

6:30 p.m.

May 14, 2012

TOWN OF PETAWAWA

COUNCIL-IN-COMMITTEE

Present: **Mayor Bob Sweet** **Deputy Mayor Tom Mohns**
 Councillor James Carmody **Councillor Frank Cirella**
 Councillor Treena Lemay **Councillor Murray Rutz**
 Councillor Theresa Sabourin

Also Present: **Mitch Stillman** **Sarah Laverdure**
 Dan Scissons **Dave Newton**
 Steve Knott **Kelly Williams**
 Steve Webster **Sean Chase**
 Kyle Robinson **Carrie-Ann Tantalo**

The Council-in-Committee meeting was opened by the Mayor.

PRESENTATIONS

- a) Victoria Street Reconstruction Project – Tender Results and Cost-Sharing Agreement

Steve Webster presented the tender results for the Victoria Street reconstruction project.

MOVED BY: Theresa Sabourin
SECONDED BY: Murray Rutz

That Council award the tender for the Victoria Street reconstruction project to Eastway Contracting Inc. in the amount of \$3,471,032.00 excluding HST, subject to the Town receiving confirmation from the County of Renfrew that they will provide funding for their share of the project.

CARRIED

Steve Webster presented the cost sharing agreement between the Town and the County of Renfrew.

MOVED BY: Frank Cirella
SECONDED BY: James Carmody

That Council authorize the execution of the cost sharing agreement between the Town of Petawawa and the County of Renfrew for the Victoria Street reconstruction project.

CARRIED

PECUNIARY INTERESTS

There were no declarations of pecuniary interest.

1. BY-LAW ENFORCEMENT/ANIMAL CONTROL

- a) Activity Report – April

Dave Newton provided a brief overview of the By-law Enforcement/Animal Control monthly report for April.

MOVED BY: Frank Cirella
SECONDED BY: James Carmody

That the By-law Enforcement/Animal Control monthly report for April be accepted as information.

CARRIED

- b) Letter from Melvin McKay re: taxi fares

Dave Newton explained the letter from Melvin McKay regarding an allegation that some taxi companies are not using metres in accordance with the Town's taxi by-law. Dave Newton advised that he has performed several checks recently and found that taxi companies are using metres. Staff will prepare a letter to Mr. McKay stating the results of the investigation.

2. FIRE DEPARTMENT

- a) Activity Report – April

Steve Knott provided a brief overview of the Fire Department monthly report for April.

MOVED BY: Murray Rutz
SECONDED BY: Treena Lemay

That the Fire Department monthly report for April be accepted as information.

CARRIED

3. PARKS AND RECREATION

- a) Activity Report – April

Kelly Williams provided a brief overview of the Parks and Recreation monthly report for April.

MOVED BY: Theresa Sabourin
SECONDED BY: Murray Rutz

That the Parks and Recreation monthly report for April be accepted as information.

CARRIED

b) PR-05-12 – Grounds and Gardens Contract Amendment

Kelly Williams presented his report.

MOVED BY: Treena Lemay
SECONDED BY: James Carmody

That Council approve the recommended amendments to the Grounds and Gardens Contract pertaining to Section B-5, Duties and Responsibilities.

CARRIED

c) PR-06-12 – Civic Centre Splashpad

Kelly Williams presented his report.

MOVED BY: Theresa Sabourin
SECONDED BY: Treena Lemay

That Council authorize the Manager of Parks and Recreation to proceed with the site preparation and water management system design for the Civic Centre Splashpad project.

CARRIED

d) Request from CPAN

Kelly Williams explained the request. Council decided not to support the request to waive the rental fee for the Civic Centre for CPAN's event. Staff will prepare a letter to CPAN advising of Council's decision.

4. FINANCE & MANAGEMENT

a) Accounts Payable – April

MOVED BY: James Carmody
SECONDED BY: Murray Rutz

That the general cheques #'s 13012 to 13214 in the amount of \$1,224,774.30 be passed by Council and paid by the Treasurer.

CARRIED

b) CAO Report – April

Mitch Stillman provided a brief overview of the monthly report for April.

MOVED BY: Frank Cirella
SECONDED BY: Theresa Sabourin

That the CAO monthly report for April be accepted as information.

CARRIED

c) CAO-08-12 – Recruitment for Director of Development and Public Works

Mitch Stillman presented his report. Council discussed the financial implications of adding the position as well as the expenses associated with recruitment.

Mayor Sweet called a 5 minute recess at 8:03 p.m. Council reconvened at 8:08 p.m.

Council agreed to proceed with the recruitment of a Director of Development and Public Works. Mitch Stillman will prepare a report to Council including a recommended course of action for recruitment.

d) Resolution from Township of Whitewater Region re: termination of Community Access Program

Mitch Stillman explained the resolution. The request was received for information.

e) Motion Given Prior Notice – Councillor Lemay

Councillor Lemay provided Council a hand-out that included the motion and suggested changes to the Town's grant policy, By-law 237/03.

MOVED BY: Treena Lemay
SECONDED BY: Theresa Sabourin

That the CAO/Clerk arrange to review the Town's current By-Law 237/03 with the purpose of:

- Updating the current language in the by-law to ensure relevance to all groups who may apply (areas highlighted in blue);
- Incorporating the rationale/ideas/content in the areas highlighted in yellow on the following pages as appropriate to ensure there are no ambiguities in interpretation and that all applicants understand the Town's requirements prior to applying for a grant/donation;
- Inserting a provision that includes providing a copy of this by-law to the executive members of the applying group/agency prior to their submission of an application;
- Returning the amended by-law for Council review within 2 months.

CARRIED

f) Compensation Review – schedule

Mitch Stillman requested that Council establish a date to review the compensation review report received on May 7, 2012. Council agreed to review the compensation review report and updated information and meet in 2 weeks to discuss.

5. ADJOURNMENT

MOVED BY: Frank Cirella
SECONDED BY: Murray Rutz

That the meeting be adjourned.

CARRIED

The meeting adjourned at 8:50 p.m.



Clerk