

TOWN OF PETAWAWA

COUNCIL-IN-COMMITTEE

Present: **Mayor Bob Sweet** **Deputy Mayor Tom Mohns**
 Councillor James Carmody **Councillor Frank Cirella**
 Councillor Treena Lemay **Councillor Murray Rutz**
 Councillor Theresa Sabourin

Also Present: **Dawn Recoskie** **Daniel Scissons**
 Jean Belec **Karen Cronier**
 Christine Mitchell **Dave Newton**
 David Unrau **Kelly Williams**
 Sean Chase **Adam Hodnett**
 Kyle Robinson

The Council-in-Committee meeting was opened by the Mayor.

DECLARATION OF PECUNIARY INTEREST

There were no declarations of pecuniary interest.

PRESENTATIONS

There were no presentations.

ANIMAL CONTROL/BY-LAW ENFORCEMENT

1. Activity Report – November 2012

Dave Newton, Municipal Law Enforcement Officer, presented his monthly report.

MOVED BY: **Murray Rutz**
SECONDED BY: **Treena Lemay**

That the Animal Control/By-law Enforcement monthly report for November be accepted as information.

CARRIED

PLANNING

1. Activity Report – November 2012

Karen Cronier, Planning Technician, provided an overview of her monthly report. Ms. Cronier advised that both a zoning by-law and an official plan amendment have been filed with the municipality for property on Murphy Road.

MOVED BY: Theresa Sabourin

SECONDED BY: James Carmody

That the Planning Department monthly report for November be accepted as information.

CARRIED

ECONOMIC DEVELOPMENT

1. Activity Report – November 2012

Christine Mitchell, Economic Development Assistant, provided an overview of her monthly report.

MOVED BY: Frank Cirella

SECONDED BY: James Carmody

That the Economic Development monthly report for November be accepted as information.

CARRIED

2. ED-15-12 – Lighted Christmas Decoration Energy Consumption

Christine Mitchell provided an overview of her report. Ms. Mitchell was directed to bring this item forward during the 2013 budget deliberations.

BUILDING DEPARTMENT

1. Activity Report – November 2012

Daniel Scissons, Treasurer/Deputy CAO, presented the Building Department monthly report for November.

MOVED BY: Theresa Sabourin

SECONDED BY: Tom Mohns

That the Building Department monthly report for November be accepted as information.

CARRIED

FIRE DEPARTMENT

1. Activity Report – November 2012

Deputy Chief Jean Belec provided an overview of the monthly report. Deputy Chief Belec was asked to pass along Council's thanks to the volunteer firefighters for participating in the Santa Claus Parade.

MOVED BY: Frank Cirella
SECONDED BY: James Carmody

That the Fire Department monthly report for November be accepted as information.

CARRIED

2. Fire Prevention Report – November 2012

Deputy Chief Belec presented the fire prevention report.

MOVED BY: Frank Cirella
SECONDED BY: James Carmody

That the Fire Prevention report for November be accepted as information.

CARRIED

3. FD-09-12 – Resignation of Firefighter Nathan Froment

Deputy Chief Belec provided an overview of Chief Knott's report.

MOVED BY: Murray Rutz
SECONDED BY: Theresa Sabourin

That Council accepts with regret the resignation of Firefighter Nathan Froment.

CARRIED

PARKS AND RECREATION

1. Activity Report – November 2012

Kelly Williams, Manager of Parks and Recreation, provided a brief overview of the Parks and Recreation monthly report for November.

MOVED BY: Treena Lemay
SECONDED BY: Murray Rutz

That the Parks and Recreation monthly report for November be accepted as information.

CARRIED

2. PR-15-12 – Leash Free Dog Park

Kelly Williams provided an overview of his report. Mr. Williams recommended that Council approve the installation of a permanent leash free dog park facility in the Town of Petawawa in 2013 and that Council approve the location adjacent to the existing Indian Field ball diamond.

Council discussed Mr. Williams' recommendations. Some alternate locations discussed included property owned by the Pembroke and Area Airport Commission and a portion of the Civic Centre property not included in the report. Some members of Council felt if the dog park could be located on airport property that a fence may not be required. Other suggestions included having a smaller fenced-in area and a larger un-fenced dog run. At this point Deputy Mayor Tom Mohns left the meeting (7:25 p.m.).

Mr. Williams was directed to consult with the Pembroke and Area Airport Commission and report back to Council. Mr. Williams was further directed to consider a triangle portion of the Civic Centre property and report back to Council.

PUBLIC WORKS

1. Activity Report – November 2012

David Unrau, Director of Public Works, provided an update on questions from the last Council-in-Committee meeting regarding street lighting, capital budget overages, centre line painting, and the infrastructure study. Mr. Unrau presented the monthly report for the Public Works Department.

MOVED BY: Murray Rutz
SECONDED BY: James Carmody

That the Public Works monthly report for November be accepted as information.

CARRIED

2. Waterworks Monthly Report

David Unrau presented the Waterworks monthly report. Council thanked Mr. Unrau for introducing this type of report and felt it was a healthy addition to the Public Works portion of the Council-in-Committee agenda.

MOVED BY: Theresa Sabourin
SECONDED BY: James Carmody

That the Waterworks monthly report for November be accepted as information.

CARRIED

3. Boulevards – Briefing Note for Council

David Unrau provided an overview of his report. He explained he is looking for direction from Council on how to proceed with boulevards in the Town, whether they should be grassed, hard surfaced, or a combination thereof.

Mr. Unrau was directed to further review the beautification plan and to work with the Economic Development Department and Mr. Frank Christinck to come up with a hard surface option with some soft surfaces in-between for the area of Petawawa Boulevard between Mohns Avenue and Civic Centre Road.

FINANCE & MANAGEMENT

1. CAO-19-2012 – November 2012 Activity Report

Daniel Scissons, Treasurer/Deputy CAO, presented the CAO's monthly report.

MOVED BY: Frank Cirella

SECONDED BY: Murray Rutz

That the Administration report for November be accepted as information.

CARRIED

2. FM 05/12 – 2012 Property Taxation Write-Offs

Daniel Scissons, Treasurer/Deputy CAO, provided a brief overview of his report.

MOVED BY: Murray Rutz

SECONDED BY: James Carmody

That Council approves the list of 2012 property taxation write-offs in the amount of \$10,922.47 pursuant to the *Municipal Act, 2001, S.O. 2001*, Sections 357 and 358 and the *Assessment Act, R.S.O. 1990*, Sections 39.1 and 40.

CARRIED

3. FM 06/12 – Unexpended 2012 General, Waterworks and Sewage System Budget Funds

Daniel Scissons, Treasurer/Deputy CAO, provided an overview of his report.

MOVED BY: Treena Lemay

SECONDED BY: James Carmody

That Council approves reallocating the unexpended 2012 budgeted funds to departmental reserves/reserve funds as follows:

\$47,772.00 to Administration;

\$370,000.00 to Public Works;

\$107,153.00 to Parks;

\$11,761.00 to Civic Centre;

\$18,500.00 to Economic Development; and

\$74,000.00 to Water System.

AND

That Council approves amending the 2012 budgeted transfers from departmental reserves/reserve funds as follows:

Administration from \$116,853.00 to \$96,853.00;

Fire Department from \$332,500.00 to \$7,500.00;

Public Works from \$275,000.00 to \$270,000.00; and

Sewage System from \$850,000.00 to \$0.00.

CARRIED

4. Draft By-law to Regulate and Prohibit Smoking on Municipally Owned Property in the Town of Petawawa

Council discussed the proposed locations for the designated smoking areas on municipal property. Staff was directed to locate a second designated smoking area on the Civic Centre property. Council approved the proposed designated smoking area located closest to the washrooms for the Millennium Trail/Centennial Park property. Council approved the proposed designated smoking area for the Petawawa Point property.

Staff was further directed to include short form wording and set fines to aid in the enforcement of the by-law and to consider appointing other staff or the Ontario Provincial Police to aid in the enforcement of the by-law. Discussion also took place regarding the property where the OPP office is located and whether this property should be exempt from the by-law or if a designated smoking area should be assigned.

5. Accounts Payable – November

MOVED BY: Murray Rutz
SECONDED BY: Theresa Sabourin

That the general cheque #'s 14391 to 14566 in the amount of \$1,171,791.79 be passed by Council and paid by the Treasurer.

CARRIED

6. Budget Reports

Received for information.

7. Correspondence – 2013 Volunteer Service Awards – Ministry of Citizenship and Immigration

The correspondence was received for information.

CLOSED MEETING

There was no closed meeting.

ADJOURNMENT

MOVED BY: James Carmody
SECONDED BY: Murray Rutz

That the meeting be adjourned.

CARRIED

The meeting adjourned at 8:40 p.m.


Deputy Clerk