

6:30 p.m.

June 11, 2012

TOWN OF PETAWAWA

COUNCIL-IN-COMMITTEE

Present: **Mayor Bob Sweet** **Deputy Mayor Tom Mohns**
 Councillor James Carmody **Councillor Frank Cirella**
 Councillor Treena Lemay **Councillor Murray Rutz**
 Councillor Theresa Sabourin

Also Present: **Mitch Stillman** **Sarah Laverdure**
 Dan Scissons **Dave Newton**
 Steve Knott **Kelly Williams**
 Peter Harrington **David Lashley**
 Erin Pietersma **Sean Chase**
 Kyle Robinson **Carrie-Ann Tantalo**

The Council-in-Committee meeting was opened by the Mayor.

PECUNIARY INTERESTS

There were no declarations of pecuniary interest.

PRESENTATIONS

- a) 2011 Financial Statements – Peter Harrington

Dan Scissons introduced Peter Harrington from Welch LLP. Peter Harrington presented the 2011 audited financial statements.

MOVED BY: Frank Cirella
SECONDED BY: Murray Rutz

That the Consolidated Financial Statements and Water System Financial Statements for 2011 be accepted by Council.

CARRIED

- b) Petawawa Point Concept Plan – David Lashley and Erin Pietersma

Kelly Williams introduced David Lashley and Erin Pietersma from Lashley and Associates, who presented the Petawawa Point Concept Plan to Council. The plan was presented to Council for information.

1. BY-LAW ENFORCEMENT/ANIMAL CONTROL

- a) Activity Report – May

Dave Newton provided a brief overview of the By-law Enforcement/Animal Control monthly report for May.

MOVED BY: Frank Cirella
SECONDED BY: Theresa Sabourin

That the By-law Enforcement/Animal Control monthly report for May be accepted as information.

CARRIED

- b) PSMLEO-05-12 – 2012 Taxi Licenses

Dave Newton presented his report.

MOVED BY: Treena Lemay
SECONDED BY: Murray Rutz

That Council approve the taxi licence applications in accordance with the current taxi by-law.

CARRIED

- c) Email from Luke Halstead re: change to the exotic pets by-law

Mayor Sweet explained the request from Luke Halstead to have the animal control by-law amended. There was no willingness by Council to have the by-law amended.

2. FIRE DEPARTMENT

- a) Activity Report – May

Steve Knott provided a brief overview of the Fire Department monthly report for May.

MOVED BY: Murray Rutz
SECONDED BY: Frank Cirella

That the Fire Department monthly report for May be accepted as information.

CARRIED

3. PARKS AND RECREATION

- a) Activity Report – May

Kelly Williams provided a brief overview of the Parks and Recreation monthly report for May.

MOVED BY: James Carmody
SECONDED BY: Tom Mohns

That the Parks and Recreation monthly report for May be accepted as information.

CARRIED

- b) PR-07-12 – 2012 Rates and Fees

Kelly Williams presented his report.

MOVED BY: Theresa Sabourin
SECONDED BY: Murray Rutz

That Council approve the recommended adjustment to the 2012 Parks and Recreation Department rates and fees to be effective September 1, 2012.

CARRIED

- c) PR-08-12 – Endless Summer Ribfest Road Closure

Kelly Williams presented his report.

MOVED BY: Tom Mohns
SECONDED BY: Theresa Sabourin

That Council approve the closure of Volunteer Way from the Kelsey's/Quality Inn entrance to Dutch Drive as per the dates and times contained within report PR-08-12 and that a by-law be prepared for the next Council meeting.

CARRIED

4. FINANCE & MANAGEMENT

- a) Accounts Payable – May

MOVED BY: Murray Rutz
SECONDED BY: James Carmody

That the general cheques #'s 13215 to 13387 in the amount of \$623,128.19 be passed by Council and paid by the Treasurer.

CARRIED

b) Budget Reports

Received for information.

c) CAO Report – May

Mitch Stillman provided a brief overview of the monthly report for May.

MOVED BY: James Carmody
SECONDED BY: Treena Lemay

That the CAO monthly report for May be accepted as information.

CARRIED

c) Financial request from Heritage Society re: washrooms

Mitch Stillman explained the request to Council. Ann McIntyre had previously provided Council with the Heritage Society's financial statements and budget. Council decided to defer its decision until the Heritage Society has confirmation from the Base Construction Engineers that they will be providing volunteer construction labour.

d) AMO Conference Request – Councillors Lemay, Sabourin and Cirella

Mayor Sweet explained the request.

MOVED BY: James Carmody
SECONDED BY: Murray Rutz

That Councillors Lemay, Sabourin and Cirella be authorized to attend the AMO Conference from August 19-22, 2012 in Ottawa.

CARRIED

5. CLOSED MEETING

MOVED BY: Treena Lemay
SECONDED BY: James Carmody

- (1) Be it resolved that Council move into a closed meeting pursuant to section 239 of the *Municipal Act, 2001*, as amended, for the following reason(s):

X Advice that is subject to solicitor-client privilege.

CARRIED

Council went into closed session at 8:18 p.m.

6. OPEN MEETING

MOVED BY: Treena Lemay
SECONDED BY: Murray Rutz

- (2) That the meeting be opened.

CARRIED

Council went back into open session at 8:21 p.m.

7. ADJOURNMENT

MOVED BY: Theresa Sabourin
SECONDED BY: Murray Rutz

That the meeting be adjourned.

CARRIED

The meeting adjourned at 8:22 p.m.



Clerk