

6:30 p.m.

January 9, 2012

TOWN OF PETAWAWA

COUNCIL-IN-COMMITTEE

Present: Mayor Bob Sweet Deputy Mayor Tom Mohns
Councillor James Carmody Councillor Frank Cirella
Councillor Treena Lemay Councillor Murray Rutz
Councillor Theresa Sabourin

Also Present: Sarah Laverdure Dan Scissons
Dave Newton Steve Knott
Kelly Williams Sean Chase
Kyle Robinson Cynthia Mills

The Council-in-Committee meeting was opened by the Mayor.

PECUNIARY INTERESTS

Councillor Cirella declared a pecuniary interest on Accounts Payable Cheque #'s 12225 and 12282 under Finance and Management agenda item #1.

1. BY-LAW ENFORCEMENT/ANIMAL CONTROL

a) Activity Report – December

Dave Newton provided a brief overview of the By-law Enforcement/Animal Control monthly report for December.

MOVED BY: James Carmody
SECONDED BY: Frank Cirella

That the By-law Enforcement/Animal Control monthly report for December be accepted as information.

CARRIED

b) PSMLEO-01-12 – 2012 Taxi Licenses Applications

Dave Newton presented his report.

MOVED BY: Theresa Sabourin
SECONDED BY: Murray Rutz

That Council approve the taxi licence applications in accordance with the current taxi by-law.

CARRIED

2. FIRE DEPARTMENT

- a) Activity Report – December

Steve Knott presented his report.

MOVED BY: James Carmody
SECONDED BY: Murray Rutz

That the Fire Department monthly report for December be accepted as information.

CARRIED

- b) FD-01-12 – Resignation of Probationary Firefighter Mitch Heaslip

Steve Knott presented his report.

MOVED BY: Theresa Sabourin
SECONDED BY: Murray Rutz

That Council accepts the resignation of Probationary Firefighter Mitch Heaslip with regret.

CARRIED

3. PARKS AND RECREATION

- a) Activity Report – December

Kelly Williams provided a brief overview of the Parks and Recreation monthly report for December.

MOVED BY: Treena Lemay
SECONDED BY: Tom Mohns

That the Parks and Recreation monthly report for December be accepted as information.

CARRIED

- b) PR-01-12 – Leash Free Dog Park

Kelly Williams presented his report. Councillor Cirella stated that he is in favour of having a leash-free dog park, but that he is concerned with the misuse of other Town facilities by dog owners. He suggested that residents be advised that the use of ball diamonds and other recreational facilities as a leash-free dog park is not permitted. Mayor Sweet stated that he is in favour of initiating a pilot project and suggested that the maximum number of dogs per owner allowed using the park at one time be set at two. Deputy Mayor Mohns stated he was also in favour of a pilot project and suggested increasing the minimum distance required for

the park to be from other recreational facilities. Councillors Sabourin, Carmody and Rutz also stated that they were in favour of initiating a pilot project for an off-leash dog park.

MOVED BY: Frank Cirella
SECONDED BY: Murray Rutz

That Council approve the draft Leash-Free Dog Park Policy as presented and direct staff to proceed with the site selection component for a pilot project.

CARRIED

c) Presentation re: BMX bike park project

Kelly Williams made a presentation to Council a BMX bike park project. The project and associated costs will be further discussed during the 2012 budget deliberations.

4. FINANCE & MANAGEMENT

a) Accounts Payable – December

MOVED BY: Treena Lemay
SECONDED BY: Murray Rutz

That the general cheques #'s 12221 to 12453 (with the exception of cheque #12225 and #12282) in the amount of \$3,907,014.23 be passed by Council and paid by the Treasurer.

CARRIED

MOVED BY: Theresa Sabourin
SECONDED BY: Treena Lemay

That the general cheques #'s 12225 and 12282 in the amount of \$1,579.46 be passed by Council and paid by the Treasurer.

CARRIED

b) 2011 Development Charges Annual Report

Dan Scissons presented the annual report.

MOVED BY: Treena Lemay
SECONDED BY: Frank Cirella

That Council accept the 2011 Development Charges Annual Report as presented by the Treasurer.

CARRIED

c) Upper Ottawa Valley Medical Recruitment Committee

- i. Councillor Lemay - motion to make a formal request for previously requested information (meeting of June 27, 2011)
- ii. Proposed funding agreement

Councillor Lemay provided Council with a handout containing her suggestions regarding the Upper Ottawa Valley Medical Recruitment Committee's proposed agreement. She stated that she would not support the proposed agreement from the Committee because the information provided to date is not acceptable. She stated that she will not support entering into the agreement until information pertaining to the questions posed in June 2011 is addressed. Councillor Lemay stated that her main concern is ensuring that Council is fulfilling its responsibility over stewardship of the public funds it disperses to the Committee. She stated that Council should have access to Committee information and receive regular minutes, recruiter reports, and audited financial statements. She requested that Council obtain information on the Committee's policies and procedures with regards to how the Committee operates. Councillor Lemay stated her concerns with the proposed agreement. She indicated that the proposed agreement does not address how members at large are chosen, what constitutes a quorum, how the Treasurer is chosen, and who audits the financial statements.

Mayor Sweet stated that many of the answers to the questions posed by Councillor Lemay are contained within the proposed agreement and that he is of the opinion that the document contains adequate information to allow Council and the Committee to move forward. Deputy Mayor Mohns addressed some of Councillor Lemay's questions, including how the current Treasurer was chosen, how voting is conducted at meetings, why members at large sit on the Committee, and a history of the Committee.

Councillor Sabourin stated that the Committee has been an evolution in process and that the proposed agreement is moving towards formalizing the activities of the Committee. She stated that she is comfortable with the agreement as presented, but would like to see more formal reporting requirements including periodic reports to Council and audited financial statements.

Councillor Carmody thanked Councillor Lemay for her comments and for providing Council with her handout. He stated that he is concerned with the processes followed by the Committee and stated that the Committee needs to be more accountable for funds through a formal annual audit of their financial statements. He stated that the Committee should develop a corporate by-law that identifies how it is accountable to its members.

Councillor Lemay stated that the Committee should have an organizational by-law in order to give the Committee structure. Councillor Lemay stated that should Council not request the information listed, she would be prepared to seek a legal opinion regarding Council's roles and responsibilities with respect to the Committee.

MOVED BY: Treena Lemay
SECONDED BY: James Carmody

That Council table the request from the Upper Ottawa Valley Medical Recruitment Committee to consider the proposed funding agreement.

There was no vote called for by the Chair.

Mayor Sweet advised that the proposed funding agreement will be brought back to Council for further discussion at the first Council-in-Committee meeting in February under Finance and Management on the agenda.

MOVED BY: Treena Lemay
SECONDED BY: James Carmody

That Council budget for operating costs for the Upper Ottawa Valley Medical Recruitment Committee for 2012 equal to \$1 per capita as determined by MPAC and that Council formally request that the Upper Ottawa Valley Medical Recruitment Committee make a motion to have an organizational by-law prepared.

NOT CARRIED

5. ADJOURNMENT

MOVED BY: Murray Rutz
SECONDED BY: Frank Cirella

That the meeting be adjourned.

CARRIED

The meeting adjourned at 9:15 p.m.



Deputy Clerk