillor James Carmody Councillor Frank Cirella  
Councillor Murray Rutz Councillor Theresa Sabourin

**Regrets:** Councillor Treena Lemay

**Also Present:** Mitch Stillman Sarah Laverdure  
Dan Scissons Dave Newton  
Steve Knott Kelly Williams  
Tom Renaud Sean Chase  
Kyle Robinson Cynthia Mills

The Council-in-Committee meeting was opened by the Mayor.

**PECUNIARY INTERESTS**

Councillor Cirella declared a pecuniary interest on Accounts Payable Cheque #12552 under Finance and Management agenda item #1 and the letter from the Silver Threads under Finance and Management agenda item #9.

**1. BY-LAW ENFORCEMENT/ANIMAL CONTROL**

a) Activity Report – January

Dave Newton provided a brief overview of the By-law Enforcement/Animal Control monthly report for January.

**MOVED BY: Frank Cirella**  
**SECONDED BY: Murray Rutz**

That the By-law Enforcement/Animal Control monthly report for January be accepted as information.

**CARRIED**

b) PSMLEO-02-12 – 2012 Taxi Licenses Applications

Dave Newton presented his report.

**MOVED BY: Tom Mohns**  
**SECONDED BY: Theresa Sabourin**

That Council approve the taxi licence applications in accordance with the current taxi by-law.

**CARRIED**

**2. FIRE DEPARTMENT**

a) Activity Report – January

Steve Knott provided a brief overview of the Fire Department monthly report for January.

**MOVED BY: James Carmody**  
**SECONDED BY: Murray Rutz**

That the Fire Department monthly report for January be accepted as information.

**CARRIED**

b) FD-02-12 – Resignation of Probationary Firefighter Chris Rose

Steve Knott presented his report.

**MOVED BY: Frank Cirella**  
**SECONDED BY: Theresa Sabourin**

That Council accepts the resignation of Probationary Firefighter Chris Rose with regret.

**CARRIED**

**3. PARKS AND RECREATION**

a) Activity Report – January

Kelly Williams provided a brief overview of the Parks and Recreation monthly report for January.

**MOVED BY: James Carmody**  
**SECONDED BY: Theresa Sabourin**

That the Parks and Recreation monthly report for January be accepted as information.

**CARRIED**

b) PR-01-12 – Civic Centre Fire Safety System

Kelly Williams presented his report.

**MOVED BY: Tom Mohns**  
**SECONDED BY: Murray Rutz**

That Council authorize the Manager of Parks and Recreation to immediately proceed with the purchase and installation of a two-stage fire alarm system for the Petawawa Civic Centre.

**CARRIED**

**4. PUBLIC WORKS**

a) PW-01-12 – Reduced Load Period on Town Roads

Tom Renaud presented his report.

**MOVED BY: Theresa Sabourin**  
**SECONDED BY: James Carmody**

That By-law 122/00 be repealed and that a new by-law be prepared to designate reduced loads periods on Town roads.

**CARRIED**

**5. FINANCE & MANAGEMENT**

a) Accounts Payable – January

**MOVED BY: Murray Rutz**  
**SECONDED BY: James Carmody**

That the general cheques #'s 12454 to 12693 (with the exception of cheque #12552) in the amount of \$1,332,904.68 be passed by Council and paid by the Treasurer.

**CARRIED**

**MOVED BY: Theresa Sabourin**  
**SECONDED BY: James Carmody**

That the general cheques #12552 in the amount of \$22.60 be passed by Council and paid by the Treasurer.

**CARRIED**

b) 2011 Statement of Council and Board Remuneration and Expenses

**MOVED BY: Theresa Sabourin**  
**SECONDED BY: James Carmody**

That the 2011 Statement of Council and Board Remuneration and Expenses be accepted as presented.

**CARRIED**

c) CAO Report – January

Mitch Stillman provided a brief overview of the monthly report for January.

**MOVED BY: Tom Mohns**  
**SECONDED BY: Murray Rutz**

That the CAO monthly report for January be accepted as information.

**CARRIED**

d) Strategic Plan Review

Mitch Stillman presented the annual review of the Strategic Plan. The report was received as information.

e) CAO-02-11 – Interim Operating Agreement – CFB Water Tower

Mitch Stillman presented his report.

**MOVED BY: Tom Mohns**  
**SECONDED BY: Theresa Sabourin**

That Council approve the Interim Operating Agreement for the CFB Water Tower and that a by-law be prepared for the next Council meeting.

**CARRIED**

f) Upper Ottawa Valley Medical Recruitment Committee – proposed agreement

Mayor Sweet advised that in order for Council to consider the proposed agreement, a motion to bring the matter off the table must be made first.

**MOVED BY: Tom Mohns**  
**SECONDED BY: Murray Rutz**

That the Upper Ottawa Valley Medical Recruitment Committee proposed agreement be taken off the table and be open for discussion.

**CARRIED**

**MOVED BY: Tom Mohns**  
**SECONDED BY: Murray Rutz**

That Council approve the Upper Ottawa Valley Medical Recruitment Committee proposed agreement and that a by-law be prepared for the next Council meeting.

**CARRIED**

g) Letter from Festival Hall Committee re: request for additional per capita contribution

Council will consider this request during budget deliberations.

h) Letter from Heritage Society re: request to make presentation to Council

Council agreed to invite members of the Heritage Society to make a presentation to Council at a future Council meeting.

i) Letter from Silver Threads re: request for annual grant

Council will consider this request during budget deliberations.

j) Email from Women's Monument Committee re: site selection

Mayor Sweet explained the request to Council. Council agreed that the CAO/Clerk and Manager of Parks and Recreation should meet with the Women's Monument Committee to discuss further site options.

k) Letter from Laurentian Hills, Deep River and Head Clara & Maria re: Highway 17 road safety

Received for information.

l) Letter from 9-1-1 Ontario Advisory Board re: financial assistance

Received for information.

m) Cancellation of February 27, 2012 Council-in-Committee meeting

**MOVED BY: Murray Rutz**  
**SECONDED BY: Frank Cirella**

That Council cancel the February 27, 2012 Council-in-Committee meeting.

**CARRIED**

**6. ADJOURNMENT**

**MOVED BY: Frank Cirella**

**SECONDED BY: Tom Mohns**

That the meeting be adjourned.

**CARRIED**

The meeting adjourned at 7:52 p.m.

  
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Clerk