

5:30 p.m.

January 23, 2012

**TOWN OF PETAWAWA**

**COUNCIL-IN-COMMITTEE**

**Present:** Mayor Bob Sweet Deputy Mayor Tom Mohns  
Councillor James Carmody Councillor Frank Cirella  
Councillor Treena Lemay Councillor Murray Rutz  
Councillor Theresa Sabourin

**Also Present:** Mitch Stillman Sarah Laverdure  
Dan Scissons Cyndy Phillips-McCann  
Karen Cronier Tom Renaud  
Steve Webster Dan Wilson  
Andrew Grunda Keith Willie  
Cynthia Moore Cynthia Mills  
Sean Chase Kyle Robinson

The Council-in-Committee meeting was opened by the Mayor.

**PECUNIARY INTERESTS**

There were no declarations of pecuniary interest.

**1. PRESENTATIONS**

- a) Watson & Associates Economists Ltd. – Andrew Grunda

Dan Scissons introduced Andrew Grunda of Watson & Associates Economists Ltd. Andrew Grunda made a presentation to Council on the water and wastewater rate study and financial plans that were prepared in accordance with Ontario Regulation 453/07.

**MOVED BY: Theresa Sabourin**  
**SECONDED BY: Tom Mohns**

That the Town of Petawawa Water Financial Plan prepared by Watson & Associates Economists Ltd. dated January 19, 2012 be approved.

That notice of availability of the Financial Plan be advertised.

That the Town submit the Council Resolution approving the Financial Plan, to the Ministry of the Environment, satisfying the requirements under the Safe Drinking Water Act (SDWA Section 32 (5) 2 ii)).

**CARRIED**

Council recessed at 6:40 p.m.

Council reconvened at 6:48 p.m.

**2. PUBLIC WORKS**

- a) 2012 Capital Works Program

Steve Webster presented the proposed 2012 Capital Works Program. The report was received for information and will be discussed further during budget deliberations.

- b) Activity Report – December

Tom Renaud presented his report.

**MOVED BY: James Carmody**  
**SECONDED BY: Murray Rutz**

That the Public Works monthly report for December be accepted as information.

**CARRIED**

**3. BUILDING**

- a) Activity Report – December

Mitch Stillman presented the report.

**MOVED BY: Theresa Sabourin**  
**SECONDED BY: Tom Mohns**

That the Building Department monthly report for December be accepted as information.

**CARRIED**

**4. ECONOMIC DEVELOPMENT**

- a) Activity Report – December

Cyndy Phillips-McCann presented her report.

**MOVED BY: Frank Cirella**  
**SECONDED BY: Theresa Sabourin**

That the Economic Development monthly report for December be accepted as information.

**CARRIED**

b) ED-01-12 – Industrial Land Sales

Cyndy Phillips-McCann presented her report.

**MOVED BY: Murray Rutz**  
**SECONDED BY: Frank Cirella**

That Council considers additional clauses to be formalized in a document, adopted by Council, and applied to all future Industrial Land sales in the Town of Petawawa. The draft listing of “conditions of sale” will be vetted through legal counsel prior to formal adoption by Council.

**CARRIED**

c) ED-02-12 – Request for Proposal ED-12-01

Cyndy Phillips-McCann presented her report.

**MOVED BY: Theresa Sabourin**  
**SECONDED BY: Treena Lemay**

That RFP ED-12-01 be released on January 30, 2012 with the intent of a June 20, 2012 completion date.

**CARRIED**

**5. PLANNING & EMERGENCY PLANNING**

a) Activity Report – December

Karen Cronier presented her report.

**MOVED BY: Treena Lemay**  
**SECONDED BY: Tom Mohns**

That the Planning and Emergency Planning monthly report for December be accepted as information.

**CARRIED**

b) PL-01-12 – Encroachment Agreement – 86 Laurentian Drive

Karen Cronier presented her report.

**MOVED BY: Frank Cirella**  
**SECONDED BY: Murray Rutz**

That Planning Committee support entering into a new Encroachment Agreement with the Owner of 86 Laurentian Drive to permit the reconstruction of a fence based on the conditions as noted in report PL-01-12.

**CARRIED**

c) PL-02-12 – Century Timber Company – Proposal 2

Karen Cronier presented her report.

**MOVED BY: Treena Lemay**  
**SECONDED BY: Theresa Sabourin**

That Planning Committee denies Option #1 - Petawawa Point Boat Launch and Option #2 - Radtke Road area.

**CARRIED**

d) PL-03-12 – Consent Application – 3 Armstrong Road

Karen Cronier presented her report.

**MOVED BY: Treena Lemay**  
**SECONDED BY: Murray Rutz**

That Planning Committee support consent application B210/11 subject to the following conditions:

1. Approval or support from the Ministry of Natural Resources.
2. The submission of a draft survey plan which provides the setbacks from the existing house to the new interior lot line.
3. That the applicant pays a fee of \$835.56 to the Municipality of the town of Petawawa for a water line that has been installed to the property line of the proposed lot. Prior to issuance of the Certificate, the municipality is to notify the Secretary-Treasurer of the Land Division Committee when the required water line fees have been paid. Further this is to advise the owner is responsible for all cost involved to extend water and sewer from the property line to any building.

**CARRIED**

e) PL-04-12 – Consent Application – Biesenthal Road

Karen Cronier presented her report.

**MOVED BY: Theresa Sabourin**  
**SECONDED BY: Treena Lemay**

That Planning Committee support File B12/11 subject to the following conditions:

1. Submission of a draft plan showing the location of the house and barn in relation to the new lot lines.
2. Any and all outstanding taxes levied against the subject lands are paid in full prior to the issuance of the Certificate of Official.

**CARRIED**

**6. GENERAL MATTERS**

- a) Letter from Laurentian Highlands Inc. re: request for approval of street names

Mitch Stillman explained the request.

**MOVED BY: Theresa Sabourin**  
**SECONDED BY: James Carmody**

That Council approve the road names Gardner Crescent and McNamara Street for Phase 2A of the Laurentian Highlands Subdivision.

**CARRIED**

- b) Councillor Lemay – Town’s 150<sup>th</sup> Anniversary

Councillor Lemay discussed possible grant opportunities for the Town’s 150 anniversary celebrations. Mayor Sweet discussed his recent experience with Expo 150.

**7. CLOSED MEETING**

**MOVED BY: Tom Mohns**  
**SECONDED BY: James Carmody**

- (C1) Be it resolved that Council move into a closed meeting pursuant to section 239 of the *Municipal Act, 2001*, as amended, for the following reason(s):

  X   Personal matters about an identifiable individual, including employees.

**CARRIED**

Council went into closed session at 8:54 p.m.

**8. OPEN MEETING**

**MOVED BY: Tom Mohns**  
**SECONDED BY: Theresa Sabourin**

(C2) That the meeting be opened.

**CARRIED**

Council went back into open session at 9:14 p.m.

**MOVED BY: Tom Mohns**  
**SECONDED BY: Theresa Sabourin**

That Council commit to a contribution of up to \$20,000 over 5 years to the Upper Ottawa Valley Medical Recruitment Committee incentive program.

**CARRIED**

9. **ADJOURNMENT**

**MOVED BY: Treena Lemay**  
**SECONDED BY: Tom Mohns**

That the meeting be adjourned.

**CARRIED**

The meeting adjourned at 9:18 p.m.



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Clerk