

6:30 p.m.

November 19, 2012

TOWN OF PETAWAWA

REGULAR MEETING OF COUNCIL

Present: Mayor Bob Sweet Deputy Mayor Tom Mohns
Councillor James Carmody Councillor Frank Cirella
Councillor Treena Lemay Councillor Murray Rutz
Councillor Theresa Sabourin

Also Present: Mitchell Stillman Dawn Recoskie
Paul Hoban Kyle Robinson
Sean Chase Adam Hodnett

CALL TO ORDER (Moment of Silent Reflection)

The Mayor called the meeting to order at 6:30 p.m.

APPROVAL OF AGENDA

MOVED BY: James Carmody
SECONDED BY: Theresa Sabourin

- (1) That the agenda for the November 19, 2012 meeting of Council be adopted.

CARRIED

DISCLOSURE OF PECUNIARY INTEREST

There were no declarations of pecuniary interest.

APPROVAL OF MINUTES

1. Council Meeting (November 5, 2012)

MOVED BY: James Carmody
SECONDED BY: Theresa Sabourin

- (2) That the minutes of the regular meeting of Council held November 5, 2012 be approved as printed and circulated.

CARRIED

Mayor Sweet reminded members of Council that both he and Councillor Carmody are participating in the Movember Fundraiser supporting prostate cancer research and noted donations can be made online at www.movember.com.

PRESENTATIONS

1. Introduction of Paul Hoban, Executive Director of the Petawawa Centennial Family Health Centre

Deputy Mayor Tom Mohns introduced Paul Hoban, Executive Director of the Petawawa Centennial Family Health Centre (PCFHC), to Council. Deputy Mayor Mohns advised Council that Mr. Hoban has been employed with the PCFHC since March 2012. Mr. Hoban provided an overview of the services offered by the PCFHC and advised residents to contact Healthcare Connect to get on the waiting list for a family physician. Mr. Hoban advised residents will only be on the list for 90 days prior to being taken on as a patient at the PCFHC. Mr. Hoban further noted the PCFHC has started a Walk-in Clinic on Monday and Thursday evenings.

2. Diploma in Municipal Administration (Honours) – Dawn Recoskie, Deputy Clerk

Mayor Bob Sweet presented Dawn Recoskie with her Diploma in Municipal Administration (Honours) from the Association of Municipal Managers, Clerks and Treasurers of Ontario (AMCTO).

3. Royal Canadian Legion Certificate of Appreciation

Mayor Sweet presented a certificate of appreciation to Mitch Stillman, CAO/Clerk, from the Royal Canadian Legion Branch 517, Petawawa. Mayor Sweet initially received the certificate of appreciation at the Petawawa Legion's Annual General Meeting held on November 18, 2012.

BY-LAWS

1. By-law 803/12 – being a by-law to adopt a Succession Planning Policy for the Corporation of the Town of Petawawa.

MOVED BY: Theresa Sabourin

SECONDED BY: Frank Cirella

- (3) That By-law 803/12 – being a by-law to adopt a Succession Planning Policy for the Corporation of the Town of Petawawa, be read a first and second time.

CARRIED

MOVED BY: Frank Cirella

SECONDED BY: Theresa Sabourin

- (4) That By-law 803/12 – be read a third time and passed.

CARRIED

CORRESPONDENCE

1. New Petawawa School Contact Information – Renfrew County District School Board

Mayor Sweet advised the public that if they have any questions or concerns regarding the construction of the new school on Leeder Lane, they should contact Mr. Thomas Folan of ZW Project Management Inc. at 613-596-9663. Staff was directed to post the contact information on the municipal website.

2. Donation to MRI Campaign/Pembroke Regional Hospital – Township of Killaloe, Hagarty and Richards

Staff was directed to bring this item forward to be discussed during the 2013 Budget deliberations.

3. Upload Highway 62 to the Provincial Road System – Township of Brudenell, Lyndoch and Raglan

MOVED BY: Tom Mohns
SECONDED BY: Murray Rutz

- (5) That Council supports the Township of Brudenell, Lyndoch and Raglan’s resolution requesting that the Province of Ontario upload Highway 62 to the Provincial Road System.

CARRIED

MINUTES

1. Council-in-Committee (November 12, 2012)

MOVED BY: James Carmody
SECONDED BY: Theresa Sabourin

- (6) That the minutes of the Council-in-Committee meeting held November 12, 2012 be accepted by Council and that resolutions from that Committee become resolutions of Council.

CARRIED

2. Environmental Stewardship Council (June 22, 2012)

Councillor Sabourin provided an update regarding the activities of the Environmental Stewardship Council.

MOVED BY: Theresa Sabourin
SECONDED BY: Tom Mohns

- (7) That the minutes of the Environmental Stewardship Council meeting held June 22, 2012 be adopted as information.

CARRIED

3. Ottawa Valley Waste Management Board (September 26, 2012)

Deputy Mayor Mohns provided an update regarding the activities of the Ottawa Valley Waste Management Board.

MOVED BY: Tom Mohns
SECONDED BY: Murray Rutz

- (8) That the minutes of the Ottawa Valley Waste Management Board meeting held September 26, 2012 be adopted as information.

CARRIED

4. Petawawa Accessibility Advisory Committee (October 23, 2012)

Councillor Sabourin provided an update regarding the activities of the Petawawa Accessibility Advisory Committee. Councillor Sabourin noted the Committee is recruiting new members and encouraged interested members of the public to contact the Town Office to receive an application form.

MOVED BY: Theresa Sabourin
SECONDED BY: James Carmody

- (9) That the minutes of the Petawawa Accessibility Advisory Committee meeting held October 23, 2012 be adopted as information.

CARRIED

STAFF REPORTS

1. PW-2012-12 – Tender for ¾ Ton 4 x 4 Regular Cab Truck

Mitch Stillman, CAO/Clerk, presented the report.

MOVED BY: Treena Lemay
SECONDED BY: Frank Cirella

- (10) That the tender for the ¾ Ton 4 x 4 Regular Cab Truck, be awarded to the lowest bidder being Butler Chevrolet in the amount of \$36,486.57 including HST.

CARRIED

2. Sewage Meter Installation

Mitch Stillman, CAO/Clerk, presented the report.

MOVED BY: Murray Rutz

SECONDED BY: Frank Cirella

- (11) That the tender for the Syphon Chamber Flow Meters, be awarded to the lowest bidder being Harrington Mechanical Ltd. in the amount of \$125,914.00 plus HST.

CARRIED

3. PL#24/12 – Bell Mobility Public Consultation-Wireless Communications Tower Site Doran Road

Mitch Stillman, CAO/Clerk, presented the report.

MOVED BY: James Carmody

SECONDED BY: Tom Mohns

- (12) That Council acknowledges that the public consultation process under Industry Canada guidelines has been completed and approves the installation of a new tower at the Doran Road Bell Mobility Site which increases the tower height from 24 metres to 30 metres.

CARRIED

4. ADMIN-01-2012 – Request to Expand Pembroke Bible Chapel Cemetery

Dawn Recoskie, Deputy Clerk, presented her report.

MOVED BY: Frank Cirella

SECONDED BY: Murray Rutz

- (13) That Council approves the request to expand the Pembroke Bible Chapel Cemetery, located at 717 Doran Road, to allow 360 new lots, in addition to the already approved 160 lots, for a total of 540 lots on the one acre cemetery property.

CARRIED

COUNCILLOR REPORTS

Deputy Mayor Tom Mohns advised he attended a recent Ottawa Valley Waste Management Board meeting. He also represented Mayor Bob Sweet at the opening ceremony for the Afghanistan Memorial Forest on November 8, 2012.

Councillor Theresa Sabourin reminded members of the public of the Christmas Angels dinner at Kelsey's on Christmas Day; the number to call to make reservations and for take-out orders is 613-687-0841.

Councillor James Carmody advised he attended the Remembrance Day ceremony at the cenotaph on November 11, 2012 as well as the Santa Claus parade on November 18, 2012.

Councillor Frank Cirella advised he also attended the Remembrance Day ceremony and the Santa Claus parade. He thanked the Pembroke/Petawawa Lions Club for organizing the Santa Claus parade and for providing the free hot dogs and hot chocolate for the children at the end of the parade. Councillor Cirella also attended a rate structure committee meeting for the Pembroke and Area Airport Commission.

Councillor Murray Rutz also attended the Remembrance Day ceremony and the Santa Claus parade.

Councillor Treena Lemay advised she attended a County Council meeting on October 31, 2012 and heard a presentation from the Ministry of Transportation regarding an overview of the maintenance and capital programs for Highway 17 and also heard a presentation from Colonel Horlock, Commander of 2 Area Support Group, regarding an update on CFB Petawawa activities. Councillor Lemay asked the public to make their views known regarding the maintenance standards of Highway 17 by contacting the Minister of Transportation, Bob Chiarelli.

Mayor Bob Sweet advised he attended a Remembrance Day ceremony at St. Francis of Assisi School on November 7, 2012. Mayor Sweet attended the Legion's Remembrance Day dinner on November 9, 2012 and also the Remembrance Day ceremony at the cenotaph on November 11, 2012. He attended a media function to raise funds for the Renfrew County Women's Monument on November 16, 2012. Mayor Sweet also attended the Santa Claus Parade and the unveiling of a commemorative plaque on November 19, 2012 for Expo 150.

CLOSED MEETING

MOVED BY: Murray Rutz
SECONDED BY: James Carmody

- (14) That the meeting be closed pursuant to Section 239 (2) (b) of the *Municipal Act*, S.O. 2001, c.25 to discuss matters about an identifiable individual, including municipal or local board employees, to hear a proposal regarding a formula for the determination and setting of Petawawa Council member's compensation.

CARRIED

Council went into closed session at 7:59 p.m.

Council reconvened to open session at 8:55 p.m.

BUSINESS ARISING FROM CLOSED SESSION

Staff was directed to obtain the 2001 census information for the Town of Petawawa.

CONFIRMING BY-LAW

MOVED BY: Tom Mohns
SECONDED BY: James Carmody

(15) That By-law 804/12 be read a first, second and third time and passed.

CARRIED

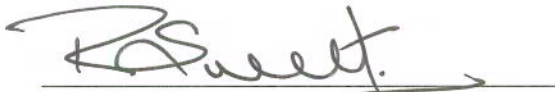
ADJOURNMENT

MOVED BY: Frank Cirella
SECONDED BY: Murray Rutz

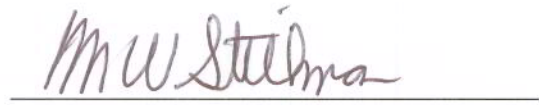
(16) That the meeting adjourn to the call of the Mayor.

CARRIED

The meeting adjourned at 8:56 p.m.



Mayor



Clerk